

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

NO. 001202

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday March 13th, 2007. The meeting was called to order at 9:00 a.m.

Members Present: Paul Jefts, Randy Maxwell, and John Currie.

Members Absent: None

Member Present from Board of County Commissioners: Jerry Williams.

Administrative Staff Present: Joyce Randall, Managing Director, Mike Maneke, Superintendent, and Brooke Steiner, Clerk.

Sandee Farlow, Grant Township Clerk, was present to discuss with the Board the brine application. Mrs. Farlow was wondering that if a Township opted out now and then later in the summer decided to pay for a second application, could it be done then, Board advised that would be okay as long as it fits in with the brining schedule. Mrs. Farlow was also wondering if someone from the Road Commission could stake the cul de sac on Young's Lake Road so that Jim Grunst, Grant Township resident, would know where the cul de sac would be located, Board advised that Jim Knapp, Surveyor, would go out and mark it when time permits. No Action Required.

Bill Hamilton, Mecosta Township resident, was present to discuss with the Board his concerns about snowplowing on 220th Avenue from 6 Mile to 7 Mile Road. Mr. Hamilton stated that during the last storm he was unable to get out of his road during the weekend. Board advised Mr. Hamilton that the Road Commission has had to cut back with snowplowing on local roads on overtime due to budget constraints. No Action Required.

Board reviewed the 2007 project list. No Action Required.

Board reviewed the estimate for 200th Avenue from 5 Mile to 6 Mile paving project in Aetna Township. Board advised to go ahead and send out to the Township. No Action Required.

Board reviewed the 2007 dust control contract from Sheridan Township. No Action Required.

Randy Maxwell moved and John Currie seconded motion to approve and have the Chairman and Vice Chairman sign Resolution #07-08 in regards to the 9 Mile Road Bridge in Morton Township Contract with MDOT. Roll call vote of three (3) yeas, motion carried.

Board reviewed the letter from MDOT in regards to the Local Bridge Program Application Deadline. No Action Required.

Minutes from February 13th, 2007 were approved as written.

Board reviewed the 2007 capital outlay. No Action Required.

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At 9:30 a.m. Randy Maxwell moved and John Currie seconded motion to open and read bids received for Annual Materials. Bids will be read and placed on file for the review of the administrative staff and if and when awarded, will be in the best interest of Mecosta County. Roll call vote of three (3) yeas, motion carried.

Bids were read for the following materials:

- Underbody Scraper Blades
- Sign Materials
- Asphalt Emulsions
- Bituminous Materials
- Culvert/Pipe and Bridge Materials
- Limestone and Slag
- Pavement Markings
- State Gravel Hauling and Procurement
- Winter Maintenance Sand Screen and Haul
- Motor Fuel and Operating Fluids
- Liquid Calcium Chloride
- Pulverizing
- County Wide Bituminous
- Chemical Spraying
- Seal Coating

Gary Lambrix, Deerfield Township Trustee, was present to discuss with the Board the 4 Mile Road project. Board advised Mr. Lambrix that the Road Commission would cost share the Asphalt 50/50 from end of 2006 project to 4200' East (160th Avenue), then Township would pay for 100% of cost for grade project from 155th Avenue to end of 2006 grade project, and then the Road Commission would cost share the Asphalt 50/50 from 160th Avenue to 155th Avenue. Mr. Lambrix stated that would work. No Action Required.

Fred Adams, Martiny Township residents, was present to discuss with the Board the possibility of leasing the 80 acres on the corner of 75th Avenue and 13 Mile Road for Horseback riding. No Action Taken.

Ken Vredenburg, Austin Township Supervisor, was present to discuss with the Board the brine application and project cost sharing for 2007. Board advised Mr. Vredenburg that the Road Commission was not doing any project sharing for 2007. No Action Required.

Supervisor's meeting at 11:20 a.m. present: Frank Randall, Charlie Cornell, Tom Peters, and Bob Thumser.

Supervisors updated the Board on patching, cutting trees and brush, pumping state tanks, stockpiling state and county salt, putting up weight limit signs, cleaning drains, winter maintenance, and fixing trucks. No Action Required.

Board recessed for lunch at 12:03 p.m.

Board reconvened at 12:49 p.m.

Randy Maxwell moved and John Currie seconded motion to adopt revisions to Policy #4-6 in regards to Freedom of Information Act. Roll call vote of three (3) yeas, motion carried.

John Currie moved and Randy Maxwell seconded motion to adopt revisions to Policy #3-1 in regards to Haul Road Policy. Roll call vote of three (3) yeas, motion carried.

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Board reviewed the 9 Mile Road right-of-way. Joyce Randall, Managing Director, stated she is still waiting to hear back from Peter Wendling, Attorney. No Action Required.

Board reviewed the letter from the City of Big Rapids in regards to the Hills of Mitchell Creek Water Main. No Action Required.

Board reviewed the Irrevocable Letters of Credit from Sackett Potatoes and North Country Wood Products. No Action Required.

Board reviewed the Notice of Tax Assessment in regards to the Maple Street Building. No Action Required.

Brooke Steiner, Clerk, presented the 2006 ACT 51 to the Board. No Action Required.

Board reviewed the 2007 Finance and Human Resource Seminar May 8th through 10th, 2007. Board advised to have Brooke Steiner, Clerk, attend the meeting. No Action Required.

Randy Maxwell moved and John Currie seconded motion to adopt revisions to policy #3-16 in regards to investments. Roll call vote of three (3) yeas, motion carried.

Randy Maxwell moved and John Currie seconded motion to adopt policy #3-29 in regards to Social Security Number Privacy. Roll call vote of three (3) yeas, motion carried.

Board reviewed the incident/accident report. No Action Required.

Board reviewed the correspondence from Mecosta County Parks in regards to thank you. No Action Required.

Randy Maxwell moved and John Currie seconded motion to approve Mike Simon, Maintenance Supervisor, to attend the Fleet Maintenance Seminar on Wednesday, May 23rd, 2007. Roll call vote of three (3) yeas, motion carried.

Randy Maxwell moved and John Currie seconded motion to approve Edward Burch, Engineer, to attend the 2007 Michigan Bridge Conference and Workshop on April 4-5, 2007. Roll call vote of three (3) yeas, motion carried.

Board reviewed the correspondence from County Road Association Self-Insurance Fund in regards to the Safety Workshop. Board advised to have the members of the safety committee to attend the meeting. No Action Required.

Board reviewed the Michigan Transportation Asset Management Conference on April 11, 2007. Board advised to have Joyce Randall, Managing Director, and Randy Maxwell to attend. No Action Required.

Board reviewed the correspondence from M & M Pavement Marking, Inc. in regards to a packet about their company. No Action Required.

Joyce Randall, Managing Director, informed the Board of the following items: 1) resignation letter from Nick Petersen, Estimator/Field Inspector, Mr. Petersen would like to work until May 4, 2007, Board advised this would be okay; 2) Isabella County Road Commission was wondering if the Mecosta County Road Commission would be interested in cost sharing improvements on Costabella Road, Board advised no at this time; 3) wondering about sending letter to union in regards to 4-10's working summer hours for 2007, Board advised to go ahead and send a letter; and 4) wondering about getting a gate to lock the signshop, Board advised to go ahead. No Action Required.

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Mike Maneke, Superintendent, informed the Board of the following: 1) City of Big Rapids wants nothing to do with the Waste Water from the Remus or Morley Garages. No Action Required.

Brooke Steiner, Clerk, presented the financial reports. No Action Required.

Randy Maxwell moved and John Currie seconded motion to have the Chairman sign the Attest Page of the 2006 ACT 51. Roll call vote of three (3) yeas, motion carried.

John Currie moved and Randy Maxwell seconded motion to approve voucher 2/27/2007 for payment in the amount of \$26,186.26, voucher 3/13/2007 for payment in the amount of \$177,919.13, and voucher 3/13/2007 for payment in the amount of \$363.11. Roll call vote of three (3) yeas, motion carried.

John Currie moved and Randy Maxwell seconded motion to send a letter to Keith Cook stating he would be terminated on March 19th, 2007 if he did not return to work on that date at 7:00 a.m.

Meeting adjourned at 2:29 p.m.

CHAIRMAN

SECRETARY

DATE