

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday December 14<sup>th</sup>, 2004. The meeting was called to order at 9:01 a.m.

Members Present: John Currie, Paul Jefts, and Randy Maxwell.

Members Absent: None

Member Present from Board of County Commissioners: John Todd.

Administrative Staff Present: Joyce Randall, Managing Director, Mike Maneke, Superintendent, and Brooke Steiner, Clerk.

Minutes from November 23<sup>rd</sup>, 2004 were approved with corrections made.

John Currie, Chairman, and Joyce Randall, Managing Director, met with the Building and Grounds Committee in regards to the possible transfer of property at the County dump. John Todd, County Commissioner, stated the committee does not have a problem with transferring the property over to the Road Commission as long as they can get the equal amount of property in return. No Action Required.

Brooke Steiner, Clerk, presented the Financial Reports to the Board. No Action Required.

Board reviewed the MDOT request for detour route while working on M-20 for construction in year 2007. Board advised to write a letter to have MDOT come to one of the Road Commission's meeting and discuss the issue. No Action Required.

Board reviewed the ACT 51 certification mileage from MDOT. No Action Required.

Randy Maxwell moved and Paul Jefts seconded motion to authorize Chairman to sign Gravel Lease with ANR. Roll call vote of (3) three yeas, motion carried.

Paul Jefts moved and Randy Maxwell seconded motion to approve the National Functional Classification change of roads in Mecosta County. Roll call vote of (3) three yeas, motion carried.

Board reviewed the MCRCSIP appraisal. No Action Required.

Board reviewed the press release in regards to the new website for the Mecosta County Road Commission. No Action Required.

Randy Maxwell moved and Paul Jefts seconded motion to approve the Board of Road Commissioners meeting dates for 2005. Roll call vote of (3) three yeas, motion carried.

Paul Jefts moved and Randy Maxwell seconded motion to renew the Engineer Agreement for two more years with Burch Engineering starting 1/01/2005 through 12/31/2006. Roll call vote of (3) three yeas, motion carried.

Board reviewed the Construction Expo with Michigan Cat on March 15 – 18, 2005. No Action Required.

At 10:13 a.m. Paul Jefts moved and Randy Maxwell seconded motion to open and read bids received for Curb Sweeping and Catch Basin Cleaning. Bids were read as follows:

SWEEPING:	<u>County</u>	<u>State</u>
Greenscape	\$ 682.20	\$4,247.73
TriUS Services	\$2,274.00	\$12,271.22
CATCH BASINS:		
Greenscape	\$1,920.00	\$ 7,800.00
Tri-Us Services	\$5,040.00	\$20,475.00
Pollution Control Svcs	\$2,613.60	\$10,617.75
B & B Environmental	\$2,060.64	\$ 8,371.35
Advanced Underground	\$2,880.00	\$11,700.00
Downunder Mun. Svcs	\$3,360.00	\$13,650.00

Bids also included Emergency and Non Emergency bid prices along with Holding Tanks and Floor Drain Bids. Bids were placed on file for review by the Administrative Staff and MDOT and will be awarded in the best interest of Mecosta County. Roll call vote of (3) three yeas, motion carried.

Foremen’s meeting at 10:55 a.m. present: Frank Randall, Charlie Cornell, Mike Simon, and Randy Wilson.

Foremen updated the Board on blading roads, pulling shoulders, ditching, cutting brush, repairing guardrails, stump removal, replacing tubes, winter maintenance, pump state tanks, and patching. No Action Required.

Board reviewed the Capital Outlay for 2005. No Action Required.

Board recessed for lunch at 11:55 a.m.

Board reconvened at 12:43 p.m.

Paul Jefts moved and John Currie seconded motion to allow Randy Maxwell be on the Township Relations Committee. Roll call vote of (3) three yeas, motion carried.

Board reviewed the Incident/Accident report. No Action Required.

Board reviewed the employee request for work schedule adjustment. Board approved the adjustment. No Action Required.

Board reviewed the correspondence from Tim Mudrack in regards to 183<sup>rd</sup> Avenue in Big Rapids Township. No Action Required.

Board reviewed the correspondence to Ned Webster in regards to Hoover Road in Fork Township. No Action Required.

Board reviewed the correspondence from the District Health Department in regards to Sunrise Haven Estates. No Action Required.

Board reviewed the West Michigan Construction Expo on January 5 & 6, 2004. No Action Required.

Board reviewed the correspondence from Newaygo County Road Commission in regards to retirement/open house on December 22, 2004. No Action Required.

Joyce Randall, Managing Director, informed the Board of the following items: 1) possible auction setup for March 22, 2005; 2) Lowe's scheduled to open January 20<sup>th</sup>, 2005; 3) Bridges located on 9 Mile in Morton Township and Evergreen Road in Fork Township were placed on the Critical Bridge list; 4) CRAM directory changes; 5) 190<sup>th</sup> Avenue and House Lake Road in Green Township has a driveway culvert that failed; 6) sent out notices for Bullhead Lake Dr. and West Chippewa Drive in Chippewa Township; 7) stop sign request for Manitou and Lakeview Drive in Martiny Township by Jensen Lake and 110<sup>th</sup> Avenue and Arthur Road in Martiny Township; Board advised to prepare a Traffic Control Order and bring back to the next meeting; 8) 215<sup>th</sup> Avenue in Big Rapids Township incident we are still waiting to hear back from the prosecutors; and 9) Board advised to get prices and some pictures for a possible new Board room table. No Action Required.

Mike Maneke, Superintendent, informed the Board of the following item: 1) wondering whether to include the intersection when we do 165<sup>th</sup> Avenue from 18 – 19 Mile in Grant Township, Board advised to go ahead and put a cost together. No Action Required.

Paul Jefts moved and Randy Maxwell seconded motion to approve voucher 12/14/04 for payment in the amount of \$198,115.58. Roll call vote of (3) three yeas, motion carried.

Paul Jefts moved and Randy Maxwell seconded motion to approve the write – off of accident repairs on 205<sup>th</sup> Avenue in the amount of \$122.95. Roll call vote of (3) three yeas, motion carried.

Meeting adjourned @ 2:23 p.m.

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Chairman

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Secretary

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Date