

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday November 9th, 2004. The meeting was called to order at 9:03 a.m.

Members Present: John Currie, Paul Jefts, and Randy Maxwell.

Members Absent: None

Member Present from Board of County Commissioners: John Todd.

Administrative Staff Present: Joyce Randall, Managing Director, Mike Maneke, Superintendent, and Brooke Steiner, Clerk.

Minutes from October 26th, 2004 were approved as written.

Al Bigelow, Aetna Township Supervisor, was present to discuss with the Board the proposed Amphitheatre on Jefferson Road West of US131. Joyce Randall, Managing Director, presented the Board with the average daily traffic of 2,627 vehicles on Jefferson Road. Board advised to send the traffic counts to United Entertainment. No Action Required.

Board reviewed the 2005 Township project priority list. No Action Required.

Board reviewed the MDOT Rural Transportation Planning Meeting scheduled for November 10th, 2004. No Action Required.

Board reviewed the ANR Gravel Lease. Joyce Randall, Managing Director, stated that ANR is retyping the lease and the Road Commission is waiting to hear back. No Action Required.

Board reviewed the past ten years of crushed gravel and blacktop history. No Action Required.

Board reviewed the letter from Mecosta County Board of Commissioners in regards to the transfer of property. The Board of Commissioners would like to meet with the Board of Road Commissioners to discuss the matter. Board advised to have one of our Board members go to the next Buildings and Grounds meeting to discuss the matter. No Action Required.

Board reviewed the letter from County Road Association of Michigan in regards to National Organization Memberships. No Action Required.

Board reviewed the three-year road plan for the Mecosta County Road Commission. No Action Required.

Board reviewed the Incident/Accident report. No Action Required.

Board reviewed the thank you note from Crista Wilkinson, Mecosta Township resident, in regards to work done on 12 Mile Road West of Northland Drive. No Action Required.

Brooke Steiner, Clerk/Finance Director, presented the Financial reports to the Board. Paul Jefts moved and Randy Maxwell seconded motion to approve Budget Revision #3 for 2004. Roll call vote of three (3) yeas, motion carried.

Board reviewed the 19th Annual Ambassador Awards nomination forms from Mecosta County Area Chamber of Commerce. No Action Required.

Board reviewed the MDOT Statewide Planning Process Public Involvement Plan. No Action Required.

Board reviewed the Lowe's Letter of Agreement. No Action Required.

Board reviewed the USDA Newsletter. No Action Required.

Board reviewed the Management Skills seminar. No Action Required.

Joyce Randall, Managing Director informed the Board of the following items: 1) Bullhead Lake Drive and West Chippewa Drive in Chippewa Township still working with DEQ and the next step will possibly be the prosecutors; 2) John Blask, Mecosta Township resident, located on O tah' na gon off of 7 Mile was given a written notice to remove the culvert and put the ditch back the way it was within 10 days; 3) 14 Mile East of Northland Drive in Big Rapids Township estimate to fix is \$4,000.00; 4) cutting trees down that were tested for the Emerald Ash Borer in the County; 5) Nick Petersen, Estimator/Field Inspector, is setting up a website that the Road Commission would like to implement, the cost is \$62.00 initial setup and then \$16.00/month; 6) met with Mike Green, Building and Zoning, and discussed driveway and building permits; 7) need a video screen for the Paul Bunyan meeting at the Bungalow, Board advised to check with the County or Sheriff's Department; 8) Don Roebuck is looking to drive truck part-time, Board advised to use him when needed. No Action Required.

Board went and took a look at the website that Nick Petersen, Estimator/Field Inspector, was preparing. No Action Required.

Board recessed for lunch at 11:43 a.m.

Board reconvened at 12:32 p.m.

Paul Jefts moved and Randy Maxwell seconded motion to approve \$3,000.00/month to MERS for the Employers additional contribution for the period January 1, 2005 through December 31, 2005. Roll call vote of three (3) yeas, motion carried.

Paul Jefts moved and John Currie supported motion to write-off invoice for accident repairs for the amount of \$80.05. Roll call vote of two (2) yeas (Currie & Jefts), one (1) nay (Maxwell), motion carried.

Foremen's meeting at 1:07 p.m. present: Frank Randall, Charlie Cornell, Mike Simon, and Randy Wilson.

Foremen updated the Board on blading roads, shoulder gravel, ditching, cutting brush and trees, repairing guardrails, hauling potato stone, hauling black dirt, wedge paving, repairing plows, putting sanders in trucks, putting salt and winter maintenance sand away, boring a hole in Jefferson Road, and patching. No Action Required.

Board reviewed the Winter Maintenance Plow routes and advised to leave them the way they are. No Action Required.

Paul Jefts moved and Randy Maxwell seconded motion to approve voucher 11/09/04 for payment in the amount of \$394,598.50. Roll call vote of three (3) yeas, motion carried.

Mike Maneke, Superintendent, was advised by the Board to go ahead and get any needed permits from the DNR for any road projects coming up in the next year. No Action Required.

Board reviewed the county map proof. No Action Required.

Meeting adjourned at 2:55 p.m.