

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday February 10th, 2004. The meeting was called to order at 9:01 a.m.

Members Present: John Currie, Paul Jefts, and Randy Maxwell.

Members Absent: Paul Jefts left at 10:40 & returned at 1:15 p.m.

Member Present from Board of County Commissioners: Norm Turner.

Administrative Staff Present: Joyce Randall, Managing Director, Mike Maneke, Superintendent, and Brooke Niedzielski, Clerk.

Minutes were approved from January 27th, and February 2nd, 2004 with corrections made. No Action Required.

Glenn Norton, Colfax Township Supervisor, was present to discuss the letter in regards to the 2004 projects. Mr. Norton stated it was not a very good letter. Board advised that they are just going to slow down on new projects but will honor projects that had been committed to last year. The Board is going to focus more on repairing roads that are getting rough. No Action Required.

Greg Adams, Hidden Harbor Owner, and Bill Kozak were present to discuss preliminary plans for Hidden Harbor Condos on 15 Mile Road in Martiny Township. Mr. Kozak stated that the fence is gone and they plan to cut the hill down and clear a good viewing area at the intersection of 92nd Avenue and 15 Mile and then put a turn around down at the end of 15 Mile Road. Board advised to have Ed Burch, Engineer, look at the plans before any decisions can be made. Board also stated to Mr. Adams that there is to be no truck traffic on 95th Avenue from 14 to 15 Mile Road. No Action Required.

At 9:40 a.m. Paul Jefts moved and Randy Maxwell seconded motion to open and read bids received for the purchase of one 4x4 one-ton pickups with dump box, Bids were read as follows:

	<u>Total</u>
Duthler Ford	\$38,989.99
Gary Trimarco	\$33,623.00

Bids were placed on file for review by the Administrative staff. Roll call vote of (3) three yeas, motion carried.

Al Bigelow, Aetna Township Supervisor, was present to discuss the Road Project on 200th Avenue in regards to the removal of the trees. Also the David Shetler Correspondence was in regards to this stating that if the trees needed to be removed that then they would put up a fight on the road project. Mr. Shetler also stated that the roadbed could possibly be moved over so the trees did not have to be removed. Mr. Bigelow also gave the option of the Township doing the road project with taking down the trees and replacing them with some more. Mr. Bigelow and the Board agreed that it wasn't worth the fight to do the project and did not want the roadbed moved so they decided to leave the road alone. No Action Required.

Board reviewed the Commission Audit Settlement Agreement. No Action Required.

Paul Jefts moved and Randy Maxwell seconded motion at 10: 00 a.m. to hold Public Hearing for Seasonal Road Additions. Roll call vote of (3) three yeas, motion carried. Sandee Farlow, Grant Township Clerk, supported the list of roads. Julie Austin, Chippewa Township Treasurer, was in support. John Boyd, Mecosta Township Supervisor, was in support of the Roads to be added. Geraldine Armstrong, Aetna Township Resident, had no problem with Tyler Road being seasonal with the wording change. Linda Myers, Morley Stanwood schools, had a problem with Tyler and Eisenhower Road until the wording was changed. Nick Petersen, Estimator/Field Inspector, was present to go through the list of roads and correct the wordings were necessary. Kenn Vredenburg, Austin Township Supervisor, objected to the whole idea of putting any roads as seasonal. Al Bigelow, Aetna Township Supervisor, also objected to putting any roads as seasonal due to the fact that he doesn't feel it will do any good. Board advised to have the wording changed on the roads and to hold another Public Hearing at the March night meeting.

Paul Jefts moved and Randy Maxwell seconded motion to approve voucher 2/10/04 for payment in the amount of \$148,297.01. Roll call vote of (3) three yeas, motion carried.

Julie Austin, Chippewa Township Treasurer, was present to discuss whether an estimate has been done for W. Chippewa Lake Drive. Board advised there is an estimate and have it sent out to the Township for reviewing. No Action Required.

John Boyd, Mecosta Township Supervisor, was present to see if an estimate has been done for any paving projects that they requested on their Project list. Board advised to go ahead and get the estimates ready and bring into the next meeting. No Action Required.

Board reviewed the estimates for 3 Mile Road from 165th to 155th in Deerfield Township and 17 Mile Road from 20th to 10th Avenue in Sheridan Township. Board advised to go ahead and send out. No Action Required.

Board reviewed the Guardrail Estimates for 19 Mile Road in Fork Township and Prichard Drive in Morton Township. Mike Maneke, Superintendent, informed the Board that Jack Bark, Fork Township Supervisor, would go for it. Mr. Maneke also informed the Board that Morton Township would probably have a good chance of going with the Guardrail. No Action Required.

Board reviewed the Auction Update. No Action Required.

Board reviewed the CRAM Board of Directors' Ballot. Board advised to vote for the following: Upper – Charles D. Erickson, Northern – Micheal K. Dillenbeck, Southern – Bruce D. Culver, Urban – Brent O. Bair. No Action Required.

Randy Maxwell moved and John Currie supported Traffic Control Order #106 on placing a Stop Sign on Truman Road were it intersects 40th Avenue in Fork Township. Roll call vote of (2) two yeas (Maxwell & Currie), (1) one absent (Jefts), motion carried.

Mike Simon, Shop Foreman, was present to discuss the one-ton 4 X 4 with dump box trucks. Mr. Simon informed the Board that the trucks through Gary Trimarco had the Allison Transmission. Randy Maxwell moved and John Currie supported to purchase two one-ton 4 X 4 with dump box trucks from Gary Trimarco. Roll call vote of (2) two yeas (Maxwell & Currie), (1) one absent (Jefts), motion carried.

Board reviewed the 2004 Capital Outlay. Board advised to purchase the loaders this year and to only order 3 tandems. No Action Required.

Mike Maneke, Superintendent, informed the Board that the cost to replace the Brine Tanks at Hoover Well would cost \$65,000.00 to \$70,000.00. No Action Required.

Board recessed for lunch at 11:50 a.m.

Board reconvened at 12:35 p.m.

Ed Burch, Engineer, looked over the plans and stated that the right of way is beyond the Turn around and the turn around needs to be at least 60 to 75 foot radius. No Action Required.

Board reviewed the Incident/Accident Report. No Action Required.

Board reviewed the Correspondence from the Department of Labor in regards to complaint. No Action Required.

Board reviewed the Letter to MDOT in regards to Title VI Officer appointment of the Clerk. No Action Required.

Board reviewed the Correspondence from MDOT in regards to 2005 STP Project Selection Request. No Action Required.

Board reviewed the Economic Development Fund letter in regards to Category F Grant Applications. No Action Required.

Brooke Niedzielski, Clerk, presented the Financial Reports to the Board. No Action Required.

Joyce Randall, Managing Director informed the Board that the Paul Bunyan Meeting is coming up February 19th, 2004. No Action Required.

Paul Jefts moved and Randy Maxwell seconded motion to move into Executive Session at 1:30 p.m. per administrative staff request. Roll call vote of (3) three yeas, motion carried.

Paul Jefts moved and Randy Maxwell seconded motion to move back into Regular Session at 2:10 p.m. Roll call vote of (3) three yeas, motion carried.

Paul Jefts moved and Randy Maxwell seconded motion to make Connie Larson full time effective immediately. Mrs. Larson's compensation schedule will be on file in the office. Roll call vote of (3) three yeas, motion carried.

Paul Jefts brought to the Boards attention the mailbox issue with Jim Eaton, Osceola County Road Commission. No Action Required.

Meeting adjourned at 2:30 p.m.

Chairman

Secretary

Date

