

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

NO. 001300

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday August 12th, 2008. The meeting was called to order at 9:04 a.m.

Members Present: John Currie, Randy Maxwell, and Paul Jefts.

Members Absent: None

Member Present from Board of County Commissioners: Jerry Williams.

Administrative Staff Present: Joyce Kuipers, Managing Director, Mike Maneke, Superintendent, and Brooke Steiner, Clerk.

Minutes from July 22nd, 2008 were approved as written.

Cheryl Aris, Grant Township Supervisor, was present to discuss the cul de sac on Coolidge Road on the East side of Young's Lake Road. Board advised they would need to go out and take a look at the road at approximately 1 pm. No Action Required.

Wes Thompson, Realtor, and Clayton McNeal, property owner, were present to discuss with the Board the dock constructed in the road right-of-way on Chippewa Lake Road East of 110th Avenue in Chippewa Township. Joyce Kuipers, Managing Director, presented 4 different sets of Board Meeting minutes were the guardrail cuts and the dock were discussed from May 2004 through November 2007. Mr. Thompson stated he was never told that no dock could be placed in the current location. Board advised that the dock was once removed due to the fact that it was placed in the road right of way and then reconstructed right back in the same location. Board also advised that the proper procedure of applying for a permit with plans was never followed to begin with, so the Board advised Mr. McNeal to apply for a permit with plans and bring back before the Board. No Action Required.

Michael Flynn and Jack Rokos, Savoy Gas and Oil, were present to discuss with the Board the damage to 18 Mile Road East of 165th Avenue. Mr. Rokos stated that if damage has been done to the road then Savoy Gas and Oil would be willing to pay for the repairs of the damages caused by their trucks. Mr. Rokos also stated that this was the only way in and if there was a different route, he would be willing to take it. Board advised Mr. Flynn and Mr. Rokos that 18 Mile Road would not be able to handle the truck traffic that Savoy Gas and Oil would have traveling 18 Mile Road. Board also advised to have Mike Maneke, Superintendent, take Mr. Rokos and Mr. Flynn out to 18 Mile Road and look at it before anymore of Savoy Gas and Oil trucks travel the road and if anymore damage appears it would be the responsibility of Savoy Gas and Oil to pay for the repairs. Board also advised they would need an Irrevocable Letter of Credit for \$35,000 before anymore trucks can travel 18 Mile Road. No Action Required.

Kevin Courtney, Colfax Township resident, was present to discuss with the Board the possibility of removing Wilson Road East of 160th Avenue off Seasonal Road status. Mr. Courtney provided pictures showing that Wilson Road is 18' or wider the entire ¼ mile stretch. Mr. Courtney also stated that there is currently a cul de sac with a radius of 62', but would be willing to make the cul de sac a 75' radius if provided the pit run gravel from the Road Commission. Mr. Courtney feels that with 2 houses now on the road and a growing agribusiness, it meets the policy for removing Wilson Road off of Seasonal Road Status. Board recommends finding out if a Public Hearing needs to be held to remove Wilson Road off of Seasonal Road Status by the next meeting. No Action Required.

Mike Maneke, Superintendent, updated the Board on the 2008 project list as follows: 1) 165th Avenue has been completed; and 2) Arthur Road from 10th Avenue to 20th Avenue in Sheridan Township, and 20 Mile Road from 20th Avenue to 50th Avenue in Fork Township have been paved. No Action Required.

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Board reviewed the project update on 180th Avenue from Johnson Road to 11 Mile Road in Austin Township. Joyce Kuipers, Managing Director, stated that the Michigan Department of Environmental Quality would like to have 3 – 6’ culverts and 1 – 4’ culvert installed in the place of the current culverts being replaced in the project. Mrs. Kuipers also stated that the increase cost to place these culverts would be approximately \$18,500.00. Board advised to contact the Township and see what they would like to do and to let them know that the contractor is not going to increase his cost for installation. Board also advised to contact the Michigan Department of Environmental Quality and see if there are any other alternatives and to contact other Road Commissions to see what they have done when an issue like this comes up. No Action Required.

Paul Jefts moved and Randy Maxwell seconded motion to sign the contract with Sheridan Township in regards to the paving of 10th Avenue from Taft Road to 17 Mile Road. Roll call vote of (3) three years, motion carried.

Randy Maxwell moved and Paul Jefts seconded motion to sign the Contract with Chippewa Township for 60th Avenue ½ Mile North of 20 Mile Road to Hoover Road. Roll call vote of (3) three years, motion carried.

Paul Jefts moved and Randy Maxwell seconded motion to sign the contract with Fork Township for 20 Mile Road from 40th Avenue to 50th Avenue paving project. Roll call vote of (3) three years, motion carried.

Board reviewed the Village of Stanwood project. No Action Required.

Supervisor’s meeting at 10:52 a.m. present: Frank Randall, Charlie Cornell, Bob Thumser and Mike Simon.

Supervisors updated the Board on patching, cutting trees and brush, blading local roads, replacing culverts, shoulder maintenance, ditching, brining, mowing, seasonal road work, pumping state tanks, sweeping intersections, stockpiling winter maintenance sand, paving, installing under drain, and fixing trucks. No Action Required.

At 11:21 a.m. Paul Jefts moved and Randy Maxwell seconded motion to open and read bids for the Building and Grounds Maintenance of the Rest Area. Bids will be read and forwarded to MDOT for award. Roll call vote of (3) three years, motion carried. Bids were read as follows:

R & R Enterprise’s	\$1,050.00/week
AJ’s Landscaping	\$ 830.00/week
Hi-Tec Building Services	\$1,045.00/week

Board reviewed the County Road Association of Michigan email in regards to the negotiating committee’s recommendation to say no to the six month contract extension with the Michigan Department of Transportation for State Trunkline Maintenance. No Action Required.

Paul Jefts moved and Randy Maxwell seconded motion to have the Chairman sign the Temporary Fence Permit on 75th Avenue in Morton Township. Roll call vote of (3) three years, motion carried.

Board reviewed the sign inventory in Mecosta County. Joyce Kuipers, Managing Director, stated that there is approximately \$50,000 to \$60,000 in sign replacement cost throughout the County with a grant available for approximately \$5,000. Board advised to replace the signs as necessary. No Action Required.

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Board reviewed the Buchanan Road and 90th Avenue 4-way stop sign request. Motion to install a 4-way stop dies due to lack of support.

Board reviewed the Horsehead Lake Pole barn in right-of-way issue. Joyce Kuipers, Managing Director, informed the Board that the pole barn was removed out of the right-of-way. No Action Required.

Board reviewed the County Road Association of Michigan Public Relations Workshop on September 17, 2008. Board advised to have Joyce Kuipers, Managing Director, attend the Workshop. No Action Required.

Board reviewed the Paul Bunyan Meeting on August 21, 2008. Board advised to have Randy Maxwell attend the meeting. No Action Required.

Board reviewed the Annual Superintendent's Seminar October 8 – 10, 2008. Board advised to have Mike Maneke, Superintendent, attend the meeting. No Action Required.

Board reviewed the Lease with Vandale Farms in regards to non-payment of their 2008 lease. Board advised to send a certified letter to Scott Vanderkok stating the lease will be terminated due to non-payment in 2008 without the ability to harvest any more crops. No Action Required.

Board reviewed the incident/accident report. No Action Required.

Meeting recessed for lunch at 11:45 am.

Meeting reconvened at 1:00 pm on the road.

Board members returned to the Board room at 1:35 pm

Board reviewed the correspondence to Jeff Cauffman in regards to Park Road. No Action Required.

Board reviewed the Thank you letter from Sally Glover in regards to Water Street in Paris. No Action Required.

Board reviewed the United States Department of Agriculture Farm Service Agency Newsletter. No Action Required.

Board reviewed the correspondence from Michigan's Local Technical Assistance Program in regards to the Workshop for Maintaining Gravel Roads. Paul Jefts moved and Randy Maxwell seconded motion to send Bob Thumser, Big Rapids District Supervisor, and Frank Randall, Remus District Supervisor. Roll call vote of (3) three yeas, motion carried.

Board reviewed the correspondence from Wheatland Music Organization in regards to the upkeep of 50th Avenue and Pierce Road during the Annual Wheatland Music Festival from September 5 – 7, 2008. No Action Required.

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Joyce Kuipers, Managing Director, informed the Board of the following items: 1) Thank you from Michigan County Road Commission Self-Insurance Pool Board Member Mike Powers; 2) advertisement for Fleet Maintenance Supervisor has been published; 3) will be publishing the advertisement for the Land Surveyor position; 4) Rush-Pac Golf Outing September 2, 2008; 5) Village of Mecosta has concerns over the 9 Mile and M-20 traffic sign at the corner of 90th Avenue and 9 Mile Road, the Village feels that traffic is being taken away from the businesses in downtown Mecosta, Board advised to check into who paid to have the sign installed; 6) MacGuire Golf Outing on August 14, 2008; and 7) administrative staff review, Paul Jefts moved and Randy Maxwell seconded motion to approve the following for the administrative staff: the priority health base rate increase from 2001 to 2004 rates, increase opt out for health insurance from \$150 to \$200, and pay increases are on file in the office. Roll call vote of (3) three yeas, motion carried.

Brooke Steiner, Clerk, presented the financial reports to the Board. No Action Required.

Paul Jefts moved and Randy Maxwell seconded motion to approve voucher 8/12/2008 for payment in the amount of \$493,962.67. Roll call vote of (3) three yeas, motion carried.

At 2:41 pm Randy Maxwell moved and Paul Jefts seconded motion to move into executive session to discuss the Supervisor's contract negotiations. Roll call vote of (3) three yeas, motion carried.

At 2:57 pm Randy Maxwell moved and Paul Jefts seconded motion to move back into regular session. Roll call vote of (3) three yeas, motion carried.

Board reviewed the Morley District Supervisor position. Board advised to the staff look into possible alternatives. No Action Required.

Meeting adjourned at 3:38 pm.

CHAIRMAN

SECRETARY

DATE