

MINUTES OF THE BOARD  
OF  
MECOSTA COUNTY ROAD COMMISSION

NO 1317

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday, December 9, 2008. The meeting was called to order at 9:00 a.m.

Members Present: John Currie, Randy Maxwell, Paul Jefts

Members Absent: None

Member Present from Board of County Commissioners: Jerry Williams

Administrative Staff Present: Joyce Kuipers, Managing Director, Connie Larson, Board Secretary.

Minutes from November 12, 2008 were approved with corrections.

Jerry Williams, County representative informed the Board of a concern from the property owner at M-66 and 20 Mile Road, Fork Township regarding the placement of the guardrail on 20 Mile Road. No action required.

Financials were discussed.

Joyce Kuipers, Managing Director informed the Board that the arbitration meeting cancelled on November 14, 2008 has been rescheduled for May of 2009. Board requested an earlier date if possible.

Board reviewed the estimate for 150<sup>th</sup> Avenue in Deerfield Township. No action required.

Joyce Kuipers, Managing Director informed the Board that Ed Burch, Engineer is working on the Federal Local Safety program and reviewed the roads he is looking at for the Urban Development Grant Fund. The Board was also advised that the grant involves a local match. No action required.

Joyce Kuipers, Managing Director discussed the following items with the Board: 1) Savoy Energy extended letter of credit and the damage claim, 2) Arrow Energy moving rigs on McKinley, Board advised they would like a letter of credit for moving in the bigger rig, 3) Reviewed the CRAM bylaws amendment, 4) Reviewed the incident/accident report, 5) Reviewed the retirement of employee which required changing the night patrol person and reposting the temporary night patrol position, 6) Updated the Board on the flex time implemented, 7) Reviewed the procedures for over time on weekends, 8) Reviewed correspondence. No action required.

The Board, Bob Baldwin, and Jim Peek Green Township, Maxine McClelland, Wayne O'Neil, and Vivian Smith, Big Rapids Township reviewed the design of the 18 Mile Road and Northland Drive intersection presented by Karl Koivisto, from MDOT. No action required.

Bob Baldwin, Green Township Supervisor requested the Charlie Brown Park lease be extended for 10 years instead of the yearly lease. Paul Jefts moved and Randy Maxwell seconded a motion to approve a 10 year lease with Green Township for Charlie Brown Park. Roll call vote of three (3) yeas, motion carried.

Scott VanderKolk, Vandale Farms, discussed the letter of termination he received regarding the property in Grant Township on 23 Mile Road and 140<sup>th</sup> Avenue with the Board. Paul Jefts moved and Randy Maxwell seconded a motion to approve a new lease with Scott VanderKolk for the property in Grant Township on 23 Mile Road and 140<sup>th</sup> Avenue in the amount of \$1,500 per year with a \$500.00 late penalty clause included in the lease. Roll call vote of three (3) years, motion carried.

Meeting recessed at 11:45 a.m. for lunch.

Meeting reconvened at 12:35 p.m.

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Joyce Kuipers, Managing Director reported on the following: 1) The Task Force updates, 2)DEQ recommendations, 3) Contacted the Soil Erosion Water Bureau, 4) Hot patcher demonstration on Wednesday, December 10<sup>th</sup>, 5) Part time truck drivers. No action required.

Moved by Paul Jefts and seconded by Randy Maxwell a motion to approve Voucher 11/26/2008 for payment in the amount of \$62,179.37 and Voucher 12/10/2008 for payment in the amount of \$290,364.22. Roll call vote of three (3) yeas, motion carried.

Board reviewed applications for part time drivers. Moved by Randy Maxwell and seconded by John Currie a motion to increase the part time truck drivers wage to \$11.00 per hour. Roll call vote of three (3) yeas, motion carried.

Board reviewed the surveyor applications. Board directed Joyce Kuipers, Managing Director to repost this position and advertise for an engineer with surveyor experience in road construction and DEQ permits. No action required.

Meeting adjourned at 2:15 p.m.

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CHAIRMAN

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SECRETARY

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DATE