

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

NO. 001140

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday March 14th, 2006. The meeting was called to order at 9:01 a.m.

Members Present: Paul Jefts, Randy Maxwell, and John Currie.

Members Absent: None

Member Present from Board of County Commissioners: John Todd

Administrative Staff Present: Joyce Randall, Managing Director, Mike Maneke, Superintendent, and Brooke Steiner, Clerk.

Minutes from February 14, 2006 were approved as written.

Board reviewed the 2006 project list. Board also advised to have the spring ride around directly after the regular day meeting on April 11, 2006. No Action Required.

Randy Maxwell moved and John Currie seconded motion to approve & have the Board sign the Letter of Understanding with Deerfield Township for 4 Mile Road East of Northland Drive. Roll Call Vote of (3) yeas, motion carried.

Board reviewed the correspondence from Mecosta Township in regards to relocating Lawrence Drive. Joyce Randall, Managing Director, informed the Board that Mike Maneke, Superintendent, and Nick Petersen, Estimator/Field Inspector, are preparing an estimate for the project and will bring back to the next meeting. No Action Required.

Board reviewed the correspondence from Mecosta Township in regards to updating Pierce Road from Newcosta to Elder Road. The township stated they were not interested in updating the road at this time. No Action Required.

Board reviewed the press release from MDOT in regards to Gloria Jeff's departure and the new Chief Deputy Director Jacqueline Shinn. No Action Required.

At 9:15 a.m. Randy Maxwell moved and John Currie seconded motion to open and read bids received for the sale of a 40 acre parcel located in Sheridan Township. Bids will be read and placed on file for the review of the administrative staff and if and when awarded, will be in the best interest of Mecosta County. Roll call vote of (3) three yeas, motion carried. Bids were read as follows:

Wernette's Landscaping & Excavating	\$27,100.00
Outdoor Properties, LLC	\$50,100.00
John K. Wheeler	\$41,500.00
Aaron & Tammy Todd	\$50,125.00

John Currie moved and Randy Maxwell seconded motion to reject all bids for the sale of the property. Roll call vote of (3) three yeas, motion carried.

Board reviewed the 2006 capital outlay. Board advised not to make any changes at this time. No Action Required.

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At 9:30 a.m. Randy Maxwell moved and John Currie seconded motion to open and read bids received for Annual Materials. Bids will be read and placed on file for the review of the administrative staff and if and when awarded, will be in the best interest of Mecosta County. Roll call vote of three (3) yeas, motion carried.

Bids were read for the following materials:

- Underbody Scraper Blades
- Sign Materials
- Asphalt Emulsions
- Bituminous Materials
- Culvert/Pipe and Bridge Materials
- Limestone and Slag
- Pavement Markings
- State Gravel Hauling and Procurement
- Winter Maintenance Sand Haul
- Motor Fuel and Operating Fluids
- Liquid Calcium Chloride
- Pulverizing
- County Wide Bituminous
- Chemical Spraying

Ed Burch, Engineer, Anja Wing, Chamber of Commerce, John Tanner, MDOT, and Mark Baker, Prime Development, were all present to discuss with the Board the drainage issue on Gilbert Drive. Mr. Burch stated the following about the area to the Board: 1) culvert was placed underneath Northland Drive in 1928; 2) the Road Commission replaced the culvert 8 to 10 years ago and MDOT paid for it; 3) now there is a blockage on the drainage and it is outside the 50' right of way; 4) this is not a county drain so the Drain Commission is not involved with this and MDOT feels that this is not their problem either. Mike Maneke, Superintendent, stated that the water is just lying on top of the ground and not flowing anywhere. Mr. Burch made the following recommendation to fix the problem: ditching needs to be done along Northland Drive and Gilbert Drive to allow the water to flow along this path to the Culvert that goes underneath Gilbert Drive and then down to the Creek. Mr. Burch stated that either the Road Commission or MDOT needs to get an easement from Mr. Baker to dig the ditch or allow Mr. Baker to dig the ditch himself. There is still question about who would pay for the work along Northland Drive. Mr. Tanner stated that MDOT would consider doing the maintenance work on the drain outlet on Northland Drive. Mr. Baker purchased the property and would just like to see something done to fix the drainage problem. Mr. Baker stated he is willing to grant an easement to the Road Commission or MDOT so the ditch could be dug out. Mr. Tanner stated he would need to do some research on the area before accepting an easement from Mr. Baker due to the Department of Environmental Quality stating the area is a wetland. Mr. Baker would still like to see the current ditch along Gilbert Drive cleaned out. Board advised that could be done when time permits. Mr. Baker is also a part of the South of Big Rapids Business Association and would like to see traffic counts for Northland Drive on the South end of town. No Action Required.

John Tanner and Julie Terry, MDOT, were present to discuss with the Board the preliminary plans for M-20 from 13 Mile Road to the Bridge in Mecosta. Ms. Terry went over the plans with the Board. There will be a preliminary plan review meeting on April 14, 2006 that everyone is welcome to attend. No Action Required.

Board reviewed the upcoming meeting with the Mecosta Township Zoning Board in regards to the variance for set backs at new gravel pit on March 29, 2006 at 7:00 p.m. No Action Required.

Board reviewed the auction on March 21, 2006. No Action Required.

Board recessed for lunch at 11:59 a.m.

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Board reconvened at 12:45 p.m.

Randy Maxwell moved and John Currie seconded motion to approve Resolution #06-01 in regards to the 2005 Certification map updates and have the Chairman sign the Certification map. Roll call vote of (3) three yeas, motion carried.

Board reviewed the Irrevocable Letter of Credit with Sackett Potatoes, North Country Wood Products, and Visser Brothers. The Board advised they would be okay. No Action Required.

Board reviewed the request for the Irrevocable Letter of Credit with Forest and Land Management. Board advised it would be okay. No Action Required.

John Currie moved and Randy Maxwell seconded motion to approve Joyce Randall, Managing Director, to attend the Finance and Human Resource meeting on May 23-25, 2006. Roll call vote of (3) three yeas, motion carried.

Board reviewed the NACE conference April 9 – 13, 2006. Board advised to have Ed Burch, Engineer attend if possible. No Action Required.

Board reviewed the County Road Association Self-Insurance Fund in regards to the safety workshop on April 18 – May 4, 2006. Board advised to have the District Supervisors attend. No Action Required.

Board reviewed the incident/accident report. No Action Required.

Board reviewed the Municipal Employees' Retirement System of Michigan educational programs for 2006. No Action Required.

Board reviewed the retirement notice for Jack Young from Central Asphalt. No Action Required.

Board reviewed the correspondence from Michigan Works. No Action Required.

Board reviewed the correspondence from Dr. Shrink in regards to the shrink wrap of equipment. No Action Required.

Joyce Randall, Managing Director, informed the Board of the following items: 1) weight restrictions went on Wednesday, March 8, 2006 at 8:00 a.m.; 2) the request to adopt a highway of a 2 Mile stretch on 150th Avenue, Board advised that the Road Commission would provide the signs if anyone wants to adopt-a- highway; 3) on Colmour Road a stone pillar was knocked down by the Road Commission, Board advised to go ahead and have it fixed; 4) new salt shed door got hit; 5) emergency Management meeting on April 11, 2006; 6) LTAP workshop, Board advised no at this time; 7) quotes on truck towing, Board advised to bring back to the next meeting; 8) Pavement rehabilitation seminar on March 16, 2006, Board advised okay to attend; and 9) Larry Hanson wondering if he could lease the gas and oil rights on the pit the Road Commission is currently leasing, Board advised not a problem as long as it does not interfere with the gravel No Action Required.

John Currie moved and Randy Maxwell seconded motion to approve voucher 2/28/2006 for \$19,719.10, voucher 3/02/2006 for \$99,498.73, voucher 3/06/2006 for \$750.00, and voucher 3/14/2006 for \$168,029.12 for payment. Roll call vote of (3) three yeas, motion carried.

Board reviewed the following applicants for Big Rapids District Supervisor:

1:30 p.m. Troy Maxwell

2:00 p.m. Adam Davis

2:30 p.m. Stephen Hubbard

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Mike Maneke, Superintendent, informed the Board of the following: 1) seal coat quote was \$235.00 more for the work to be done by the Road Commission than a Contractor, Board advised to go ahead and bid out the seal coat work; 2) quotes on repairing and rebuilding the old salt shed for cold storage, John Currie moved and Randy Maxwell seconded motion to purchase the materials from Remus Lumber to repair the old salt shed and to have the Road Commission do the work; and 3) how many pine trees to purchase, Randy Maxwell moved and John Currie seconded motion to purchase 20,000 Red Pine trees from the Mecosta Conservation District and to be placed at Bauman, Hesley, and Pines pit. Roll call vote of (3) three yeas, motion carried.

John Currie moved and Randy Maxwell seconded motion to write off invoice for Shana Lee Bailey for Accident Damage repair cost that could not be collected. Roll call vote of (3) three yeas, motion carried.

Board interviewed the following applicants for Big Rapids District Supervisor:

3:30 p.m. Larry Erickson

4:00 p.m. Scott Davis

Brooke Steiner, Clerk, presented the financial reports to the Board. No Action Required.

Board interviewed the following applicants for the Big Rapids District Supervisor position:

4:30 p.m. Buck Vallad

5:00 p.m. Brian Fitzpatrick

5:30 p.m. Veldra Raines

Board advised Joyce Randall, Managing Director, to do further research on the Big Rapids District Supervisor applicants. No Action Required.

Meeting adjourned at 6:14 p.m.

Chairman

Secretary

Date