

MINUTES OF THE BOARD  
OF  
MECOSTA COUNTY ROAD COMMISSION

NO. 001129

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday December 13<sup>th</sup>, 2005. The meeting was called to order at 9:03 a.m.

Members Present: John Currie, Paul Jefts, and Randy Maxwell.

Members Absent: None

Member Present from Board of County Commissioners: John Todd.

Administrative Staff Present: Joyce Randall, Managing Director, Mike Maneke, Superintendent, and Brooke Steiner, Clerk.

Minutes from November 22<sup>nd</sup>, 2005 were approved with corrections made.

Maxine McClelland, Big Rapids Township Supervisor, Vivian Smith, Big Rapids Township Trustee, Lorraine Chasseur, Josie Chasseur, Anna Loree, and Rick Fountain, Big Rapids Township residents, were all present to discuss with the Board 230<sup>th</sup> Avenue from 12 Mile to 13 Mile Road. The residents stated the road needs upgrading due to safety concerns and being too narrow. The residents were wondering if the Township would pay 50% of the cost, then would the Road Commission pay the other 50%. Mrs. McClelland stated the Township could only afford to pay their 50% over two years. No Action Required.

Randy Maxwell moved and Paul Jefts seconded motion to approve Letter of Understanding with Wheatland Township on 7 Mile Road from 30<sup>th</sup> Avenue to 20<sup>th</sup> Avenue grade project. Roll call vote of three (3) yeas, motion carried.

Board reviewed the Millbrook Townships 2006 project priority list. Board advised to call the Township and see what they plan to do about the Bridge on Millbrook Road. No Action Required.

Bettie Harper, Big Rapids Township resident, was present to discuss maintenance issues on 15 Mile Road and 215<sup>th</sup> Avenue, which needs to be swept. Mrs. Harper also stated she is the only resident that lives between 205<sup>th</sup> and 215<sup>th</sup> Avenue and has safety concerns with the speed and school kids in that area. Board advised that a speed study was done, which showed no reduction in speed was necessary. Board also advised that there was nothing they could do at this time. No Action Required.

Board reviewed the letter from MDOT in regards to the critical bridge notification located on Evergreen Road. No Action Required.

Board reviewed the chemical storage facility update. Joyce Randall, Managing Director, informed the Board that we are waiting for a final bill. No Action Required.

Board reviewed the Intergovernmental Agreement for the Fuel Depot between Mecosta County, the City of Big Rapids, and the Road Commission. No Action Required.

Gary Niethammer, Wilcox Professionals, was present to discuss with the Board the final plans for Hills of Mitchell Creek on Sheridan and Madison in Big Rapids Township. Mr. Jefts asked about the type of drainage. Mr. Niethammer stated he just came from the Drain Commission with the approval for a drainage system. Joyce Randall, Managing Director, stated an Irrevocable letter of credit for \$120,000 for completion was received. Paul Jefts moved and Randy Maxwell seconded motion to have the Board sign the final plans for the Hills of Mitchell Creek and to have the Chairman sign the statement stating the Road Commission received a true copy of the final plans. Roll call vote of three (3) yeas, motion carried.

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Dustin Cotter, Julie Terry, and Karl Koivisto, MDOT, were all present to discuss with the Board the M-20 and 80<sup>th</sup> Avenue project plans. Mrs. Terry stated that MDOT did receive additional funding for the hill cuts on the project of M-20 from 13 Mile to 80<sup>th</sup> Avenue. MDOT has to identify and justify each hill cut in the project. Board advised to have M-20 updated to a Class A road from the Big Rapids City Limits to intersection of 9 Mile Road and 70<sup>th</sup> Avenue. Board also advised it would be okay for MDOT to use 80<sup>th</sup> Avenue to 14 Mile Road as a Detour during the project stated above for the year 2007. No Action Required.

Board reviewed the letter to Bob Stanton, Attorney, in regards to University Park Suites. No Action Required.

Randy Maxwell moved and Paul Jefts seconded motion to have the Board sign the Audit Contract for 2005 with the Michigan Department of Treasury. Roll call vote of three (3) yeas, motion carried.

Board reviewed the Venlo Place Resolution in regards to transferring jurisdiction from the Road commission to the City of Big Rapids. Board advised to postpone discussion until the January meeting. Board also advised to find out if the transfer can take place legally. No Action Required.

Board reviewed the incident/accident report. No Action Required.

Board reviewed the employee continuing education request. Board advised the request is okay. No Action Required.

Meeting recessed for lunch at 11:50 a.m.

Meeting reconvened at 1:03 p.m.

Supervisor's meeting at 1:04 p.m. present: Frank Randall, Bob Thumser, Mike Simon, and Randy Wilson.

Supervisors updated the Board on winter maintenance, putting sand barrels out, picking up tires, patching, cutting trees and brush, blading roads, shoulder maintenance, ditching, unplugging tubes, pumping state tanks, stockpiling winter maintenance salt, working on fuel depot, and fixing trucks. No Action Required.

Board reviewed the winter maintenance overtime plow routes. No Action Required.

Board advised to go ahead and put up a \$1,000 reward for any information in regards to who is dropping tires off along the side of the road in Mecosta County. No Action Required.

Paul Jefts moved and Randy Maxwell seconded motion to approve voucher 12/08/05 for \$100.00 and voucher 12/13/05 for \$320,541.17 for payment. Roll call vote of three (3) yeas, motion carried.

Board reviewed the Skyline Development in regards to Hunters Ridge proposed PUD designation. No Action Required.

Board reviewed the West Michigan Regional Planning Commission in regards to request for projects. No Action Required.

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Board reviewed the letter from Mary Drews, Big Rapids Township resident, in regards to safety concerns on 230<sup>th</sup> Avenue. No Action Required.

Board reviewed the correspondence from Hula Engineering in regards to Northern Heights Site Plans in Mecosta Township. Board advised to send a letter back stating they did not reach an agreement on anything. No Action Required.

Board reviewed the correspondence from the American Public Works Association Michigan Chapter in regards to the Snow Plow Roadeo. No Action Required.

Board reviewed the correspondence from CD Barnes and Associates in regards to submitting a building project proposal. No Action Required.

Board reviewed the Michigan Infrastructure and Transportation Association Super Conference. No Action Required.

Joyce Randall, Managing Director, informed the Board of the following items: 1) request chairs and tables for the safety lunch; 2) Cliff Halliday, Halliday Sand and Gravel could not crush in pines until the spring; 3) 40 acre parcel on 13 Mile and 55<sup>th</sup> Avenue has approximately 4 to 5 people interested in purchasing, board advised to send out bid packet and receive the bids for the January meeting with no minimum bid required; 4) make the Board aware of winter maintenance employee flex time per contract; 5) request from employees on nighttime overtime to have their spouse ride in the plow truck, Board advised no; 6) wondering who will take care of Fuel Depot winter maintenance, Board advised to have Joyce Randall, Managing Director, to take care of it; and 7) possible purchase of copy machine for the office, Paul Jefts moved and Randy Maxwell seconded motion to purchase new copy machine for \$8,000 and be billed after January 1<sup>st</sup>, 2006. Roll call vote of two (2) yeas (Jefts and Maxwell), one (1) nay (Currie), motion carried.

Mike Maneke, Superintendent, informed the Board of the following items: 1) will be boring Hansen Pit and the property next to Hansen Pit on 187<sup>th</sup>; and 2) possible gravel pit on Truman and 40<sup>th</sup> Avenue in Fork Township, Board advised not interested at this time. No Action Required.

Meeting adjourned at 3:31 p.m.

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Chairman

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date