

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

NO. 001265

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday February 12th, 2008. The meeting was called to order at 9:00 a.m.

Members Present: John Currie, Randy Maxwell, and Paul Jefts.

Members Absent: None

Member Present from Board of County Commissioners: Jerry Williams.

Administrative Staff Present: Joyce Kuipers, Managing Director, Mike Maneke, Superintendent, and Brooke Steiner, Clerk.

Minutes from January 8th, 2008 were approved with corrections made. No Action Required.

Jim Bricker, Michigan Cat, and Perry Strimback, JDE Equipment, were present to discuss with the Board the motor grader bids. Board advised that they are unable to make a decision at this time on whether to purchase a motor grader. The Board also advised that if and when, they do decide to purchase a motor grader this year it will be through Michigan Cat, in which the motion was made earlier. No Action Required.

Board reviewed the 2008 projected project list. No Action Required.

Board reviewed the 2008 Township project priority list. No Action Required.

John Folkema, Bob Walworth, and Larry Sawchuk, DTE Energy, were all present to discuss with the Board on the possibility of open cutting a section of 110th Avenue in Canadian Lakes to install a new Natural Gas line. Mr. Folkema stated that the Federal Government mandated DTE Energy to inspect and update all Natural Gas lines. The pipeline is going to need to be re-routed around the campground and will run along the road outside of road right-of-way. Board advised okay as long as a written agreement is provided stating that DTE Energy is responsible for any road failures in that section for 10 years. No Action Required.

Mike Leschuk, Future Developments, and Jim Carter, Carter's surveying, were present to discuss with the Board the Private Drive off of 205th Avenue in Mecosta Township. Mr. Leschuk is looking at installing a 50' wide Private Drive for access to the up coming 10 lots and the possibility of 5 more lots in the future. Board advised that Sherry Samuel, Drain Commissioner, would also have to go out and look at the drainage concerns. The Board also advised to send a letter to the Township addressing the Road Commissions traffic concerns (Narrow Road). No Action Required.

Board reviewed the 2008 Township Annual Meeting. No Action Required.

Board reviewed the 2005 State Trunk line Audit results. No Action Required.

Board reviewed the correspondence from Michigan Department of Transportation in regards to the update to the Fiscal Year 2009 Federal Local Safety and High Risk Rural Road Programs. No Action Required.

Paul Jefts moved and Randy Maxwell seconded motion to approve and for the Chair and Vice-Chair to sign Resolution #08-03 Evergreen Road Bridge Contract. Roll Call Vote of (3) yeas, motion carried.

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Kay Inllis, Mid-Michigan Engineering, Robert Marino and Ryan Ministrelli, MCC, were present to discuss with the Board the possible upgrade of 7 Mile Road off of 130th Avenue in Austin Township. Mr. Marino stated that due to all the construction out at Tullymore he would like to upgrade 7 Mile Road for emergency vehicle use only. Mr. Marino stated the road would be upgraded to two 10' lanes with 2' shoulders for approximately a ½ Mile. Board advised that 7 Mile Road would need to be upgraded to county specifications and a set of road plans provided to Ed Burch, Engineer. No Action Required.

Julie Terry and Mike Roberts, Michigan Department of Transportation, were present to discuss with the Board the M-20 project plans for 2009 from Mecosta to Remus. No Action Required.

Bill Merdeza, Mecosta County Development Corporation, and Cheryl Rosen, Pioneer, were present to discuss with the Board on whether there is any future plans of the Road Commission to upgrade 18 Mile Road and some Maintenance concerns. Board advised that the 18 Mile Road and Northland Drive intersection was going to be discussed later in the meeting. Board also advised Mrs. Rosen to call with her maintenance concerns and the Road Commission will address them as soon as time permits. No Action Required.

Mike Lafferty, Big Rapids Airport, Vivian Smith and Wayne O'Neil, Big Rapids Township Trustees, Jack Wellnitz, Green Township Supervisor, Jim Peek, Zoning – City of Big Rapids, and Julie Terry, Michigan Department of Transportation, were all present to discuss with the Board the 18 Mile Road and Northland Drive intersection. Board advised that the Road Commission could do the surveying if the Michigan Department of Transportation would draw up the plans. Mrs. Terry stated she would check with her supervisor. Board advised to have another meeting on April 8th, 2008 at the Road Commission at 11:00 a.m. with the same people. No Action Required.

Randy Maxwell moved and Paul Jefts seconded motion to approve the detour for the 2009 M-20 project from Mecosta to Remus. Roll Call Vote of (3) yeas, motion carried.

Supervisor's meeting at 11:50 a.m. present: Frank Randall, Charlie Cornell, Mike Simon, and Bob Thumser.

Supervisors updated the Board on patching, cutting trees and brush, blading roads, stockpiling salt and sand, pumping state tanks, winter maintenance, and fixing trucks. No Action Required.

Board recessed for lunch at 12:00 p.m.

Board reconvened at 12:50 p.m.

Brooke Steiner, Clerk, presented the financial reports to the Board. No Action Required.

Ed Burch, Engineer, was present to discuss with the Board the Remonumentation Program with the County. Mr. Burch stated that Joann Brown will not be able to finish the program. Mr. Burch also stated he would finish the program under the Road Commission with reimbursement through the County. Board advised this would be okay. No Action Required.

Paul Jefts moved and Randy Maxwell seconded motion to move into Executive Session at 1:25 p.m. to discuss contract negotiations. Roll Call Vote of (3) yeas, motion carried.

Paul Jefts moved and Randy Maxwell seconded motion to move back into General Session at 1:58 p.m. Roll Call Vote of (3) yeas, motion carried.

Board reviewed the 2008 capital outlay. No Action Required.

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Paul Jefts moved and Randy Maxwell seconded motion to continue the purchase of the motor grader through Michigan Cat with payment to be sent in December with no interest. Roll Call Vote of (3) yeas, motion carried.

Board reviewed the truck quotes. Board advised to wait at this time. No Action Required.

Randy Maxwell moved and Paul Jefts seconded motion to approve and have the Chairman sign Resolution #08-02 for the Federal Funds Exchange Contract. Roll Call Vote of (3) yeas, motion carried.

Board reviewed the County Road Association of Michigan Annual Meeting/Voter Designations/Policy Revisions. No Action Required.

Board reviewed the Paul Bunyan Meeting on February 21, 2008. No Action Required.

Board reviewed the County Road Association Self Insurance Fund Safety Meeting on April 22, 2008. No Action Required.

Board reviewed the 2008 Annual Bids. Joyce Kuipers, Managing Director, stated that Cliff Halliday, Halliday Sand and Gravel, would be willing to extend his bid for Winter Maintenance Sand Screen, Gravel Processing, and State Gravel. Paul Jefts moved and Randy Maxwell seconded motion to approve the extension of the Sand Screen, Gravel Processing, and State Gravel bid for 2008 with Halliday Sand and Gravel. Roll Call Vote of (3) yeas, motion carried.

Board reviewed the Monroe Snow and Ice Seminar. Paul Jefts moved and Randy Maxwell seconded motion to approve the attendance of Mike Simon, Maintenance Supervisor, at the Monroe Snow and Ice Seminar. Roll Call Vote of (3) yeas, motion carried.

Board reviewed the Thank You Letter from the United States Department of Agriculture. No Action Required.

Board reviewed the Local Technical Assistance Program in regards to the workshop on Introduction to Asset Management. No Action Required.

Board reviewed the incident/accident report. No Action Required.

Board reviewed the United States Department of Agriculture newsletter. No Action Required.

Board reviewed the correspondence from Wade Trim in regards to the 2009 Local Safety Program and High Risk Rural Roads Program. No Action Required.

Board reviewed the Asphalt Paving Conference. No Action Required.

Board reviewed the Asset Management Conference. No Action Required.

Joyce Kuipers, Managing Director, informed the Board of the following items: 1) retirement of Bob Miles on March 22, 2008, Board advised to have Mr. Miles come into the meeting on March 11th, 2008; 2) County Road Association of Michigan deceased members; 3) wondering about whether the Road Commission will still get their safety day; Board advised to have the safety day on March 20, 2008 weather permitting; 4) Jeff Greene's retirement from the Department of Natural Resources; and 5) property owner that installed the dock in right-of-way on 110th Avenue East of West Chippewa Lake Drive has removed the dock. No Action Required.

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Randy Maxwell moved and Paul Jeffs seconded motion to approve voucher 1/22/2008 for payment in the amount of \$3,601.59 and voucher 2/12/2008 for payment in the amount of \$303,944.07. Roll Call Vote of (3) yeas, motion carried.

Meeting adjourned at 3:12 p.m.

CHAIRMAN

SECRETARY

DATE