

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

NO 1325

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday, March 10, 2009. The meeting was called to order at 9:00 a.m.

Members Present: Randy Maxwell, John Currie, Paul Jefts

Members Absent: None

Member Present from Board of County Commissioners: Jerry Williams

Administrative Staff Present: Joyce Kuipers, Managing Director, Mike Maneke, Superintendent, and Connie Larson, Board Secretary.

Minutes from February 10, 2009 were approved with corrections.

Jerry Williams, County Commissioner had one complaint from a Fork Township resident regarding 45th Avenue South of 20 Mile Road. No action required.

Board reviewed the 2009 Project list and funding expectations. No action required.

At 9:15 a.m. Paul Jefts moved and John Currie seconded a motion to open and read bids received for the sale of the used plow. Bids were read and placed on file for the review of the administrative staff and if and when will be awarded will be in the best interest of Mecosta County. Roll call vote of three (3) yeas, motion carried. Bids were read as follows: Steve Snavley \$300.00. No action taken.

Joyce Kuipers, Managing Director discussed the annual township meeting being held at Aetna Township this year. Representative Darwin Booher will be attending; the County Commissioners and Senator McManus were also invited. No action required.

At 9:30 a.m. Paul Jefts moved and John Currie seconded a motion to open and read bids received for Annual Materials. Bids will be read and placed on file for the review of the administrative staff and if and when awarded, will be in the best interest of Mecosta County. Roll call vote of three (3) yeas, motion carried. Bids were read for the following materials:

- Underbody Scraper Blades
- Asphalt Emulsions
- Bituminous Materials
- Culvert/Pipe and Bridge Materials
- Stone (Limestone & Slag)
- Pavement Markings
- Winter Maintenance Sand Haul
- Motor Fuel and Operating Fluids
- Liquid Calcium Chloride
- Pulverizing
- County Wide Bituminous
- Chemical Spraying
- Seal Coating

Dennis Bumstead, Marvin Bell, and John Boyd, Village of Stanwood discussed with the Board Pierce Road west of Stanwood. Village would like to get their portion of that road primed and sealed. Village is requesting the Board do the portion that belongs to the County in cooperation with them. No action required.

Board discussed the estimate request from Chippewa Township to cut tress on 18 Mile Road. Mike Maneke, Superintendent advised the Board that just cutting the tress would cause other issues. Board advised Mike Maneke, Superintendent to contact Chippewa Township and convey that ditching, etc would need to be done also and that cost be included in the estimate. No action required.

John Currie moved and Paul Jefts seconded a motion to adopt Resolution #09-02 for 2008 MDOT Certification. Roll call vote of three (3) yeas, motion carried.

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

NO 1326

Board discussed the water over the road problem on M-20 between 9 Mile Road and the Village of Mecosta in the area of Schrader Creek. Joyce Kuipers, Managing Director informed the Board that MDOT does not have a project on file to fix drainage problem there, therefore it would not be considered for the stimulus money. Board stated that 90th Avenue is getting damaged due to the detour when M-20 has been closed and rerouted. Board advised staff not to absorb the expense for shutting down that portion of M-20. No action required.

Joyce Kuipers, Managing Director informed the Board that the bid letting for the M-20 project between Remus and Mecosta is in progress. No action required.

Supervisors meeting at 11:00 a.m. present: Mike Simon, Mike Cornell, Jim Johnson, and Frank Randall. The Board was updated on maintenance issues. Pickup bids were discussed with Mike Cornell and Mike Simon. Mike Cornell discussed with the Board tool boxes and a new tool crib. The Board requested an inventory of current tools. No action required.

Joyce Kuipers, Managing Director reviewed the capital outlay with the Board. John Currie moved and Paul Jefts seconded a motion to approve the purchase of the hot patch trailer in the amount of \$9,995.00. Roll call vote of three (3) yeas, motion carried.

Meeting recessed for lunch at 11:45 a.m.

Meeting reconvened at 12:25 p.m.

The Board held second interviews for the County Highway Engineer's position. The Board interviewed the following applicants: Joseph Bowman at 12:30 p.m. and David Bowerman at 1:10 p.m. No action taken.

Joyce Kuipers, Managing Director informed the Board that the Chippewa drain easement has been signed by Lattimore's. Paul Jefts moved and John Currie seconded a motion to except the perpetual drain easement between Andy and Catherine Lattimore, Chippewa Township and the Road Commission. Roll call vote of three (3) yeas, motion carried.

Joyce Kuipers, Managing Director discussed with the Board the following; 1) MCRCSIP board positions open, no one was interested; 2) CRAM Finance & HR Seminar at Bay City, May 5-7th; Board advised Joyce Kuipers to attend; 3) The preventive maintenance seminar on March 31st in Okemos. Board advised to send Mike Maneke, Superintendent and the Supervisors; 4) MERS actuary study impacts; 5) The 9 Mile Road Right of Way in the Cain settlement. Paul Jefts moved and John Currie seconded a motion to take the west side of the property line per Jim Knapp's survey of the Cain's property. Roll call vote of three (3) yeas, motion carried.

A retirement presentation was held for Mike Simon, Tom Peters, and Jim Knapp.

Board reviewed the incident/accident report. No action required.

Joyce Kuipers, Managing Director informed the Board that the employees on flex time will be going back to regular hours beginning Monday, March 16th. No action required.

Joyce Kuipers, Managing Director discussed with the Board a 4/10's schedule. Board will determine at a later date. No action taken.

Board reviewed the termination of custodial services. No action required.

Board reviewed correspondence. No action required.

Joyce Kuipers, Managing Director discussed with the Board the following: 1) A request for a stop sign to be taken down at the intersection of 230th Avenue and Newcosta on 23 Mile Road. Mike Maneke, Superintendent recommended not to take it down, Board agreed; 2) A request

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

NO 1327

from a resident on Kreig Drive to upgrade the road with a cost share between the property owners, Township, and Road Commission. Board was not interested in doing an upgrade at any cost to the Road Commission; 3) Salt requisitions are due and will be done per staff advisement; 4) DEQ update, Joyce Kuipers, Managing Director, Cliff Youngs, P.E., and Randy Maxwell, Chairman will be attending the meeting on March 17th; 5) Information has been sent to DEQ regarding the sandpad issue, Board advised Joyce Kuipers, Managing Director to speak with the City and MDOT on cost sharing for the cover of the sandpad;6) Auditor is here the week of March 16th; 7) Morley garage; 8) Government on line auction, Board advised to investigate that possibility. No action required.

Joyce Kuipers, Managing Director discussed her role with the CRASIF Board and advised the Board to bill her time back to CRASIF. Paul Jefts moved and John Currie seconded a motion to bill CRASIF for Joyce Kuipers, Managing Director's time while she is acting as a board member for CRASIF. Roll call vote of three (3) yeas, motion carried.

Joyce Kuipers, Managing Director reviewed financials with Board. Paul Jefts moved John Currie seconded a motion to approve voucher 2/25/2009 for payment in the amount of \$24,000.19 and Voucher 3/11/2009 for payment in the amount of \$138,182.93 as presented to the Board. Roll call vote of three (3) yeas, motion carried.

Mike Maneke, Superintendent informed the Board of issues regarding Evergreen and 100th Avenue. Board advised to send a letter giving notice that all objects in the ROW must be removed. No action required.

Board discussed the County Highway Engineer's position.

At 4:30 p.m. Randy Maxwell, Chairman excused himself.

Paul Jefts moved and John Currie seconded a motion to offer the County Highway Engineer position to Joseph Bowman with their second choice, if necessary being David Bowerman. Roll call vote of two (2) yeas, one (1) absent, motion carried.

Meeting adjourned at 4:45 p.m.

CHAIRMAN

SECRETARY

DATE