

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday September 28th, 2004. The meeting was called to order at 7:00 p.m.

Members Present: John Currie, Paul Jefts, and Randy Maxwell.

Members Absent: None

Member Present from Board of County Commissioners: Norm Turner.

Administrative Staff Present: Joyce Randall, Managing Director, Mike Maneke, Superintendent, and Brooke Steiner, Clerk.

Minutes of September 14, 2004 were approved as written. No Action Required.

Matt and Jodi Doxtater, Big Rapids Township Residents, were present to discuss their Gravel Lease with the Board. Mrs. Doxtater was wondering if a 90 – day out could be stated in the lease. Board advised that if Mrs. Doxtater wasn't comfortable signing the lease then she probably shouldn't, but the Road Commission needs to have a lease for 10 years to make it worth going into the pit. Board advised the Doxtater's to think about it and get back with them. No Action Required.

Mike Maneke, Superintendent, updated the Board on 2004 projects as follows: 1) 15 Mile East of 92nd Avenue in Martiny Township is complete; 2) 215th Avenue from 13 to 15 Mile will be paved September 29th and 30th, 2004; 3) Owens Tree Service completed the remainder of the weed spraying; and 4) will finish up wedge paving next week. No Action Required.

Tom Flood, Big Rapids Township resident, was present to discuss with the Board paving University and Executive Drives at University Club Estates. Board advised to have Brooke Steiner, Clerk, check and see if the Road Commission is in formula before doing anything. Mr. Flood stated he would be willing to pay \$10,000.00 towards the project. Board advised they would get back with Mr. Flood. Mr. Flood also stated that Fred Myers was grading 215th Avenue between 13 and 15 Mile that was all ready to be paved in the morning. Board sent Mike Maneke, Superintendent, out to take a look at the road. No Action Required.

Carolyn and Jack Wilbur, Morton Township residents, were present to discuss with the Board on placing a stop sign on 100th where it intersects with 7 Mile Road. Mrs. Wilbur stated that currently there is a yield sign at the intersection and feels this is a safety issue. No Action Required.

Joyce Randall, Managing Director, informed the Board of other request of stop signs at the following locations: 1) Fillmore Road and 200th Avenue in Mecosta Township and 2) Arthur Road and 110th Avenue in Martiny Township. Randy Maxwell moved and John Currie seconded motion to approve Traffic Control Order for a stop sign at Fillmore Road and 200th Avenue. Roll call vote of two (2) yeas (Maxwell and Currie), one (1) nay (Jefts), motion carried.

Board reviewed the Maple Street Building lease agreement. Joyce Randall, Managing Director, informed the Board she has not heard anything back from Federal Screw. No Action Required.

Board reviewed the Timber Trespass settlement. No Action Required.

Board reviewed the Riverview Estates Bond release. Board advised they were not going to release the bond due to the fact that none of the work was finished. No Action Required.

Board reviewed the Incident/Accident report. No Action Required.

Board reviewed the letter from Colfax Township in regards to not paying for Wilson Road work. No Action Required.

Board reviewed the MERS regional meeting on October 19, 2004. No Action Required.

Board reviewed the workshop for understanding Asset Management on October 25, 2004. No Action Required.

Board reviewed the letter from the City of Big Rapids in regards to the alarm assessments. No Action Required.

Joyce Randall, Managing Director, informed the Board of the following items: 1) someone hit the county gates again at the Old County Dump, Board advised to check with Paul Bullock and see if the County would like a gate at the other drive; 2) haven't heard anything back yet on the Morrison Gravel Lease; 3) herself and Randy Maxwell will be attending the CRAM meeting on September 30th, 2004; 4) Ralph Wallace would like a cost to upgrade Newcosta Road North of 19 Mile Road in Green Township, Board advised they would let the Township know of Mr. Wallace's request; 5) road projects used by Federal Exchange Funds need to be projected out 3 years in advance; 6) the slurry seal is done on 8 Mile Road (M-20), also a test section was done on Pierce Road from 170th Avenue to the west by Michigan paving and materials; 7) guardrail on Northland Drive is complete; 8) Canadian lakes would like a stop sign on Buchanan at Alpine; 9) would like the Board to review the plow routes at the next meeting with the Foreman; 10) what to do with the cell phones, Board advised to get the amount of savings at the next meeting; 11) Avaya quoted a new office phone system at \$8,300.00, Board advised to go ahead only if it will be done next year; and 12) the cost for having a 800 number would be \$5.00/month and 3.9 cents/minute. No Action Required.

At 8:36 p.m. John Currie moved and Randy Maxwell seconded motion to move into executive session at the request of the Board Chairman to discuss possible purchases. Roll call vote of three (3) yeas, motion carried.

At 9:30 p.m. Paul Jefts moved and Randy Maxwell seconded motion to move back into regular session. Roll call vote of three (3) yeas, motion carried.

Randy Maxwell moved and John Currie seconded motion to sign the letter of agreement with Avaya to purchase a new phone system next year. Roll call vote of three (3) yeas, motion carried.

Paul Jefts moved and Randy Maxwell seconded motion to approve voucher 9/28/04 for payment in the amount of \$31,440.26. Roll call vote of three (3) yeas, motion carried.

Meeting adjourned at 9:55 p.m.

Chairman

Secretary

Date