

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday June 22nd, 2004. The meeting was called to order at 7:00 p.m.

Members Present: John Currie, Paul Jefts, and Randy Maxwell.

Members Absent: None

Member Present from Board of County Commissioners: Norm Turner.

Administrative Staff Present: Joyce Randall, Managing Director, Mike Maneke, Superintendent, and Brooke Steiner, Clerk.

Minutes from June 8th, 2004 were approved as written.

Brad and Dawn Patterson, and Eleanor Blake, Aetna Township residents, were present to discuss with the Board the water issue on Jefferson Road West of the Expressway, by their house. Board advised they are going to bore a hole in the road and put a culvert in to fix the water problem it just might be later this summer. No Action Required.

Charles Luteran, Mecosta County Commissioner, was present to discuss with the Board the safety issue on Buchanan Road from 125th to just past the shopping center in Austin/Morton Township. Mr. Luteran stated there has been 5 deaths on this road and feels it is due to high speeds on a blind hill. Mr. Luteran would like to see a speed study done on Buchanan Road. Board advised to go ahead and have the speed study ordered. Mr. Luteran would like a copy of the speed study request along with a copy of the rejection letter if there so happens to be one. No Action Required.

Susan Galloup, Rogers Heights Business Owner, was present to discuss with the Board the safety issue in front of her business. Mrs. Galloup stated a speed study was already done. Mrs. Galloup also stated that she talked with Dan VanStansel, in which he stated he would sit and watch the area from 7:00 a.m. until 9:00 p.m. to get a better idea on what is going on. Mrs. Galloup also stated that she would like to see it a no passing zone while Mr. VanStansel is leaning towards a caution light. Mrs. Galloup is just asking for support because it is a state trunkline and the Road Commission has no jurisdiction. Board advised to have Joyce Randall, Managing Director, to call Mr. Vanstensel, MDOT in support of Mrs. Galloup. No Action Required.

Board reviewed the partial payment from Aetna Township for 200th Avenue from 4 to 5 Mile. The Road Commission is not going to do anything at this time unless the Township can bring in an engineer and state there is a problem with the road. Board advised to send the partial check back with a letter and a second notice invoice because the project was done according to the contract. No Action Required.

Randy Maxwell moved and Paul Jefts supported motion to sign the contract with Deerfield Township for the paving of 3 Mile Road from Northland Drive to 170th Avenue and the Double Sealcoat of 175th Avenue from Jefferson to Monroe. Roll call vote of three (3) yeas, motion carried.

At 7:30 p.m. Randy Maxwell moved and Paul Jefts seconded motion to open and read bids received for Big Rapids Garage Roof Repair. Bids will be read and placed on file for the review of the administrative staff and if and when awarded, will be in the best interest of Mecosta County. Roll call vote of three (3) yeas, motion carried.
Bids were read as follows:

Steve Jones Construction Co.	\$171,207.00
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Randy Maxwell moved and Paul Jefts supported motion to sign the contract with the Village of Barryton for paving project on Coolidge/Marion. Roll call vote of three (3) yeas, motion carried.

Paul Jefts moved and Randy Maxwell seconded motion to award the Big Rapids garage roof repair to Steve Jones Construction Company. The materials are guaranteed for 15 years. Roll call vote of three (3) yeas, motion carried.

Board reviewed the 2004 project update. John Currie was wondering why so much gravel was put down on 160th Avenue from 19 to 20 Mile Road in Grant Township and as the same for any other pulverize and pave projects. Joyce Randall, Managing Director, stated that Mecosta Township would like to bid out the project for Pierce Road. Board advised to send the project out for bid and have opening at the next meeting. No Action Required.

At 7:48 p.m. Paul Jefts moved and Randy Maxwell seconded motion to open and read bids received for project at Elder Road and 220th in Mecosta Township. Bids will be read and placed on file for the review of the administrative staff and sent to MDOT to be reviewed also. Roll call vote of three (3) yeas, motion carried.

Bids were read as follows:

Medler Trucking	\$41,156.25
L & D Carey	\$40,019.25
Fred Myers	\$58,766.50

Board reviewed the 2005 Small Urban Program. No Action Required.

Randy Maxwell moved and Paul Jefts supported motion to have the Chairman and Vice-Chairman sign the contract and Resolution #04-06 with MDOT in regards to Hoover Road Bridge in Fork Township. Roll call vote of three (3) yeas, motion carried.

Board reviewed the memorandum of understanding with the DNR for mowing around the dams in Mecosta County. No Action Required.

Board reviewed the 15 Mile Road (Hidden Harbor) project in regards to having Consumers Energy move their poles. Mike Maneke, Superintendent, and Joyce Randall, Managing Director, are meeting with Steve Collins tomorrow June 23rd to discuss the issue. Ms. Randall stated the cost to have the poles moved is \$4,387.00. Ms. Randall also stated that the road was taken off the certification map in 1989 and that Consumers Energy has a recorded easement to have their poles there. Ms. Randall also discussed issue with Eric Williams, Attorney, he advised that this was a gray area and to make sure we had deeded Right of Way or Easement. Board advised to keep talking to Consumers Energy and work something out with them. No Action Required.

Board reviewed Minkel Pit. Joyce Randall, Managing Director, stated the warranty deed only gives the Road Commission the Gravel rights to the property and when done, the property reverts back to the owner. Walt Hein, Property Owner, would like to receive something for the clay that will be used in the making of the gravel. Paul Jefts moved and John Currie seconded motion to offer Walt Hein \$1,000.00 for the clay that will be needed to crush gravel in the pit. Roll call vote of two (2) yeas (Currie and Jefts), one (1) nay (Maxwell), motion carried.

Board reviewed the 160th Avenue ANR Gravel Lease. Joyce Randall, Managing Director, informed the Board they are waiting on Jim Knapp, Surveyor, to mark the pipeline. No Action Required.

Board reviewed the 195th Avenue road repair. Joyce Randall, Managing Director, informed the Board we are just waiting on Michcon. No Action Required.

Board reviewed the Consumers License Agreement in regards to Elder Road. Joyce Randall, Managing Director, informed the Board that Ed Burch, Engineer, looked the agreement over and stated it was okay. Board advised to have Ms. Randall sign and send back. No Action Required.

Board reviewed the Sunrise Haven Estate Site Condo. No Action Required.

Board reviewed the MERS Annual Meeting Registration. Paul Jefts moved and Randy Maxwell seconded motion to appoint Brooke Steiner, Clerk, Officer Delegate and Joyce Randall, Managing Director, Alternate Officer Delegate. Roll call vote of three (3) yeas, motion carried.

Board reviewed the MCRC SIP Board Meeting on June 24th and 25th at St. Ives Golf Course. No Action Required.

Board reviewed the MCRC SIP candidates for Board of Director. No Action Required.

Board reviewed the Department of Treasury Audit Contract for end of year 2004. Board advised to get quotes and see what some public firms charge for an audit before a decision is made. No Action Required.

Board reviewed the Incident/Accident report. No Action Required.

Board reviewed the reply to Wilcox Ventures, LLC in regards to Hills of Mitchell Creek requesting more information. No Action Required.

Board reviewed the Correspondence to Representative Rick Johnson and Senator McManus and also her reply in regards to opposition of House Bill 5594-5596. No Action Required.

Board reviewed the correspondence in regards to Wesche vs Mecosta County Road Commission. No Action Required.

Board reviewed the State of Michigan Biodiesel incentive program grants. No Action Required.

Mike Maneke, Superintendent, informed the Board of the following items: 1) L & D Carey is done on 3 Mile from 165th to 155th in Deerfield Township; 2) L & D Carey removed stumps at consumers pit; 3) Dave Aris is working on West Chippewa Lake Drive; 4) Ditching is done on 12 Mile Road; 5) blacktop is done on 18 Mile road from 10th to 30th Avenue in Fork Township; 6) 160th from 19 to 20 mile and Stones Corner Road from 150th to 160th Avenue in Grant Township are being blacktopped June 23rd and 24th; 7) L & D Carey started 17 Mile from 10th to 20th in Sheridan Township; 8) Sealcoat is still on hold; 9) remainder of pulverize and pave is set up for July; 9) box culvert on Stanwood Road and 7 Mile in Mecosta Township, Ed Burch, Engineer, recommends making it a one lane and putting a headwall in with a guardrail and 10 ton limit, Board advised to put in a guardrail and make it a one – lane road with a 10 – ton weight limit along with an estimate together to fix the Box culvert and send to the Township to warn them this problem will come up in the future; and 10) estimate for hill cut on 170th off of 1 Mile in Deerfield Township, Board advised to send out to the Township. No Action Required.

Paul Jefts moved and Randy Maxwell seconded motion to approve voucher 6/22/04 for payment in the amount of \$67,858.97. Roll call vote of three (3) yeas, motion carried.

Mike Maneke, Superintendent, informed the Board that the property owner removed driveway culverts and filled in the ditch on the corner of 180th and 15 Mile Road. Board advised to have Mr. Maneke check into the situation. No Action Required.

Joyce Randall, Managing Director, informed the Board of the following items: 1) wondering if the Board wants to rent a motor grader from Michigan Cat while the Remus Garage motor grader is getting the transmission redone for about 2-3 weeks, Board advised not to rent; 2) asked Dar Denslow, retired employee, for training of motor grader operators; 3) Jerrilyn Strong, Mecosta County Commissioner, had questions in regards to Hoover Road Bridge closure; 4) need to reorder more county maps; 5) Cliff Halliday, Halliday Sand and Gravel, checked into Doxtater's possible gravel, Mr. Halliday stated approximately 200,000 yards of gravel and he will stop by at the next Board Meeting; and 6) there is another gravel crush at Derby Pit. No Action Required.

Paul Jefts moved and Randy Maxwell seconded motion to write off a credit to Grooters Machine Shop in the amount of \$3.76. Roll call vote of three (3) yeas, motion carried.

Board reviewed the administrative staff review. Paul Jefts moved and Randy Maxwell seconded motion to approve the administrative staff wage increase, which is placed on file in the office. Roll call vote of three (3) yeas, motion carried.

Meeting adjourned at 10:05 p.m.

Chairman

Secretary

Date