

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

NO. 001269

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday March 11th, 2008. The meeting was called to order at 9:01 a.m.

Members Present: John Currie and Randy Maxwell.

Members Absent: Paul Jefts until 9:04 a.m.

Member Present from Board of County Commissioners: Jerry Williams.

Administrative Staff Present: Joyce Kuipers, Managing Director, Mike Maneke, Superintendent, and Brooke Steiner, Clerk.

Philip Hanford, Mecosta Township Supervisor, and John Boyd, Mecosta Township Trustee, were present to discuss with the Board on the possibility of repaving Park Road in Mecosta Township. Mr. Boyd was wondering if the Township repaved Park Road would it have to be brought up to county specifications. Board advised Mike Maneke, Superintendent, and Joyce Kuipers, Managing Director, to go out and take a look at the road. Mr. Hanford was wondering on the possibility of making 11 Mile Road a No Truck Route, because were it enters into Newaygo County, Goodwill Township, (5 Mile Road) it has been made a No Truck Route. Board advised the Township to go back and discuss it with their Board. No Action Required.

Bruce Cummings, Martiny Township Supervisor, was present to discuss with the Board on the possibility of getting stop signs on 100th Avenue were it intersects 15 Mile Road in Martiny Township. Board advised that Yield signs may be better, Board advised to have two Yield Signs placed on 100th Avenue were it intersects 15 Mile Road. No Action Required.

Kevin Courtney, Mecosta County Commissioner, was present to discuss with the Board on the possibility of an upgrade to Wilson Road in Colfax Township. Mr. Courtney stated that with as many homeowners that have moved onto the Road and the number of people that his business attracts to Mecosta County that this Seasonal Road should be upgraded or even if it got some maintenance in the winter. Board advised that Seasonal Roads cannot be worked on from November 1st to April 1st and only need to be passable during the remaining months. Board also advised that they will take a look at the Road. No Action Required.

At 9:15 a.m. Randy Maxwell moved and Paul Jefts seconded motion to open and read bids received for the purchase of three tandem trucks. Roll call vote of (3) three yeas, motion carried. Bids were read as follows:

	<u>Per</u> <u>Tandem</u>	<u>w/Accessories</u>	<u>Only</u> <u>Accessories</u>
M & K Truck Sales (Volvo)	\$91,880.00	\$158,856.00	-
M & K Truck Sales (Mack)	\$95,170.00	\$162,146.00	-
Wieland International (Heights)	\$96,852.82	\$160,142.82	-
Wieland International (T & T)	\$96,852.82	\$163,828.82	-
Duthler Truck Center	\$95,665.00	\$162,641.00	-
Truck & Trailer Specialties	-	-	\$66,976.00
Heights Machinery	-	-	\$63,290.00

Minutes from February 12, 2008 were approved as written. No Action Required.

Board reviewed the 2008 projects list. No Action Required.

Board reviewed the Township Project Priority List. No Action Required.

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At 9:30 a.m. Randy Maxwell moved and Paul Jeffs seconded motion to open and read bids received for Annual Materials. Bids will be read and placed on file for the review of the administrative staff and if and when awarded, will be in the best interest of Mecosta County.

Roll call vote of three (3) yeas, motion carried.

Bids were read for the following materials:

- Underbody Scraper Blades
- Sign Materials
- Asphalt Emulsions
- Bituminous Materials
- Culvert/Pipe and Bridge Materials
- Limestone and Slag
- Pavement Markings
- Motor Fuel and Operating Fluids
- Liquid Calcium Chloride
- Pulverizing
- County Wide Bituminous
- Chemical Spraying
- Seal Coating

Ed B. Pollister, Pollister Drilling Corporation, was present to discuss with the Board Anger Well on McKinley Road in Big Rapids Township. Mr. Pollister stated that he needs to bring in about 30-33 loads to get the well rig moved into the job site and 6 of the loads will probably be overweight. Mr. Pollister would like to start moving in approximately 10 days. Mr. Pollister also stated he would like to close the Road from M-20 to entrance site (Approximately ¾ Mile) to provide the trucks the ability to drive on the center of the Road to prevent damage to the edge of the Road, Pollister Drilling Corporation would provide any necessary flagman and signing to do the job. Board advised no trucks on Millpond Road that they would have to come in from M-20. Board also advised that Mr. Pollister would need to provide an Irrevocable Letter of Credit for \$60,000 and could only haul in the early mornings and would need to be in touch with Mike Maneke, Weighmaster. No Action Required.

Board reviewed the Evergreen Road Bridge Letting. No Action Required.

Cheryl Aris, Grant Township Supervisor, was present to discuss with the Board the guardrail estimate for 150th Avenue in Grant Township. Mrs. Aris was wondering if the Road Commission would do any cost sharing on the project. Board advised not at this time. No Action Required.

Board reviewed the correspondence from MDOT in regards to the Local Bridge Funding Program. No Action Required.

Board reviewed the correspondence from Mecosta County Parks in regards to New Signs at the intersection of 9 Mile Road and 90th Avenue in Morton Township. Board advised to do nothing at this time. No Action Required.

Board reviewed the 2008 capital outlay. No Action Required.

Board reviewed the County Road Association Self Insurance Fund Workshop meeting. No Action Required.

Board reviewed the remonumentation Grant Services Agreement. No Action Required.

Randy Maxwell moved and Paul Jeffs seconded motion to adopt the Soil Erosion and Sedimentation Control Procedures Manual. Roll call vote of three (3) yeas, motion carried.

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Board reviewed the Irrevocable Letter of Credit draft for Weight Restrictions. Board advised to have the amounts of \$10,000/mile for gravel roads and \$40,000/mile for paved roads for the Irrevocable Letter of Credit. No Action Required.

Paul Jefts moved and Randy Maxwell seconded motion to sign and approve the Oil and Gas Lease for Outlot A in Pineridge Subdivision with Whiting Oil. Roll call vote of three (3) yeas, motion carried.

Board reviewed the Commissioner's Conference April 6-8, 2008. No Action Required.

Board reviewed the Finance & Human Resource Conference May 20-22, 2008. Board advised to have Joyce Kuipers, Managing Director, and Brooke Steiner, Finance Clerk, to attend the conference. No Action Required.

Board reviewed the correspondence from Barryton Excavating L.L.C. in regards to being added to the bidders list. Board advised to go ahead and add them to the Bidders List. No Action Required.

Board reviewed the incident/accident report. No Action Required.

Board reviewed the Asset Management Workshop. No Action Required.

Board reviewed the Michigan Bridge Conference and advised to have Jim Knapp, Surveyor, or Ed Burch, Engineer, attend the conference. No Action Required.

Board recessed for lunch at 11:42 am.

Board reconvened at 12:35 pm.

Brooke Steiner, Finance Clerk, presented the Financial Reports to the Board. No Action Required.

Joyce Kuipers, Managing Director, informed the Board of the following items: 1) wondering about replacement for Estimator/Field Inspector position, Board advised not at this time; 2) wondering about safety day for March 20, 2008 weather permitting, Board advised okay; and 3) 18 Mile Road and Northland Drive Intersection – Jim Knapp, Surveyor, and Mike Maneke, Superintendent, met with Julie Terry, MDOT, which is planning to draw up some plans for the project and bring back to the meeting on April 8, 2008. No Action Required.

Supervisor's meeting at 1:05 p.m. present: Frank Randall, Charlie Cornell, Mike Simon, and Bob Thumser.

Supervisors updated the Board on patching, cutting trees and brush, blading roads, stockpiling salt and sand, pumping state tanks, winter maintenance, thawing tubes, and fixing trucks. No Action Required.

Board presented Bob Miles, Truck Driver, with a clock for retirement for his 39 years of service. No Action Required.

Board reviewed the employee's vacation request. Board advised okay. No Action Required.

Joyce Kuipers, Managing Director, informed the Board of the following item: 1) Horsehead Lake Drive in Martiny Township, Mrs. Kuipers is planning to get with Jim Knapp, Surveyor, to find out where the Road Right of Way is located. No Action Required.

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At 1:52 pm Paul Jefths moved and Randy Maxwell seconded motion to go into Executive Session to discuss Contract Negotiations with the Attorney. Roll call vote of three (3) yeas, motion carried.

At 2:03 pm Paul Jefths moved and Randy Maxwell seconded motion to move back into general session. Roll call vote of three (3) yeas, motion carried.

Randy Maxwell moved and Paul Jefths seconded motion to approve voucher 2/26/2008 for payment in the amount of \$28,684.70 and voucher 3/11/2008 for payment in the amount of \$269,646.60. Roll call vote of three (3) yeas, motion carried.

Meeting adjourned at 2:44 pm.

CHAIRMAN

SECRETARY

DATE