

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday January 27th, 2004. The meeting was called to order at 7:00 p.m.

Members Present: John Currie, Paul Jefts, and Randy Maxwell.

Members Absent: None

Member Present from Board of County Commissioners: Norm Turner.

Administrative Staff Present: Joyce Randall, Managing Director, Mike Maneke, Superintendent, and Brooke Niedzielski, Clerk.

Chuck Guikema, Progressive Engineering, was present to discuss with the Board the Preliminary Plans for Menards on the corner of 15 Mile Road and 215th Avenue in Big Rapids Township. Mr. Guikema stated that Menards would like to make 15 Mile Road a 3-lane road and to reshape the road at the west end by the Cul de sac; on 215th they would like to curb and gutter with a three-lane and turn lanes with a three to four foot elevation cut at the building site. Board advised to make 15 Mile a three-lane Road with a Mill plus 4" of pavement; on 215th build it with a four lane grade to the culvert south of 14 Mile Road and to pave a four –lane road to Menards drive. Board advised they would pay for the amount that they would have originally owed and the Township will pay the rest. Mr. Guikema is planning to go back to Menards with these ideas and will get back with the Board. No Action Required.

Board reviewed the Correspondence from Austin Township in regards to them withdrawing from any 2004 projects. No Action Required.

Board reviewed the 2004 Resurface review and stated they would look more into it when they head out on the spring ride around. No Action Required.

Board reviewed the Correspondence from MDOT in regards to the meeting participation Thank You. No Action Required.

Board reviewed the Mileage Certification as of July 1, 2003 from MDOT. No Action Required.

Board reviewed the Hoover Road Bridge update. Joyce Randall, Managing Director, informed the Board that the plans have been sent but since the plans state the bridge is to be a timber bridge a delay has been put on the plans. No Action Required.

Board reviewed the Correspondence from the City of Big Rapids in regards to the Alarm Notice. Joyce Randall, Managing Director, contacted Kevin Courtney and he stated that these notices will always be sent but to disregard and do not pay, since we are exempt from it. No Action Required.

Board reviewed the 2004 Capital Equipment. The Board advised to send the Specifications out on the following items: 1) Tandem trucks, 2) One tons, 3) Tractor (new & used), 4) Patch Trailer, 5) Compactor, and 6) Garage Roof. They also stated to check on the Brine Tanks. No Action Required.

Board reviewed the guardrail estimates for 19 Mile Road in Fork Township and Prichard Drive in Morton Township. Board advised that they would pay half of the cost for both of the Guardrails and for the Township to pay the other half. No Action Required.

Board reviewed the Correspondence from Callendar & Dornbos in regards to extending their bid. Board advised to bid out for this year. No Action Required.

Board reviewed the Paul Bunyan Meeting on February 19th, 2004 in Traverse City. Paul Jefts, Randy Maxwell, and Joyce Randall, Managing Director, plan on attending the meeting. No Action Required.

Board reviewed the Spring Auction for 2004. Board advised that Miedema would be the best auctioneer and to hold the auction on March 23rd, 2004. Board also stated that there is a need to have at least 20 pieces of equipment to make the auction worthwhile. No Action Required.

Board reviewed the Annual Materials and Supplies Bid letting Notice. Board advised to go ahead and send out and have the opening on March 9th, 2004. No Action Required.

Joyce Randall, Managing Director, informed the Board that Cliff Halladay stated that the Road Commission should get back to Pit Management and Stock Pile Management in the Gravel Pits. Board advised to go ahead and put Pit and Stock Pile Management into the Specifications to bid out. No Action Required.

Board reviewed the Incident/Accident Report. No Action Required.

Board reviewed the Employee Retirement/Applications for Truck Drivers. Board advised to set up Interviews with Applicants for Monday, February 2nd, 2004 at 4:00 p.m. No Action Required.

Board reviewed the CRAM notice of Death of Keith Bovenschen. No Action Required.

Board reviewed the ACT51 Mileage. No Action Required.

Board reviewed the Letter from Paul Schlachter in regards to Mailbox replacement. Mr. Schlachter feels the Road Commission should replace the mailbox with the same one he had. Board advised that the Road Commission only replaces the damaged one with a standard mailbox. No Action Required.

Paul Jefts moved and Randy Maxwell seconded motion to approve vouchers 01/27/04 for payment in the amount of \$1,880.90 and 01/15/04 for payment in the amount of \$51.26. Roll Call Vote of (3) yeas, motion carried.

Joyce Randall, Managing Director, informed the Board of the following items: 1) if possible to bring in some part-time workers to help with winter maintenance, Board advised if needed to do so; 2) Design and Construction Show; 3) if interested in stop sign reflective post from Callendar and Dornbos, Board advised that they are not interested at this time; 3) Seasonal Road Hearing is on February 10th, 2004 at 10:00 a.m.; 4) Mecosta County Area Chamber of Commerce is having their annual meeting on January 30th, 2004. No Action Required.

Mike Maneke, Superintendent, informed the Board of Salt, Sand, and Calcium Chloride use so far this year. No Action Required.

Minutes of January 13th, 2004 were approved as written.

Meeting Adjourned at 10:10 p.m.

Chairman

Secretary

Date

