

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

NO 1379

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday, January 12, 2010. The meeting was called to order at 9:00 a.m.

Members Present: Randy Maxwell, John Currie, Paul Jefts

Members Absent: None

Member Present from Board of County Commissioners: Art Aldeman

Administrative Staff Present: Joyce Kuipers, Managing Director, Mike Maneke, Superintendent, and Connie Larson, Board Secretary.

Randy Maxwell moved and Paul Jefts seconded a motion to appoint John Currie, Chairman of the Board. Roll call vote of three (3) yeas, motion carried.

Paul Jefts moved and John Currie seconded a motion to appoint Randy Maxwell, Vice Chairman of the Board. Roll call vote of three (3) yeas, motion carried.

Randy Maxwell moved and Paul Jefts seconded a motion to allow the Chairman to enter into debate; that the Chairman to be allowed to make and/or support any motion; to allow Chairman to vote on all questions; and public comment is limited to 5 minutes unless waived by the Chairman. Roll call vote of three (3) yeas, motion carried.

Randy Maxwell moved and Paul Jefts seconded a motion to appoint Connie Larson, Board Secretary for 2010. Roll call vote of three (3) yeas, motion carried.

Minutes from December 30, 2009 were approved as written.

Diana Burgess, Grant Township Supervisor was present to discuss possible improvements for 2010 on Oak Road, 160th Avenue and 22 Mile Road, and 160th Avenue and 21 Mile Road. Ms. Burgess also informed the Board that Brenda Peterson was filling the Clerks position temporarily. No action required.

Art Aldeman, County Commissioner informed the Board that the tires are all removed from the site in Wheatland Township and it was all done with a State grant. No action required.

Joyce Kuipers, Managing Director reviewed the Townships 2010 Project Priority Lists with the Board. Ms. Kuipers informed Board that not all requests have come back and that Mike Maneke, Superintendent would be working on estimates. Board advised that a letter be sent to the Townships to discuss their commitment before estimates are done. Board also discussed cost sharing on gravel projects. No action required.

Joyce Kuipers, Managing Director informed the Board that Bruce Carey, Aetna Township Supervisor was contacted regarding the Brine issue and he will take the settlement request of splitting the cost back to his Board. No action required.

Joyce Kuipers, Managing Director informed the Board of the driveway issue in Austin Township on 180th Avenue from the road project. The property owner located at 10255, 180th Avenue would like the bank moved back and reshaped. Board advised to get in writing from the property owner permission to do that as the peak of the bank is not in ROW and also that he agrees not to plant any bushes or plant life on the bank. No action required.

Board discussed the MDOT proposed M-20 detour route for 2015 on McKinley and Millpond Roads. Joyce Kuipers, Managing Director presented a list of upgrades that should be done to those areas if these roads become the detour route. No action required.

Board reviewed the Cost Agreement for the Traffic Signal Control at M-20 and 50th Avenue regarding the school flasher. Joyce Kuipers, Managing Director will look into this as the flasher may not be in operation. No action required.

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Joyce Kuipers, Managing Director discussed with the Board the County Planning Commissions Public Hearing for Special Use Permit in Chippewa Township. Ms. Kuipers informed the Board that Ed Burch, Engineer had concerns regarding a possible drainage issue that could occur. Ms. Kuipers also informed the Board that the Planning Commission denied the request until the owner meets with the Road Commission regarding the drainage concerns. No action required.

Board discussed the rezoning issue in Sheridan Township at Arthur Road and M-66. Board concluded that if the zoning request was granted then at that time the driveway would be looked at as a change of use will have occurred. Randy Maxwell moved and Paul Jefts seconded a motion stating that the Road Commission has no objections with the property being rezoned. Roll call vote of three (3) yeas, motion carried.

Ed Burch, Engineer requested the Board pay to have soil borings taken on 18 Mile Road at Northland Drive in Big Rapids Township. Board is reluctant to move forward with any costs until all parties that would be involved in that road project have committed to the project. Joyce Kuipers, Managing Director informed the Board that before a road project can be submitted for federal funds there has to be an Engineered project on file and this is a step in that process. Board advised staff to have all parties involved in this project be present at the next regular meeting or schedule a special meeting if needed. Board advised to do the borings. No action required.

Board reviewed the MCRCSIP property appraisals. Board advised staff to have someone from MCRCSIP present at the next regular meeting to explain the appraisal. No action taken.

Joyce Kuipers, Managing Director reviewed the MERS contribution rates with the Board. Board advised to cut back on additional contribution funds by half being \$3,000 instead of \$6,000 for 2010. No action required.

Board discussed the Evergreen Road parking issue that occurred. Mike Maneke, Superintendent was present at the event and informed the Board of the situation as he perceived it. Mr. Maneke also informed the Board that the collection of money will be moved to a different area eliminating the collection of money in ROW. No action required.

Supervisors meeting at 11:00 a.m. present: Jim Johnson, Frank Randall, Toni Kailing. Board was updated on maintenance issues. Toni Kailing, Fleet Maintenance Supervisor discussed the pricing on a used engine for the sign truck as requested. Ms. Kailing also informed the Board of the cost to have Engine Tech install the engine versus the Road Commission installing it. Paul Jefts moved and Randy Maxwell seconded a motion to approve the purchase of a used engine including the installation from Engine Tech in the amount of \$2,500 for the engine and \$1,500 for the installation. Roll call vote of three (3) yeas, motion carried. Ms. Kailing also discussed with the Board the condition of two brine trucks 359 and 58. Ms. Kailing informed the Board that 58 is red tagged and she doesn't believe it should be fixed. Ms. Kailing informed the Board of the broken garage door in the Big Rapids Garage. The Board was presented with two options to repair as the remote switches are old and an issue also. Paul Jefts moved and Randy Maxwell seconded a motion to approve spending \$1,200 for fixing the garage door in the Big Rapids Garage. Roll call vote of three (3) yeas, motion carried.

Joyce Kuipers, Managing Director informed the Board that Mike Maneke, Superintendent would be off on leave for a few weeks and that she would be the contact for the foreman regarding over time. No action required.

Joyce Kuipers, Managing Director reviewed the finances with the Board. No action required.

Meeting recessed for lunch at 12:00 p.m.

Meeting reconvened at 12:40 p.m.

Board reviewed the CRAM committee appointments. No action required.

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Board reviewed the CRAM directory questionnaire. No action required.

Board reviewed the incident/accident report. Joyce Kuipers, Managing Director informed the Board that Mr. Denton, Attorney would be present on Monday, January 18, 2010 to meet with staff regarding the upcoming hearing, January 25th and 26th. No action required.

Board reviewed the 2010 Capital Outlay requests. Toni Kailing, Fleet Maintenance Supervisor was present to discuss the purchasing of vehicles for 2010. Board discussed having an auction and advised Ms. Kailing to prepare and schedule an auction for March. Board advised Ms. Kailing to send bid notices out for three pickups, one dually dump truck, two tandem trucks, and three used brine tractors. Board advised to sell the three tri-axles along with other equipment. No action required.

Paul Jefts moved and Randy Maxwell seconded a motion to approve the purchase of two new computers for office staff in the amount of \$3,000. Roll call vote of three (3) yeas, motion carried.

Paul Jefts moved and Randy Maxwell seconded a motion to approve the purchase of the Carlson software for surveyor in the amount of \$1,800. Roll call vote of three (3) yeas, motion carried.

Paul Jefts moved and Randy Maxwell seconded a motion to approve the purchase of a distance meter in the amount of \$1,000 to be installed in one of the new pickups when purchased. Roll call vote of three (3) yeas, motion carried.

Joyce Kuipers, Managing Director reviewed the request from Cain's attorney for a ROW shift with the Board. Board advised to get more detailed and certified drawings before any decisions would be made. No action taken.

Board reviewed correspondence. No action required.

Joyce Kuipers, Managing Director informed the Board that a temporary mechanic was hired and he started work on January 11, 2010. No action required.

Board discussed the MERS issue with John Currie. No action required.

Board discussed the Annual Township meeting. Board advised Joyce Kuipers, Managing Director to contact Fork Township to see if they would like to host it on Thursday, March 25, 2010. No action required.

Joyce Kuipers, Managing Director informed the Board that Steve Sobers, City Manager inquired about the possibility of purchasing a 20 foot wide piece of property between the City's and County's adjoining property's here at the garage for the purpose of relocating DART. No action required.

Board reviewed the request from Michigan Pavement Markings to extend the contract bid for 2010 at the same cost as the 2009 bid was. No action taken.

Mike Maneke, Superintendent informed the Board that Reith-Riley stated that the price of mud and oil should not go up this year. No action required.

Paul Jefts moved and Randy Maxwell seconded a motion to approve voucher 1/12/09 for payment in the amount of \$124,367.69 as presented to the Board. Roll call vote of three (3) yeas, motion carried.

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Board discussed gravel processing for 2010, the selling of property in various locations, and hiring a realtor. No action required.

Meeting adjourned at 3:00 p.m.

CHAIRMAN

BOARD SECRETARY

DATE