

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday August 24th, 2004. The meeting was called to order at 7:00 p.m.

Members Present: John Currie, Paul Jefts, and Randy Maxwell.

Members Absent: None

Member Present from Board of County Commissioners: Norm Turner.

Administrative Staff Present: Joyce Randall, Managing Director, Mike Maneke, Superintendent, and Brooke Steiner, Clerk.

Minutes of August 10, 2004 were approved as written. No Action Required.

Al Bigelow, Aetna Township Supervisor, Joyce Mumah, Aetna Township Clerk, Treva Cornell, Aetna Township Treasurer, and JoAnn Carey, Aetna Township Trustee, were all present to discuss with the Board the intersection of 200th Avenue and 5 Mile Road. Mr. Bigelow recommended putting a curb and gutter on the Northeast side of 200th Avenue to help slow the traffic turning onto 5 Mile Road. It was also recommended to make 5 Mile into a T intersection and make 5 Mile stop. Mike Maneke, Superintendent, stated in order to make a T intersection the intersection needs to come back south were it had previously been. Barbie Cornell, Aetna Township resident, stated that she would give her property back to the Road Commission to make 5 Mile a T intersection. Board advised to have an estimate prepared in the making of a T intersection at 5 Mile but the Township would have to pay for the total amount. Mr. Bigelow stated he would come back to the next meeting and see what the cost will be. No Action Required.

Board reviewed the Public Hearing on 9/15/2004 in regards to a special use permit to construct an open-air amphitheatre with covered pavilion located on the northwest corner of Jefferson Road and US-131 Expressway in Aetna Township. Facilities include a 5,000 vehicle parking area that will double as a festival site. Board advised Aetna Township that Jefferson road would need to be a 4- lane highway to handle that much traffic with acceleration and deceleration lanes. No Action Required.

At 7:36 p.m. Paul Jefts moved and Randy Maxwell supported motion to open and read bids received for Guardrail work on Northland Drive. Bids will be read and placed on file for the review of the administrative staff and if and when awarded, will be in the best interest of Mecosta County. Roll call vote of three (3) yeas, motion carried. Bids were read as follows:

J & J Contracting	\$29,975.00
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Kenn Vredenburg, Austin Township Supervisor, Elma Jean Covey, Austin Township Clerk, Helen Burden, Austin Township Treasurer, John Brockway and John Conforte, Austin Township Trustees, Chuck and Pat Thomson, Mecosta Township residents, Johanna Bowman, Nancy Pennington, Robert Lee, Bernie Brenner, and James Starr, Austin Township residents, were their to discuss with the Board the hill cut on 180th Avenue South of 11 Mile Road. Mike Maneke, Superintendent, stated the hill could not be cut anymore due to the fact that one of the residents driveway would be to steep. Mr. Vredenburg stated that the township could not afford to pay 100% of the cost but could cost share with the Road Commission. Board advised that they could not do the project this year due to budget constraints. Board advised everyone that a traffic count on 180th and 12 Mile Road would be done as soon as possible.

Board reviewed the 2005 project list for Green Township. No Action Required.

Board reviewed the Emma Drive road certification in Colfax Township. Joyce Randall, Managing Director, stated that the Road Commission needed a letter from the township in order to put the road on the certification map and maintain it. No Action Required.

Board reviewed the concerns in regards to Wilson Road East of 160th Avenue in Colfax Township. The Township was wondering if it would remain seasonal or not. Board advised that it would remain a seasonal road. No Action Required.

Brad Patterson, Aetna Township resident, was present to discuss with the Board on what was happening to fix the water problem on Jefferson west of the expressway. No Action Required.

Paul Jefts moved and Randy Maxwell seconded motion to sign the Bit Contract with Big Rapids Township for 215th Avenue North of 14 Mile to 15 Mile Road. Roll call vote of three (3) yeas, motion carried.

Matt Doxtater, Big Rapids Township Resident, was present to get some clarification from the Board on the Gravel lease. Board advised that they would really need to go out and take a look at the pit before doing anything more. No Action Required.

Board reviewed the Morrison Gravel Lease. No Action Required.

Board reviewed the unauthorized tree removal at the gravel pit. Joyce Randall, Managing Director, is still waiting to hear back. No Action Required.

Ed Burch, Engineer, was present to discuss with the Board the following issues: 1) 195th Avenue road repair in Green Township, Mr. Burch is not really sure why the road failed but feels it has something to do with the amount of surface water this year, Mr. Burch recommended stabilizing the ditch and then watching the road to see what is going to happen, the Board agreed with Mr. Burch; 2) also the Preliminary plans for Ryan Creek Apartments, Mr. Burch went over the letter he prepared with his recommendations which included having the drive come out across from Belmont Drive and to have 4 lanes on 16 Mile to handle the traffic coming in and out of the apartments; and 3) discuss Sunrise Haven Estates preliminary plans, Sunrise Haven Estate would like the Road Commission to take the road over when the project is complete, Mr. Burch recommends a turning and bypass lane, Board advised to have Joyce Randall, Managing Director, call CRAM and find out what the Road Commission has in regards to legal rights. No Action Required.

Board reviewed the 160th Avenue (ANR) gravel lease. No Action Required.

Board reviewed the 7 Mile Road East of 100th Avenue Easement in Morton Township. Joyce Randall, Managing Director, is still waiting to hear from Jim Knapp, Surveyor. No Action Required.

Board reviewed the Superintendents annual meeting on October 6 – 8, 2004. Mike Maneke, Superintendent, and any of the Foreman's that would like to go can go. No Action Required.

Board reviewed the 2005 preliminary budget for the County. No Action Required.

Board reviewed the traffic counts for New Millpond/McKinley and 16 Mile Road in Big Rapids Township. No Action Required.

Board advised Joyce Randall, Managing Director, to prepare a letter with the Road Commission recommendations in regards to the special use permit for the new amphitheatre and get the Boards approval before sending out. No Action Required.

Mike Maneke, Superintendent, informed the Board that Consumers Energy is going to bill the Road Commission for cutting the tree tops out of there power lines in order for them to move their pole. Board advised that it is getting to late in the year to do the project on 15 Mile Road East of 92nd Avenue in Martiny Township. Board advised to check with Dave Aris and see if he would extend the Bid price until next year and do the project then. No Action Required.

Paul Jefts moved and Randy Maxwell seconded motion to adopt policy #03-24 to designate the Clerk of the Road Commission as Title VI Officer. Roll call vote of three (3) yeas, motion carried.

Board reviewed the incident/accident report. No Action Required.

Board reviewed the memo in regards to the return of regular work schedule on August 30th, 2004. No Action Required.

Board reviewed the Townsend Chemical Training. No Action Required.

Board reviewed the Michigan State University Labor Relations Training. No Action Required.

Joyce Randall, Managing Director, informed the Board of the following items: 1) the project at Keckler and Lawrence East of 187th Avenue in Mecosta Township has been put on hold until further notice; 2) discussed the seasonal employees; and 3) there is 32 miles of center line painting to do for the new projects. Board advised to make sure and get some road line painting done in the spring for maintenance. No Action Required.

Mike Maneke, Superintendent, informed the Board of the following items: 1) does the Board want to do anymore brush spraying at this time, Board advised to get a cost put together per mile for both sides of the road; and 2) would the Board like Mr. Maneke to put a cost together to have Dick Myers push the dirt up on 195th Avenue in Green Township, Board advised to go ahead and do. No Action Required.

Paul Jefts moved and Randy Maxwell second motion to pay voucher 8/24/2004 in the amount of \$108,764.85. Roll call vote of three (3) yeas, motion carried.

Meeting adjourned at 10:04 p.m.

Chairman

Secretary

Date