

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

NO. 001280

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday May 13th, 2008. The meeting was called to order at 9:00 a.m.

Members Present: John Currie, Randy Maxwell, and Paul Jefts.

Members Absent: None

Member Present from Board of County Commissioners: Jerry Williams.

Administrative Staff Present: Joyce Kuipers, Managing Director, Mike Maneke, Superintendent, and Brooke Steiner, Clerk.

Julie Austin, Chippewa Township Treasurer, was present to discuss with the Board on why West Chippewa Lake Drive was removed from the proposed project list and if it could be placed back on the list. Board advised it could be placed back on the proposed project list. Mrs. Austin stated the Township is willing to cost share on the project of 1/3 (approximately \$25,000). Mrs. Austin was also wondering if the Township could get an estimate for 60th Avenue from end of Grade Job to 21 Mile Road. No Action Required.

Delores Barringer, Aetna Township Clerk, and Shirley Morse, Aetna Township Trustee, were present to discuss with the Board the 2008 proposed project list. Mrs. Barringer was wondering why the Road Commission was seal coating Monroe Road from 230th Avenue to Brady Lake Drive when there are other Roads that need the work more, such as Jefferson Road. Board advised that the Seal Coat projects are done on roads to extend the life of the asphalt (preventive Maintenance). Board advised to remove Monroe Road off the Seal Coat project list for 2008 and add another section of Jefferson Road for paving. Mrs. Barringer also stated that the Township is willing to contribute a minimum of \$15,000 towards the additional paving of Jefferson Road. No Action Required.

Jim Scott, Morton Township Supervisor, was present to discuss with the Board on a possible width variance for the driveway to the Fire Station in Morton Township. Paul Jefts moved and Randy Maxwell seconded motion to approve the width variance as stated in the plans for the driveway at the Morton Township Fire Station. Roll call vote of (3) three yeas, motion carried.

Board reviewed the 2008 project priority list. No Action Required.

Steve Sobers, City Manager, and Tim Moslener, Computer Technician, were both present to discuss with the Board on the possibility of joining the City of Big Rapids for computer services. Mr. Sobers stated that any problems with computers, the web page and emails will all go through the city's server for a cost of \$4000 per year. Paul Jefts moved and Randy Maxwell seconded motion to approve the adjoiment with the City of Big Rapids for computer services at a cost of \$4,000 per year. Roll call vote of (3) three yeas, motion carried.

William Medeza, Mecosta County Development Corporation, was present to discuss with the Board the project for 18 Mile Road and Northland Drive intersection improvements. Joyce Kuipers, Managing Director, informed the Board that she was still going to have Jim Knapp, Surveyor, send the information to Julie Terry at MDOT. Board advised the project cannot be done until Green Township agrees with closing 18 Mile Road East of Northland Drive and Shamrock Road at Northland Drive. No Action Required.

Board continued their review of the 2008 project priority list. No Action Required.

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Paul Jefts moved and Randy Maxwell seconded motion to approve the agreement with the Village of Morley in regards to fully reimbursing the Mecosta County Road Commission for any paving or Seal Coat projects in the Village of Morley. Roll call vote of (3) three yeas, motion carried.

Randy Maxwell moved and Paul Jefts seconded motion to approve the 2008 dust control contract with Sheridan Township. Roll call vote of (3) three yeas, motion carried.

Board reviewed the 2008 Township Proposed Project Letter. No Action Required.

Board reviewed the Estimates for 180th Avenue from end of Bit north 3,726' and phase 2 is 4,200' North of Phase 1. Board advised to go ahead and send to the Township. No Action Required.

Board reviewed the estimate for 10th Avenue from Taft Road to 17 Mile Road in Sheridan Township. No Action Required.

Board reviewed the project contracts for Deerfield Township for 4 Mile Road approximately 160th to 155th Avenue, Morton Township for Buchanan Road from 90th Avenue to 105th Avenue, and Morton Township for Buchanan Road from 105th Avenue to 120th Avenue. No Action Required.

Board reviewed the proposal from Ice Mountain in regards to cost sharing in the paving of 8 Mile Road from US131 East to Northland Drive. Board advised to go back to Ice Mountain for another proposal. No Action Required.

Board reviewed the 2008 proposed project participation letter from Millbrook Township. No Action Required.

Board reviewed the United States Department of Agriculture Forest Service tree cutting proposal on Jefferson Road. Board advised to accept the proposal. No Action Required.

Board reviewed the Paul Bunyan Meeting on May 15, 2008. No Action Required.

Joyce Kuipers, Managing Director, informed the Board that Jim Knapp, Surveyor, and Frank Randall, Remus District Supervisor, were scheduled to take the Michigan Department of Environmental Quality Soil Erosion and Sedimentation Exam on May 28, 2008. No Action Required.

Board reviewed the tire disposal proposals. Board advised to not do anything at this time. No Action Required.

Paul Jefts moved and Randy Maxwell seconded motion to accept Carl Hartman's Beaver Removal Fee increase of \$5. Roll call vote of (3) three yeas, motion carried.

Board reviewed the correspondence from the County Road Association of Michigan in regards to the ballot proposals. Ballots were marked and to be returned to County Road Association of Michigan. No Action Required.

Board reviewed the correspondence from Michigan County Road Commission Self – Insurance Pool in regards to the 2008 Annual Membership Meeting. Board advised to have Joyce Kuipers, Managing Director, as voting delegate and John Currie, as alternate voting delegate. No Action Required.

Board recessed for lunch at 11:55 a.m.

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Board reconvened at 12:45 p.m.

Brooke Steiner, Clerk, presented the financial reports to the Board. No Action Required.

Paul Jefts moved and Randy Maxwell seconded motion to approve Budget Revision #1 for 2008. Roll call vote of (3) three yeas, motion carried.

Board reviewed the incident/accident report. No Action Required.

Supervisor's meeting at 1:06 p.m. present: Frank Randall, Charlie Cornell, Mike Simon, and Bob Thumser.

Supervisors updated the Board on patching, cutting trees and brush, removing weight limit signs, blading local roads, replacing culverts, shoulder maintenance, roadside cleanup, replacing guardrail, pumping state tanks, pulling sanders and snow fence, picked up new brine tank, and fixing trucks. Mike Simon, Maintenance Supervisor, was also wondering on the possibility of replacing four chainsaws, Board advised to get some prices and bring them back to the Board. Board also advised on the possibility of starting the brine program on May 19th, 2008. No Action Required.

Board reviewed the correspondence from the West Michigan Regional Planning Commission in regards to the request for Projects - Comprehensive Economic Development Strategy (CEDS). No Action Required.

Board reviewed the correspondence from Newaygo County Road Commission in regards to the 9th Annual Golf Outing. No Action Required.

Board reviewed the Estimator/Field Inspector position. Board advised they would need to review the applicants and discuss their options at the next meeting. No Action Required.

Board recessed at 1:50 p.m.

Board reconvened at 2:00 p.m. on site at Young's Lake Road with Peter Wendling, attorney. No Action Required.

Board recessed at 3:10 p.m.

Board reconvened at 3:20 p.m. back at Road Commission office. No Action Required.

Randy Maxwell moved and Paul Jefts seconded motion to pay voucher 5/1/2008 in the amount of \$28,475 and voucher 5/13/2008 in the amount of \$264,126.57. Roll call vote of (3) three yeas, motion carried.

Peter Wendling, Attorney, was present to discuss some concerns with the Board. No Action Required.

Minutes from April 22, 2008 were approved as written. No Action Required.

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Joyce Kuipers, Managing Director, informed the Board of the following items: 1) annual Northern Michigan Association of Road Commissions skeet shoot set for May 16, 2008; 2) meeting with the union in regards to contract negotiations on May 22, 2008; 3) met with supervisors in regards to contract negotiations; 4) internships through Ferris State University were reviewed; 5) Federal Requirement that various signs need to be upgraded, which there is a grant offered through NACE; and 6) Critical Bridge application – Board advised to have Ed Burch, Engineer, place the bridges on the application that he feels is appropriate. No Action Required.

Meeting adjourned at 4:32 p.m.

CHAIRMAN

SECRETARY

DATE