

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Thursday December 30<sup>th</sup>, 2004. The meeting was called to order at 1:01 p.m.

Members Present: John Currie, Paul Jefts, and Randy Maxwell.

Members Absent: None

Member Present from Board of County Commissioners: Norm Turner.

Administrative Staff Present: Joyce Randall, Managing Director, Mike Maneke, Superintendent, and Brooke Steiner, Clerk.

Minutes from December 14, 2004 were approved as written. No Action Required.

Paul Jefts moved and Randy Maxwell seconded motion to approve Budget Revision #4 for 2004. Roll call vote of (3) three yeas, motion carried.

Paul Jefts moved and Randy Maxwell seconded motion to approve 2005 rental rates at 100% County and 80% State. Roll call vote of (3) three yeas, motion carried.

Paul Jefts moved and Randy Maxwell seconded motion to authorize Clerk to adjust and amend the 2004 Budget for year-end as required and needed. Roll call vote of (3) three yeas, motion carried.

Board reviewed the January 5<sup>th</sup>, 2005 five-year program input meeting with MDOT. Randy Maxwell plans on attending; John Currie and Paul Jefts will possibly attend. No Action Required.

Randy Maxwell moved and John Currie supported motion to approve Traffic Control Order #110 in regards to placing stop signs on Arthur Road where it intersects 110<sup>th</sup> Avenue on the Northeast and Southwest corners. Roll call vote of (2) two yeas (Currie & Maxwell), (1) one nay (Jefts), motion carried.

Board reviewed the Incident/Accident Report. Board discussed the employee's request for leave without pay and decided to postpone until next Board Meeting. No Action Required.

At 1:15 p.m. Paul Jefts moved and Randy Maxwell seconded motion to open and read bids received for one used Vibratory Smooth Drum Soil Compactor. Bids were read as follows:

L & D Carey & Sons	\$28,200.00
Colwell Equipment	\$51,950.00
AIS Equipment	\$48,500.00

Bids were placed on file for review by the Administrative Staff and will be awarded in the best interest of Mecosta County. Roll call vote of (3) three yeas, motion carried.

Paul Jefts moved and Randy Maxwell seconded motion to purchase two Dell laptops with upgrade and docking port for \$2,732.26. Roll call vote of (3) three yeas, motion carried.

Paul Jefts moved and Randy Maxwell seconded motion to pay voucher 12/30/04 in the amount of \$9.72 and voucher 12/31/04 in the amount of \$93,594.77. Roll call vote of (3) three yeas, motion carried.

Meeting adjourned at 2:52 p.m.

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Chairman

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Secretary

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Date