

**APPLICATION AND PERMIT**

CRA100 Rev 5/86  
Permit Number \_\_\_\_\_

To construct, operate, maintain  
Use and/or remove within a county  
Road right-of-way

\_\_\_\_\_  
Issuance Date

BOARD OF COUNTY ROAD COMMISSIONERS of MECOSTA County, Michigan  
ADDRESS: 120 N. DeKraft Big Rapids, Mi. 49307  
PHONE: (231) 796-2611 FAX: (231) 796-5287

If applicant hires a contractor to perform the work, BOTH must complete this form and BOTH assume responsibility for the provisions of this Application and Permit.

APPLICANT	CONTRACTOR
NAME: _____	NAME: _____
MAILING ADDRESS: _____	MAILING ADDRESS: _____
TELEPHONE NO. _____	TELEPHONE NO. _____
FAX NO. _____	FAX NO. _____
EMAIL: _____	EMAIL: _____

Applicant's Signature Title _____ Date: _____	Contractor's Signature Title _____ Date: _____
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FINANCIAL REQUIREMENTS	ATTACHMENTS REQUIRED
Application Fee \$ _____	Plans and Specs. _____
Permit Fee \$ <u>N/A</u>	
Est. Inspect. Fee \$ _____	Bond _____
Bond \$ _____	
Deposit \$ _____	Proof of Insurance
Other \$ _____	Yes _____ No _____
To Be Billed \$ _____	P.I. \$ _____ P.D.\$ _____
Receipt Number _____	Other _____
Dated _____	

**APPLICATION**

Applicant and /or Contractor request a Permit for the purpose indicated in the attached plans and specifications at the following location:

CITY: \_\_\_\_\_ / or TOWNSHIP \_\_\_\_\_ SECTION \_\_\_\_\_  
NAME OF ROAD \_\_\_\_\_ between \_\_\_\_\_ and \_\_\_\_\_  
For a period beginning \_\_\_\_\_ and ending \_\_\_\_\_  
and agrees to the terms of the permit.

**ANNUAL UTILITY BLANKET PERMIT**

**PERMIT**

A permit is granted in accordance with the foregoing application for the period stated above, subject to the following terms agreed to by the Permit Holder. *When Applicant hires a Contractor the "Permit Holder" is the Applicant and the Contractor.*

RECOMMENDED FOR ISSUANCE:

APPROVED BY AUTHORIZED AGENT OF THE MECOSTA  
COUNTY BOARD OF ROAD COMMISSIONERS:

Investigator: \_\_\_\_\_ Approved By: \_\_\_\_\_  
Title: \_\_\_\_\_ Date: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

## ANNUAL BLANKET PERMIT GUIDELINES

- 1) This permit grants the listed utility company and its subcontractors to perform maintenance operations on their facilities within the County Right-of-Way.
- 2) All operations shall be properly signed in accordance with the Michigan Manual of Uniform Traffic Control Devices.
- 3) Maintenance operations include but are not limited to:
  - Routine maintenance, inspection and modernization of aerial telephone, electrical power lines, or cable television, which does not include extension or relocation of lines.
  - Routine maintenance, inspection and modernization of underground facilities that do not involve relocation or extension.
  - Installation of individual service connections.
  - Adding guy and anchors to existing utility poles.
  - Landscaping and incidental tree trimming.
- 4) This permit does not cover:
  - Installation of new facilities or extension of facilities, these activities require a General Right-of-Way Permit.
- 5) A copy of this Annual Maintenance Permit shall be with the maintenance crews at all times, if the crews are working without a copy of this permit, work may be suspended.
- 6) When a possible safety issue arises, such as a utility pole or phone pedestal being located too close to the road, the Utility Company shall contact the Road Commission to see what can be done to correct the situation.

1. **Specifications.** All work performed under this permit must be done in accordance with the plans, specifications, maps and statements filed with the Commission and must comply with the Commission's current requirements and specifications on file at its offices and M.D.O.T. specifications.
2. **Fees and Costs.** Permit Holder shall be responsible for all fees incurred by the Commission in Connection with this permit and shall deposit estimated fees and costs as determined by the Commission, at the time the permit is issued
3. **Bond.** Permit Holder shall provide a cash deposit, letter of credit or bond in a form and amount acceptable to the Commission at the time permit is issued.
4. **Insurance.** Permit Holder shall furnish proof of liability and property damage insurance in the amount stated on this permit naming the Commission as an insured. Such insurance shall cover a period not less than the term of this permit and shall provide that it cannot be canceled without ten (10) days advance written notice by certified mail with return receipt required to the Commission.
5. **Indemnification.** Permit Holder shall hold harmless and indemnify and keep indemnified the Commission, its officers and employees from all claims, suits and judgments to which the Commission, its officers, or employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including property of the Commission, whether due to the negligence of the Permit Holder or the joint negligence of the Permit Holder and the Commission, arising out of the work under this permit, or in connection with work not authorized by this permit, or resulting from failure to comply with the terms of this permit, or arising out of the continued existence of the work product which is the subject of this permit.
6. **Miss Dig.** The Permit Holder must comply with the requirements of Act 53 of Public Acts of 1974, as amended. CALL MISS DIG AT, (800) 482-7171 AT LEAST TWO (2) FULL WORKING DAYS, BUT NOT MORE THAN TWENTY-ONE (21) CALENDAR DAYS, BEFORE YOU START WORK. Permit Holder assumes all responsibility for damage to or interruption of underground utilities.
7. **Notification of Start and Completion of Work.** Permit Holder must notify the Commission at least 48 hours before starting work and must notify the Commission when work is completed.
8. **Time Restriction.** All work shall be performed Mondays through Fridays between 8:00 A.M. and 5:00 P.M. unless written approval is obtained from the Commission, and work shall be performed only during the period set forth in this permit.
9. **Safety.** Permit Holder agrees to work under this permit in a safe manner and to keep the area affected by this permit in a safe condition until the work is completed. All work site conditions shall comply with Michigan Manual of Uniform Traffic Control Devices.
10. **Restoration and Repair of Road.** Permit Holder agrees to restore the road and right-of way to a condition equal to or better than its condition before the work began; and to repair any damage to the road right-of-way which is the result of the facility whenever it occurs or appears.
11. **Limitation of Permit.** This permit does not relieve Permit Holder from meeting other applicable laws and regulations of other agencies. Permit Holder is responsible for obtaining additional permits or releases which may be required in connection with this work from other governmental agencies, public utilities, corporations and individuals, including property owners. Permission may be required from the adjoining property owners.
12. **Revocation of Permit.** This permit may be suspended or revoked at will, and the Permit Holder shall surrender this permit and alter, relocate or remove its facilities at its expense at the request of the Commission.
13. **Violation of Permit.** This permit shall become immediately null and void if Permit Holder violates the terms of this permit, and the Commission may require immediate removal of Permit Holder's facilities, or the Commission may remove them without notice at Permit Holder's expense.
14. **Assignability.** This permit may not be assigned without prior approval of the Commission. If approval is granted, the assignor shall remain liable and the assignee shall be bound by all the terms of this permit.
15. This permit is subject to supplemental specifications on file with the Road Commission and Act 200 of Public Acts of 1969.

ADDITIONAL REQUIREMENT TO WORK WITHIN  
COUNTY RIGHT OF WAY

# NOTICE

PERMIT APPLICANTS AND THEIR CONTRACTORS ARE SUBJECT TO: PART 91, SOIL EROSION AND SEDIMENTATION CONTROL (SESC), of the Natural Resources and Environmental Protection Act, 1994 PA 451, As Amended. A permit may be required for SESC:

Contract the Drain Commissioners office for more information

Jackie Fitzgerald, Drain Commissioner  
14485 Northland Drive  
Big Rapids, MI 49307  
Phone: (231) 592-0103  
Fax: (231) 592-9446  
E-mail: [drain@co.mecosta.mi.us](mailto:drain@co.mecosta.mi.us)

OR

Michigan Department of Environmental Quality at [www.michigan.gov/deg](http://www.michigan.gov/deg), then click on the LAND link then SOIL EROSION AND SEDIMENTATION CONTROL link.