

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

NO 1412

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday, June 22, 2010. The meeting was called to order at 5:00 p.m.

Members Present: John Currie, Randy Maxwell, Paul Jefts

Members Absent: None

Member Present from Board of County Commissioners: Art Aldeman

Administrative Staff Present: Joyce Kuipers, Managing Director, Mike Maneke, Superintendent, and Connie Larson, Board Secretary.

Minutes from June 8, 2010 were approved as written.

David Molnar, Engineer was present to discuss 18 Mile Road and 180th Avenue regarding DNRE requirements with the Board. Mr. Molnar discussed the check dams and silt fence in place on 18 Mile Road at the west end. Mr. Molnar stated he has met with Brandi Stefanski and Holly Vickers DNRE, regarding soil erosion at 180th Avenue. Mr. Molnar reported he will be meeting with Ms. Stefanski at 18 Mile Road this week for an inspection. Board requested information on the Millbrook Bridge, Mr. Molnar stated Ed Burch, Engineer has been working on that project and he will get back to them at a later date with more information. No action required.

David Molnar, Engineer discussed the need to upgrade the Auto Cad program as the current software is out dated. Paul Jefts moved and Randy Maxwell seconded a motion to approve the purchase of the AutoCAD Civil 2011 to include the annual upgrade in the amount of \$3,544.00. Roll call vote of three (3) yeas, motion carried.

Board reviewed the 2010 Project list. Joyce Kuipers, Managing Director informed the Board that Aetna Township has requested a seal coat on 4 Mile Road between 180th and 205th Avenue that would include a cost share. Paul Jefts moved and Randy Maxwell seconded a motion to go into contract with Aetna Township with a cost share for a seal coat on 4 Mile Road between 180th and 205th Avenue. Roll call vote of three (3) yeas, motion carried.

Joyce Kuipers, Managing Director reviewed the estimate for 90th Avenue with the Board. Ms. Kuipers informed them she would be sending it to Karl Koivisto, MDOT as this project should be part of the M-20 project due to it being the detour route. No action required.

Paul Jefts moved and Randy Maxwell seconded a motion to approve Resolution #10-05 to authorize the Chairman and Vice Chairman to sign the contract with MDOT for the 5 Mile Road project between 100th and 170th Avenue with the use of Federal STP Funding. Roll call vote of three (3) yeas, motion carried.

Joyce Kuipers, Managing Director informed the Board that David Marek has signed the lease agreement for the property in Grant Township. Paul Jefts moved and no one person seconded a motion to authorize the Chairman to sign the property lease agreement with David Marek for the property located in Grant Township in the amount of \$325.00 to be paid to the Road Commission annually for five years. Roll call vote of two (2) yeas (Jefts, Currie), one (1) nay (Maxwell), motion carried.

Joyce Kuipers, Managing Director informed the Board she has received a payment from Henry Spedowski's insurance company for the emergency patch repair on 130th Avenue south of 5 Mile Road that he damaged. Ms. Kuipers also stated that the insurance company has asked to be contacted when the paving has been scheduled so they can submit the rest of the bill. Board discussed with Mike Maneke, Superintendent who would be doing the paving. Board advised to have the work done in house. No action required.

Joyce Kuipers, Managing Director discussed the SESC/CEA discussion she had with the County Drain Commissioner with the Board. Board advised to notify Drain Commissioner of future working arrangements and a possible fee that may occur. No action required.

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Joyce Kuipers, Managing Director reported to the Board that the Quit Claim Deed from the City of Big Rapids has been finalized. No action required.

Board reviewed Traffic Control Order #128 for temporary stop signs. Randy Maxwell moved and Paul Jefts seconded a motion to approve Traffic Control Order #128 for temporary signage. Roll call vote of three (3) yeas, motion carried.

Board reviewed the request from Whiting Oil for release of Letter of Credit. Board advised to get more information in regards to location covered under L.O.C. Paul Jefts moved and no one person seconded a motion to release the Letter of Credit from Whiting Oil if the location is on 18 Mile Road. Roll call vote of three (3) yeas, motion carried.

Board reviewed the incident/accident report. No action required.

Board discussed the tire purchase. Board advised Joyce Kuipers, Managing Director to discuss with Maintenance Supervisor. No action required.

Joyce Kuipers, Managing Director reported there is nothing new regarding the union contract negotiations at this time. No action required.

Board reviewed correspondence. No action required.

Joyce Kuipers, Managing Director informed the Board there has been a complaint regarding the sign change on 4 Mile Road. No action required.

Joyce Kuipers, Managing Director informed Paul Jefts, Commissioner that he is registered for the MERS Conference. No action required.

Joyce Kuipers, Managing Director discussed Tim Nestle, Intern with the Board. No action required.

Board discussed the Campaign School. No action required.

Joyce Kuipers, Managing Director discussed the training session she attend on Understanding the Michigan Open Meetings Act. No action required.

Joyce Kuipers, Managing Director discussed the text messaging law with the Board. No action required.

Joyce Kuipers, Managing Director informed the Board that a letter was sent to the retiree that has veteran's benefits explaining the new health benefit plan and what he qualifies for. No action required.

Mike Maneke, Superintendent reviewed the clay haul quotes with the Board. Paul Jefts moved and Randy Maxwell seconded a motion to hire Mohawk Trucking to haul clay to Hanson Pit and Adams Pit for gravel crushing purposes. Roll call vote of three (3) yeas, motion carried.

Mike Maneke, Superintendent informed the Board that Fenstermacher's does not want any more trees from 18 Mile Road and his sprinkler system was damaged. Mr. Maneke informed Mr. Fenstermacher that the sprinkler system is in ROW and the repairs will be at his expense not the Road Commission. No action required.

The Board reviewed the quotes for repairs of the drainage problem on Lake Drive south of 10 Mile Road. Board advised that it be fixed. Paul Jefts moved and no one person seconded a motion to hire Parker's Concrete to fix the drive way drainage problem located on Lake Drive south of 10 Mile Road. Roll call vote of three (3) yeas, motion carried.

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NO 1414

Paul Jefts moved and Randy Maxwell seconded a motion to approve voucher 6/23/10 for payment in the amount of \$106,883.35 as presented to the Board. Roll call vote of three (3) yeas, motion carried.

Mike Maneke discussed the stump removal quotes for 22 Mile Road with the Board. Board discussed other similar situations in the County in regards to cost and who should be responsible for tree removal expenses when it is a project request from the Townships. Board advised to send the quotes to the Township. No action required.

Meeting adjourned at 6:50 p.m.

CHAIRMAN

BOARD SECRETARY

DATE