

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday September 14th, 2004. The meeting was called to order at 9:00 a.m.

Members Present: John Currie, Paul Jefts, and Randy Maxwell.

Members Absent: None

Member Present from Board of County Commissioners: John Todd.

Administrative Staff Present: Joyce Randall, Managing Director, Mike Maneke, Superintendent, and Brooke Steiner, Clerk.

Minutes from August 24th, 2004 were approved as written.

Albert Bigelow, Aetna Township Supervisor, was present to find out which side of the expressway was the Road Commission talking about in regards to the letter to the Building and Zoning Department in regards to possibly making Jefferson Road a 4-lane from 200th to Brady Lake Drive. The Board advised they would be starting on the West side of the Expressway. No Action Required.

Rick Lucas, USDA Forester, was present to discuss with the Board on the appraisal amount of the timber taken without permission at the county dump. Mr. Lucas recommends going with the higher of the prices. Board advised to have Joyce Randall, Managing Director, call the landowner to let him know what he owes the Road Commission for timber taken. No Action Required.

Julie Austin, Chippewa Township Treasurer, was present to discuss with the Board in regards to a resident on East Chippewa Drive who wants to put a culvert and drive in as well as fill in the ditch. Board advised that the ditch could not be filled in due to fear of creating a water problem later on. No Action Required.

John Boyd, Mecosta Township Supervisor, was present to discuss with the Board the estimate for Lawrence East of 187th Avenue. Mr. Boyd stated he feels the Township Board will go with the project. Board advised that as long as the Township approves the project and weather permits the project would move forward. Bids will be opened at the next meeting. Mr. Boyd also stated that the Township would purchase the nine arch culverts needed to do the project even if the Township Board does not agree to do the project. No Action Required.

Carmen Bean, Federal Screw, was present to discuss with the Board the possibility of leasing the storage building at the Road Commission. Mr. Bean stated he needs storage for inactive equipment and raw materials. Mr. Bean also stated the only change needed to the building would be a loading dock on the west side of the building. Mr. Bean is willing to pay and put in the loading dock for a consideration of having the Road Commission take so much off the first year lease to help pay for improvement. Currently Mr. Bean is paying .45-cents/sq ft. to other places he leases. Board advised Mr. Bean they would discuss it and get back with him later. No Action Required.

Brad and Dawn Patterson, Aetna Township Residents, were present to discuss with the Board on where the Road Commission is at on fixing the water problem by their home. Ed Burch, Engineer, was present and stated the best solution for the problem would be to bore under the road to place a culvert. Mr. Burch stated it would not cure the problem but would help. Paul Jefts moved and Randy Maxwell seconded motion on approval to bore a hole under Jefferson Road west of the expressway. Roll call vote of three (3) yeas, motion carried.

Albert Bigelow, Aetna Township Supervisor, and Ed Burch, Engineer, were present to discuss with the Board the safety issue at the intersection of 200th Avenue and 5 Mile Road. Mr. Burch stated a couple of options to fix the problem: 1) cut the brush back on the north side of 200th Avenue for a clear vision path; or 2) widen the north side of 200th Avenue along with bringing 5 mile 90 degrees into 200th Avenue forcing cars to come to a stop. Mike Maneke, Superintendent, feels this would cause a problem for large trucks and buses to make the turn. Board advised to have Mr. Bigelow check with property owner on removing brush to make a clear vision area to see oncoming cars. No Action Required.

Karl Koivisto, MDOT, was present to discuss with the Board the seal coat on 8 Mile Road from 200th Avenue to Old State Road. Mr. Koivisto feels this is the only way to fix the slipperiness for four years until they redo the road. Board advised that the seal coat is what made the road slippery the first time and does not agree with it again. Board advised Mike Maneke, Superintendent, to get quotes on a contractor doing the seal coat. No Action Required.

Paul Jefts moved and Randy Maxwell seconded motion to approve the corrected Preliminary Plans for Phase II of Ryan Creek Apartments with Ed Burch, Engineers, approval. Roll call vote of three (3) yeas, motion carried.

Mike Maneke, Superintendent, updated the Board on the 2004 projects as follows: 1) 15 Mile East of 92nd Avenue in Martiny Township is almost completed; 2) curbs are done on Millpond and M-20, and Woodward and 220th Avenue in Big Rapids Township; 3) 215th Avenue from 13 to 15 Mile Road in Big Rapids Township will be paved next week; and 4) 110th Avenue from 13 to 14 Mile Road in Martiny Township, 20 Mile Road from Northland Drive to the East in Green Township and 12 Mile Road from Northland Drive to US 131 in Mecosta Township have been paved. No Action Required.

Board reviewed the correspondence from Morton Township in regards to potential traffic hazard on the corner of M-20 and 90th Avenue. Board advised that this was MDOT's area and should be handled by them. No Action Required.

Board reviewed the letter to Mecosta County Building and Zoning in regards to the Public Hearing on September 15, 2004 on the Special Use Permit. No Action Required.

Board reviewed the letter from the Department of Environmental Quality in regards to 225th South of 13 Mile Road in Big Rapids Township. No Action Required.

Brooke Steiner, Clerk, presented the Financial Reports. No Action Required.

Paul Jefts moved and Randy Maxwell seconded motion to approve Budget Revision #1 for 2004. Roll call vote of three (3) yeas, motion carried.

Board reviewed the Incident/Accident report. No Action Required.

Board reviewed the letter from Big Rapids Township in regards to a Public Hearing on September 14th, 2004 for a special use permit. Board advised that this was the cities jurisdiction. No Action Required.

Board reviewed the Midwest Pavement Preservation Seminar. No Action Required.

Board reviewed the Excavation and Trenching Awareness Training. No Action Required.

Board reviewed the 2005 Level I and Level II Concrete Technicians Certification classes. No Action Required.

Glenn Norton, Colfax Township Supervisor, was present to discuss with the Board the status of Wilson Road East of 160th Avenue. Mr. Norton was wondering if Wilson Road was going to remain a Seasonal Road. Board advised that the road was not upgraded enough to bring it out of the Seasonal Road status. No Action Required.

Board reviewed the correspondence to Wade Trim in regards to Sunrise Haven Estates. No Action Required.

Board recessed for lunch at 11:35 a.m.

Board reconvened at 12:45 p.m.

Joyce Randall, Managing Director, informed the Board of the following items: 1) Rich Conner, ANR, would like an estimated quantity of gravel before finalizing the lease agreement; 2) 7 Mile Road west of 100th Avenue in Morton Township Release and Grant of Right of Way needs to be resigned due to some changes made; 3) wondering if could possibly switch cell phone carriers to update our plan and save money; and 4) also East Blue Lake Drive by 11 Mile and Grant Road in Morton Township on the water problem out there. No Action Required.

Foremen's meeting at 1:01 p.m. present: Frank Randall, Charlie Cornell, Mike Simon, and Randy Wilson.

Foremen updated the Board on paving, blading roads, shoulder gravel, hauling gravel, ditching, brining, cutting brush and trees, removing silt fence, cutting back intersections, and patching. Board also reviewed and made minor changes to maintenance routes. No Action Required.

At 1:30 p.m. Paul Jefts moved and Randy Maxwell seconded motion to move into Executive Session per Frank Randall, Remus District Foreman, to discuss some issues. Roll call vote of three (3) yeas, motion carried.

At 2:08 p.m. Paul Jefts moved and Randy Maxwell seconded motion to move back into General Session. Roll call vote of three (3) yeas, motion carried.

Kevin Defever, Defever Construction Co., was present to discuss with the Board the water problem on 14 Mile Road East of Northland Drive in Big Rapids Township. Mr. Defever stated he was not aware of a problem out there; that he just builds the roads the way the engineer designs them. Board advised Mr. Defever to have his Engineer meet with Ed Burch, Engineer, for the Road Commission and discuss some resolution to the problem. No Action Required.

Joyce Randall, Managing Director, informed the Board of the following items: 1) Kevin Courtney was wondering if he could purchase processed gravel for Wilson Road East of 160th Avenue in Colfax Township; 2) employee vacation carryover request, Board advised okay to carry over 80 hours and pay the remainder; 3) cleaning Parks Pit would cost \$2,300.00 to have Wayne Schuberg do the work, Board advised to go ahead and get done; and 4) wondering what to do on Doxtater's pit, Mr. Doxtater would like to have some of the property be left out of the gravel lease. Board advised to include the property from the East of the piles in the lease with an easement back to the property. No Action Required.

Mike Maneke, Superintendent, was present to inform the Board of the following items: 1) wondering if still wanting to get the Pit run gravel from the resident in Altona, Board advised to check with Canadian Lakes Excavating first; 2) starting pavement markings next week; 3) do more brush spray on 13 Mile Road; and 4) reviewed the traffic counts for 180th Avenue from Johnson Road to 11 Mile Road in Mecosta Township, Board advised to do a traffic count on Milton Avenue in Big Rapids Township. No Action Required.

Carmen Bean, Federal Screw, returned to discuss a possible lease of the storage building with the Board. Mr. Bean and the Board agreed to draw up a lease to state that Federal Screw will pay .45-cents/sq. ft. per month to lease the storage building and to maintain the building. Mr. Bean also got the go ahead to install a loading dock on the west side of the building with the Road Commission to take \$10,000.00 prorated per month off the first year of the lease. The lease is to be for 5 years with an option to renew for another five years. No Action Required.

Paul Jeffs moved and Randy Maxwell seconded motion to pay voucher 9/14/2004 in the amount of \$602,098.61. Roll call vote of three (3) yeas, motion carried.

Meeting adjourned at 3:09 p.m.

Chairman

Secretary

Date