

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

No. 001123

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday November 8th, 2005. The meeting was called to order at 9:01 a.m.

Members Present: John Currie, Paul Jefts, and Randy Maxwell.

Members Absent: None

Member Present from Board of County Commissioners: John Todd.

Administrative Staff Present: Joyce Randall, Managing Director, Mike Maneke, Superintendent, and Brooke Steiner, Clerk.

Minutes from October 25th, 2005 were approved with corrections made.

Rick Fountain, Big Rapids Township resident, was present to discuss with the Board 230th Avenue from 12 Mile to 13 Mile Road. Mr. Fountain stated that the road was never finished after being started by the Road Commission. Mr. Fountain also stated that with all the new housing and kids coming to the area, the school bus will soon have to travel this road. Mr. Fountain also stated that 205th from 11 Mile to 12 Mile needs some work. Board advised they will go out and take a look at 230th Avenue and have the administrative staff prepare an estimate to fix 230th Avenue. No Action Required.

Jim Davis, P.E., Titan Construction Co., Bob Stanton, Attorney, Maxine McClelland, Big Rapids Township Supervisor, and Gus Scank, Universal Suites Apartments owner, were all present to discuss with the Board the preliminary plans for Universal Suites Apartments on 14 Mile Road and Northland Drive. Mr. Davis stated that there will be a 100' deceleration lane for westbound traffic and feels the sight distance is adequate enough. Mr. Davis stated the first drive is going to be for phase one and the second drive will be done during phase three and will not connect internally. Mrs. McClelland also stated a traffic study was completed on 14 Mile Road and stated the road was adequate enough to handle the traffic. Board advised that Ed Burch, Engineer, needs to review the plans before any decisions can be made. Paul Jefts moved and Randy Maxwell seconded motion to postpone any further discussion until Ed Burch, Engineer, has had a chance to look over the preliminary plans. Roll call vote of three (3) yeas, motion carried.

At 9:45 a.m. Paul Jefts moved and Randy Maxwell seconded motion to open and read bids received for property Bids. Bids will be read and placed on file for the review of the administrative staff and if and when awarded, will be in the best interest of Mecosta County. Roll call vote of three (3) yeas, motion carried.

Bids were read as follows:

5 Acres – Grant Township

Mart Lindsey	\$12,000.00
Robert Hahn	\$28,500.00

40 Acres – Sheridan Township

No Bids received

Paul Jefts moved and Randy Maxwell seconded motion to award the Bid for the 5 acre parcel in Grant Township to Robert Hahn in the amount of \$28, 500.00. Roll call vote of three (3) yeas, motion carried.

Board reviewed the 2005 project update. Mike Maneke, Superintendent stated that all projects are done for 2005. No Action Required.

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Dan Hula, Engineer, was present to discuss Northern Heights Gas and Grocery water problem on 11 Mile and Northland Drive in Mecosta Township. Mr. Hula stated there is a retention pond in the front to help with water and in the back there is a drainage ditch for the water to follow towards the culvert that crosses 11 Mile Road. Mr. Hula stated he has seen where the culvert is part way full of sand and may be causing part of the water problem. Board advised that Mr. Hula make the driveway onto 11 Mile road 36' wide with curb and blacktop shoulder. Board also advised to have shoulder blacktopped and curb installed on the North side of 11 Mile from driveway to intersection. Mr. Hula stated that this could be done. No Action Required.

Supervisor's meeting at 11:05 a.m. present: Frank Randall, Bob Thumser, Mike Simon, and Randy Wilson.

Supervisors updated the Board on patching, cutting trees and brush, blading roads, shoulder maintenance, ditching, replacing tubes, pumping state tanks, stockpiling winter maintenance sand and salt, rebuilding turn around, working on fuel depot and salt shed, and repairing right-of-way fence. Board advised to go ahead and run temporary power to salt shed for chloride tank. No Action Required.

Dave and Cheryl Aris, Aris Excavating, were present to discuss with the Board the gravel issue on 200th Avenue South of Hoover in Green Township. Mr. Aris stated that he submitted a bill to the Road Commission that he was told that he had all the gravel slips from L & D Carey. Mr. Aris also stated that three days later more gravel slips were turned in from L & D Carey. Paul Jefts moved and Randy Maxwell seconded motion to pay Aris Excavating for the remaining cost of the gravel of \$1,386.00. Roll call vote of three (3) yeas, motion carried.

Brooke Steiner, Clerk, presented the financial reports to the Board. No Action Required.

Randy Maxwell moved and Paul Jefts seconded motion to approve 2005 Budget Revision #3. Roll call vote of three (3) yeas, motion carried.

Paul Jefts moved and Randy Maxwell seconded motion to pay voucher 11/08/05 in the amount of \$717,175.38. Roll call vote of three (3) yeas, motion carried.

Board recessed for lunch at 11:58 a.m.

Board reconvened at 12:50 p.m.

Board went out to look at 230th Avenue from 12 Mile to 13 Mile in Big Rapids Township. No Action Required.

Board returned at 1:15 p.m.

Board reviewed the estimate for 7 Mile Road from 20th Avenue to 30th Avenue in Wheatland Township. Board advised to go ahead and send out to the Township. No Action Required.

Board reviewed the meeting with MDOT in regards to their five year program. No Action Required.

Paul Jefts moved and Randy Maxwell seconded motion to approve Fraud Policy #3-27 with the changes made. Roll call vote of three (3) yeas, motion carried.

Board reviewed the chemical storage facility update. The building is complete except for the fans. No Action Required.

Board reviewed the Fuel Depot update. No Action Required.

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Board reviewed the incident/accident report. No Action Required.

Board reviewed the night patrol assignment. No Action Required.

Board reviewed the correspondence from Big Rapids Township in regards to resurfacing 18 Mile Road. Board advised that the intersection needs to be fixed before the road can be resurfaced. No Action Required.

Board reviewed the correspondence from Deerfield Township in regards to 4 Mile Road East of Northland Drive. No Action Required.

Board reviewed the correspondence from Frederic D. Byrne in regards to Road Commission concerns. Board advised to have Mr. Byrne address the Board through the Managing Director. No Action Required.

Joyce Randall, Managing Director, informed the Board of the following items: 1) Paul Bunyan meeting on 11/17/05; 2) office will be closed 11/11/05 for holiday; 3) employee's request for overtime truck driving when possible, Board advised no; 4) wondering about doing anymore gravel crushing this year, Board advised to go ahead and screen sand at Derby Pit and to pay for it next year; and 5) possibility of annual safety meeting, Board advised to get some ideas and bring back to the next Board meeting. No Action Required.

Ed Burch, Engineer, Norm Turner, County Commissioner, Paul Bullock, County Controller/Administrator, Steve Sobers, City Manager, were all present to discuss the fuel depot with the Board. Mr. Sobers stated the \$28,000.00 from MOTTA should come off the top of the capital cost and then have the remaining cost be split 1/3 County, 1/3 City, and 1/3 Road Commission. Board advised that all three capital partners need to agree before any new government entities come in. Board also advised to have the Maintenance fee reviewed annually by all capital partners. Board also advised to get the fuel depot operational for at least a month before deciding whether to let anymore entities join in. Board recommended starting the Maintenance fee out at .02 cents for capital partners and .04 cents for non-capital partners. No Action Required.

Meeting adjourned at 4:35 p.m.

Chairman

Secretary

Date