

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

NO 1347

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday, June 23, 2009. The meeting was called to order at 5:00 p.m.

Members Present: Randy Maxwell, John Currie, Paul Jefts

Members Absent: None

Member Present from Board of County Commissioners: Art Aldeman

Administrative Staff Present: Joyce Kuipers, Managing Director, Mike Maneke, Superintendent, and Connie Larson, Board Secretary.

Minutes from June 9, 2009 were approved as written.

Joyce Kuipers, Managing Director reviewed the 2009 project list with Board.

Paul Jefts moved and John Currie seconded a motion to enter into contract with Big Rapids Township for Garfield Road and 14 Mile Road, and Colfax Township for 175th Avenue and 17 Mile Road projects. Roll call vote of three (3) yeas, motion carried.

Paul Jefts moved and John Currie seconded a motion to enter into contract with Deerfield Township for Monroe Road, and Sheridan Township for 15 Mile Road, Township Hall Parking Lot, and 10th Avenue, road projects. Roll call vote of three (3) yeas, motion carried.

Paul Jefts moved and John Currie seconded a motion to enter into contract with Green Township for 22 Mile Road with correction of 230th to Newcosta Road, 18 Mile Road and Spruce Road projects. Roll call vote of three (3) yeas, motion carried.

Paul Jefts moved and John Currie seconded a motion to enter into contract with Aetna Township for Jefferson, 4 Mile, 3 Mile and 200th Avenue road projects as originally written excluding the hand written verbiage on the contract. Roll call vote of three (3) yeas, motion carried.

Mike Maneke, Superintendent discussed the following with the Board; 1) The estimate for Millbrook Township to overlay 10th Avenue; 5 Mile to Millbrook Road, and Millbrook Road; 10th Avenue to Costabella Road; 2) Adams Pit, Martiny Township; the clearing of some tress and the hauling of free clay from Ferris State University. No action required.

Joyce Kuipers, Managing Director discussed the following with the Board; 1) The response to Senator Gilbert; 2) Round Lake Drive Easement, Ed Burch P.E. is working on it; 3) Bridge Inspections and Scour Analysis quote. John Currie moved and Paul Jefts seconded a motion to sign the contract for Professional Engineer Services with Tedd P. Wheeler, P.E. for bridge inspections and scour analysis. Roll call vote of three (3) yeas, motion carried.

Joyce Kuipers, Managing Director and Mike Maneke, Superintendent discussed with the Board a request for an estimate from ANR/Trans Canada to lay gravel over the gas pipe lines that are under the road on 130th Avenue south of 11 Mile Road, Austin Township. The depths of the pipes are not in compliance with regulations and they need to comply until they remove the pipes in the future. Mr. Maneke informed the Board that the amount of gravel needed to comply may cause the road to be unsafe in specific areas due to the slope and suggested they consider closing the road until the pipes could be removed. Board advised Mr. Maneke to contact ANR and request using their pit for the gravel and to adjust estimate to ensure the road be safe and useable. No action required.

Board discussed the MERS officer delegate appointment. Paul Jefts moved and John Currie seconded a motion to assign Joyce Kuipers, Managing Director as officer delegate and Mike Maneke as the alternate delegate for the 2009 MERS Annual Meeting. Roll call vote of three (3) yeas, motion carried.

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Joyce Kuipers, Managing Director discussed with the Board the Radio Tower Repeater in Rodney regarding the need to add a frequency to that tower when central dispatch takes it over. There will be no interruption in service and no cost to the Road Commission when this occurs. No action required.

Board discussed the MCRCSIP Board of Directors Candidates. No action required.

Board reviewed the incident/accident report. No action required.

Joyce Kuipers, Managing Director discussed with the Board the Fleet Maintenance Supervisor's position. Ms. Kuipers informed Board that Toni Kailing, Stock Clerk is currently acting supervisor. Ms. Kuipers' recommendation is to promote Ms. Kailing to that position and hire a certified mechanic. Board advised to promote Ms. Kailing to supervisor contingent on extending the probation period six months beginning June 1, 2009. Board also advised to post a position for a certified mechanic. No action required.

MERS Request for Supplemental Valuation was discussed. Board advised Joyce Kuipers, Managing Director to submit the group they committed to per contract negotiations. No action required.

Board reviewed Correspondence. No action required.

Joyce Kuipers, Managing Director informed the Board of the plan to have a Road Commission truck present at Charlie Cornell's funeral service in honor of his memory. No action required.

Joyce Kuipers, Managing Director reported the following for Toni Kailing, Acting Fleet Maintenance Supervisor; 1) New brine trailer will be here by June 30th; 2) Security system at Remus is being replaced; 3) Two doors at the Morley garage need replaced; 4) Another loader needs a center pin replaced, Jim Brecker, MCAT Rep. stated they aren't being greased properly, Ms. Kailing has changed the type of grease being used; 5) Backhoe transmission leaking; 6) Dually front differential housing is missing. No action required.

Paul Jefts moved and John Currie seconded a motion to approve voucher 6/24/2009 for payment in the amount of \$12,594.75 as presented to the Board. Roll call vote of three (3) yeas, motion carried.

John Currie moved and Randy Maxwell seconded a motion to purchase a TV with DVD for an amount not to exceed \$199.00. Roll call vote of two (2) yeas (Currie, Maxwell), one (1) nay (Jefts), motion carried.

Board discussed the road map order. The County will share in cost of 5,000 maps. Board advised to leave pictures the same and adjust the size and placement of the year. No action required.

At 7:05 p.m. John Currie moved and Paul Jefts seconded a motion to move into executive session to discuss the Morrison's property. Roll call vote of three (3) yeas, motion carried.

At 7:20 p.m. John Currie moved and Paul Jefts seconded a motion to move back into general session. Roll call vote of three (3) yeas, motion carried.

Board discussed Terry Morrison's property. John Currie moved and Paul Jefts seconded a motion to offer payment in the amount of \$90,000.00 for the purchase of Terry Morrison's 38 acres located in Martiny Township at 13 Mile Road and 75th Avenue. Roll call vote of three (3) yeas, motion carried.

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Board advised Joyce Kuipers, Managing Director to advertise for bids to sell the 40 acres of property located in Sheridan Township. No action required

Board discussed the "Day at the Fair" picnic. Board advised staff to get a count of how many would be attending the cook out. No action required.

Randy Maxwell, Chairman discussed with the Board the stop signs at the following locations;
1) The intersection of 50th Avenue and 5 Mile Road, currently a three way stop and 105th Avenue and Lake Drive currently a two way stop and a one way yield. Board advised Joyce Kuipers, Managing Director to provide a Traffic Control Order at the next regular meeting to change the stops at 50th Avenue and 5 Mile Road to a two way stop with through traffic on 5 Mile Road, and leave 105th Avenue as is. No action required.

Meeting adjourned at 7:45 p.m.

CHAIRMAN

BOARD SECRETARY

DATE