

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

NO. 001195

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday January 9th, 2007. The meeting was called to order at 9:00 a.m.

Members Present: Paul Jefts, Randy Maxwell, and John Currie.

Members Absent: None

Member Present from Board of County Commissioners: Norm Turner.

Administrative Staff Present: Joyce Randall, Managing Director, Mike Maneke, Superintendent, and Brooke Steiner, Clerk.

John Currie moved and Randy Maxwell seconded motion to appoint Paul Jefts, Chairman and Randy Maxwell, Vice Chairman. Roll Call Vote of (3) yeas, motion carried.

John Currie moved and Randy Maxwell seconded motion to appoint Brooke Steiner, Board Secretary for 2007. Roll Call Vote of (3) yeas, motion carried.

John Currie moved and Randy Maxwell seconded motion to allow the Chairman to enter into debate; that the Chairman to be allowed to make and/or support any motion; to allow Chairman to vote on all questions; and public comment is limited to 5 minutes unless waived by the Chairman. Roll Call Vote of (3) yeas, motion carried.

Minutes from December 28th, 2006 were approved with corrections made.

Board reviewed county wide brining for 2007. Board advised Joyce Randall, Managing Director, to send a letter to all Townships letting them know that the Road Commission is looking at the possibility of cost sharing 50/50 in brining for 2007. No Action Required.

Dale Burns, Hinton Township resident, was present to discuss with the Board the grading of 110th Avenue south of 5 Mile Road. Mr. Burns stated they only grade the center and leave 4-6" ridges along the edge of the road. Board advised that Mike Maneke, Superintendent, would go out and take a look at it. No Action Required.

Jesse Case, Fork Township resident, was present to discuss with the Board the working in Road right of way on the Southwest corner of 20 Mile Road and 45th Avenue. Mr. Case stated he thought he was out of right of way when he put the retaining wall where he thought it fit in with the landscape the best. Mr. Case stated he is willing to work with the Road Commission on where to put the retaining wall. Mr. Case stated he is planning to build a pond approximately 500 feet to the south. Board advised they would need to go out and take a look at the situation, but that it will probably result in moving the structure out of the right of way. No Action Required.

John Boyd, Village of Stanwood, was present to discuss with the Board the driveway permit for the walkway from Rails to Trails down to the Park. Mr. Boyd was wondering about the size of the culvert. Nick Petersen, Estimator/Field Inspector stated it needed to be a 12"x30' Culvert under the driveway. Mr. Boyd stated the driveway has an 11 second site distance coming from the south. Board advised they are still okay with everything on the driveway. No Action Required.

Paul George and George King, Verizon, and Jim Flood and Tim Leenhours, Churchill Communications, were all present to discuss with the Board the 18 Mile Seal coat damage in Fork/Sheridan Township. Mr. King stated he would like to keep Churchill Communications out of the claim and have the Road Commission deal directly with Verizon. Mr. King also stated that he would guarantee that when the road got repaired that Verizon would pay for the repair up to the estimate amount of \$4,345.00. Board advised they would need a letter from Verizon stating this. No Action Required.

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Board reviewed the Martiny Township 2007 project priority list. No Action Required.

Board reviewed the Grade estimate for 162nd Avenue from Monroe Road to 3 Mile Road and Monroe Road East of 17th to 162nd Avenue in Deerfield Township. Board advised to go ahead and send out to the township. No Action Required.

Board reviewed the grade estimate for 9 Mile Road from 170th to 180th Avenue in Austin Township. Board advised to go ahead and send to the township. No Action Required.

Board reviewed the pave and pulverize estimate for Arthur Road from M-66 to 20th Avenue in Sheridan Township. Joyce Randall, Managing Director, stated the township and Chippewa Hills School were interested in the project. Board advised to wait and see what the township and school comes back with. No Action Required.

Randy Maxwell moved and John Currie seconded motion to approve Resolution #07-03 in regards to MDOT performance permit. Roll Call Vote of (3) yeas, motion carried.

Jim Knapp, Surveyor, was present to discuss with the Board the Youngs Lake Drive certification. Mr. Knapp stated that Youngs Lake Drive is public the first 600' and private beyond that. The Road Commission needs to put a turn around at the end of the public road or the property owners need to send a petition to the court to have the plat changed to public so the Road Commission can continue maintaining the road. No Action Required.

Supervisor's meeting at 11:05 a.m. present: Frank Randall, Charlie Cornell, Mike Simon, and Bob Thumser.

Supervisors updated the Board on patching, cutting trees and brush, blading roads, pumping state tanks, shoulder maintenance, putting up snow fence, putting out sand barrels, replacing culverts, removing beaver dams, winter maintenance, and fixing trucks. Mr. Simon stated that the holding tanks at the Remus and Morley garages will be sampled on Thursday, January 11th, 2007. No Action Required.

Board reviewed the naming of an unnamed creek in Mecosta Township. Board advised that as long as the Road Commission can get necessary permits from the Michigan Department of Environmental Quality the same whether the creek has a name or not, then the Board has no problem with the naming of the creek. No Action Required.

Board reviewed the Mecosta County Road Commissions property. Joyce Randall, Managing Director, informed the Board that Jim Knapp, Surveyor, reviewed the parcels. Mr. Knapp found that three of the parcels can definitely be put up for sale and a fourth one still needs to be looked into further. Board advised to go ahead and advertise in the Pioneer for Realtor quotes on the selling of three or more parcels of property. No Action Required.

Board reviewed the Mecosta County Board of Commissioners 2007 meeting schedule and the County Liaison to the Road Commission. No Action Required.

Board reviewed the 2007 capital outlay. John Currie moved and Randy Maxwell seconded motion to approve the purchase of three brine tanks for approximately \$30,000. Roll Call Vote of (3) yeas, motion carried.

Board recessed for lunch at 12:06 p.m.

Board reconvened at 12:55 p.m.

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Joyce Randall, Managing Director, informed the Board that Steve Lobert, Attorney, will prepare a Quit Claim Deed to revert the property at Minkel Pit back to the property owner. No Action Required.

Tara Hulen, MERS, was present to discuss with the Board in regards to the Health Care Savings Program offered by MERS. Board advised to set up a date and time for her to come back and discuss this topic with the employees. No Action Required.

Randy Maxwell moved and John Currie seconded motion to approve Resolution #07-04 in regards to the decertification of 183rd Avenue in Big Rapids Township. Roll Call Vote of (3) yeas, motion carried.

Board reviewed the incident/accident report. No Action Required.

Board reviewed the correspondence from Wendell P. Roe in regards to Lake Drive. No Action Required.

Board reviewed the correspondence in regards to the Annual Asphalt Paving Conference and Equipment Show. No Action Required.

Brooke Steiner, Clerk, presented the financial reports to the Board. No Action Required.

Randy Maxwell moved and John Currie seconded motion to approve voucher 01/09/2007 in the amount of \$27,773.35. . Roll Call Vote of (3) yeas, motion carried.


Randy Maxwell moved and John Currie seconded motion to approve the write-off of invoice #151 in the amount of \$78.78 for accident damage repairs. . Roll Call Vote of (3) yeas, motion carried.

Joyce Randall, Managing Director, informed the Board of the following items: 1) Upper Peninsula Road Builders Association meeting is February 8-9, 2007; 2) wondering about discontinuing the pagers, Board advised that would be okay; 3) employees request for two weeks vacation in March, Board advised that would be okay; 4) Bid letting will be in April for the 9 Mile Bridge project in Morton Township, possibility of changing bridge plans for the side wing walls so consumers energy can keep their gas line in the right of way. Board advised that as long as the cost didn't change then they would have no problem with changing the plans so that both sides had the same design. No Action Required.


At 3:28 p.m. John Currie moved and Randy Maxwell seconded motion to move into executive session per employees request to discuss future plans. Roll Call Vote of (3) yeas, motion carried.

At 3:45 p.m. John Currie moved and Randy Maxwell seconded motion to move back into general session. Roll Call Vote of (3) yeas, motion carried.

Meeting adjourned at 3:46 p.m.


SECRETARY

2/13/07
DATE


CHAIRMAN