

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

NO. 001253

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday November 13th, 2007. The meeting was called to order at 9:00 a.m.

Members Present: Paul Jefts, Randy Maxwell, and John Currie.

Members Absent: None.

Member Present from Board of County Commissioners: Jerry Williams.

Administrative Staff Present: Joyce Kuipers, Managing Director, Mike Maneke, Superintendent, and Brooke Steiner, Clerk.

Minutes from October 23rd, 2007 were approved as written.

Gary Todd, Green Township Trustee, was present to discuss with the Board on whether the rest of 22 Mile Road would be paved. Mr. Todd stated that a while back the 1st mile of 22 Mile Road was paved and he thought there was an agreement to pave a mile of the road each year until it is was done. Board advised that the road is still on the list. No Action Required.

Mike Maneke, Superintendent, updated the Board on 2007 projects as follows: 1) Roy Eichenberg is done with 162nd Avenue from Monroe to 3 Mile Road in Deerfield Township, 2) Cliff Halliday, Halliday Sand and Gravel, is done crushing in Baumann Pit, 3) Lynnwood Lane is being paved tomorrow, and 4) prepared an estimate for 220th Avenue South of 11 Mile Road in Mecosta Township for the property owner with the water issue, Board advised to send the estimate to the property owner. No Action Required.

Board reviewed the letter from Michigan Department of Transportation in regards to winter maintenance operations for the 2007/2008 season. The Michigan Department of Transportation is requesting the Road Commission to maintain Northland Drive North to Reed City and South to Howard City and Isabella County will Maintain M-20 to Remus. Michigan Department of Transportation also stated that State Highways will be maintained as a two track on overtime except for the expressways, which will remain clear. No Action Required.

At 9:17 a.m. Randy Maxwell moved and John Currie seconded motion to hold Public Hearing to review and adopt the 2008 annual budget and review the 3-year road plan for Federal Funds Exchange and Road Preservation Program. Roll call vote of three (3) yeas, motion carried. Clerk presented the proposed 2008 budget to those in attendance and the Chairman called for any questions. Joyce Kuipers, Managing Director, presented the 3-year road plan. John Currie moved and Randy Maxwell seconded motion to approve the 2008 annual budget and the 3-year Road Plan for Federal Funds Exchange and Preservation Program as presented. Roll call vote of three (3) yeas, motion carried.

Board reviewed the correspondence from Fenstermacher Asphalt Paving to Michigan Department of Transportation in regards to warrantee any needed repairs to Northland Drive at Forest Trail until resurfacing project in 2011. No Action Required.

Scott Taylor and Gary Lobdell, Big Rapids Township residents, were present to discuss with the Board Garfield Road off of 190th Avenue. Mr. Taylor was wondering if the Road is private or public and also states the road is getting rough, Board advised it is a Public Road and they will look at it during the 2008 spring ride around. No Action Required.

Scott Dyk, Chippewa Township resident, was present to discuss with the Board 105th Avenue South of Truman Road. Mr. Dyk would like to put in a Private Road off of a Public Road for a future development of a Subdivision. Mr. Dyk stated that the Public Road would need to extend from the last house down to the wetlands and then the Private Road would start there and go the rest of the way back to the subdivision. Board advised they would need to go out and take a look at the road. No Action Required.

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Board reviewed the fence issue on 75th Avenue South of the Village of Mecosta. Joyce Kuipers, Managing Director, stated that Ryan Howard did send in the copy of the survey that he had done by a professional recently. Mrs. Kuipers stated that Jim Knapp, Surveyor, would contact Bill Tingley, Tingley and Associates, in regards to getting a copy of the survey that was done at that location. No Action Required.

Board reviewed the possibility of purchasing Pit Run Gravel from Jimmy Zuern; Board advised they would need an agreement from both parties stating who gets paid what before the Road Commission can purchase the gravel. No Action Required.

Mary Ratliff, Douglas Barnes, and Tom Nicholson, Mecosta Township residents, were all present and wondering when the Road Commission would possibly abandoned Keckler Road. Board advised that an easement would need to be granted for the property owners that could be land locked before the Road Commission could possibly abandoned the road. Board postponed the Road Abandonment until spring of 2008.

At 10:05 a.m. Randy Maxwell moved and John Currie seconded motion to open and read bids received for the Motor Grader. Roll call vote of three (3) yeas, motion carried. Bids were read as follows:

	<u>Option 1</u>	<u>Option 2</u>	<u>Buyback</u>
AIS Construction Equipment	\$191,893.00	\$213,543.00	\$91,000.00
Wolverine	No Bid	\$203,585.00	N/A
Michigan Cat	\$241,050.00	\$227,800.00	\$132,000.00
JDE Equipment	\$233,925.00	\$213,000.00	\$113,500.00

Board reviewed the letter in regards to Youngs Lake Road. No Action Required.

Wayne O' Neil, Big Rapids Township resident, was present to discuss with the Board on possibly getting an estimate to fix 18 Mile Road were it intersects Northland Drive and 14 Mile Road were the student housing was constructed. Board advised it would be possible. No Action Required.

Joyce Kuipers, Managing Director, Jim Knapp, Surveyor, and Nathan Maddern, Estimator/Field Inspector, met with the Michigan Department of Environmental Quality in regards to the Soil Erosion and Sedimentation Program Compliance. Mrs. Kuipers stated that the Road Commission is in the process of revising our Soil Erosion and Sedimentation Program in which the Michigan Department of Environmental Quality is giving the Mecosta County Road Commission 90 days to complete in order to be in compliance. No Action Required.

Randy Maxwell moved and John Currie seconded motion to approve the 2008 Meeting Dates with changes. Roll call vote of three (3) yeas, motion carried.

Randy Maxwell moved and John Currie seconded motion to approve the 2007 Audit Contract with the Michigan Department of Treasury and to have Joyce Kuipers, Managing Director, sign. Roll call vote of three (3) yeas, motion carried.

Board reviewed the name revision of the unnamed Stream; Board advised they had no opposition to the name revision. No Action Required.

Board reviewed the Guardrail Cut request in Chippewa Lake, Chippewa Township, from Wes Thompson, Realtor. Board advised the guardrail could not be cut due to it creating safety issues for motorist. Board also advised that their would not be any lake access there due to the fact the lake comes right up to the road and no docks can be placed there either due to it being road right-of-way. No Action Required.

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Supervisor's meeting at 10:49 a.m. present: Frank Randall, Bob Miles, Mike Simon, and Bob Thumser.

Supervisors updated the Board on patching, cutting trees and brush, shoulder maintenance, blading roads, stockpiling salt and sand, replacing culverts, ditching, installing snow fence, hauling clay, and fixing trucks. No Action Required.

John Currie moved and Randy Maxwell seconded motion to approve the purchase of one brine tanker from Burch Tank and Truck, Inc. for approximately \$42,000. Roll call vote of three (3) yeas, motion carried.

Board reviewed the overtime winter maintenance routes. No Action Required.

Mike Simon, Maintenance Supervisor, and Frank Randall, Remus District Supervisor, were present to discuss employee discipline with the Board. Board advised that all the District Supervisor's should get a list of the responsibilities of the contractors working on projects in the future. No Action Required.

Board recessed for lunch at 12:28 p.m.

Board reconvened at 1:10 p.m.

Brooke Steiner, Clerk, presented the financial reports to the Board. No Action Required.

Board advised they would agree to a written discipline in employee's file and will pay him back for the time off.

John Currie moved and Randy Maxwell seconded motion to approve the repair of the hoist in the Big Rapids Garage for approximately \$10,000. Roll call vote of three (3) yeas, motion carried.

Board reviewed the incident/accident report. No Action Required.

Board reviewed the correspondence from Romano Stancroff and Mikhov P.C., Consumer Protection Attorneys, in regards to Motor Vehicle Warranty Problems. No Action Required.

Mike Maneke, Superintendent, informed the Board of the following items: 1) property owner by Lynnwood Lane project wants to fill the ditch in, Board advised that this could not be done, and if it does get done the Road Commission will clean the ditch back out and charge the person responsible; 2) still holding Verizons permits back due to having some issues with them billing us for cable that has been hit; and 3) Meceola Road is carrying a lot of truck traffic according to the traffic counts currently performed. No Action Required.

Joyce Kuipers, Managing Director, informed the Board of the following items: 1) employee will be off work until after Thanksgiving holiday due to injury; 2) brought the County Road Association of Michigan news update in; 3) reviewed the request from the union for closing down the Road Commission for November 15th and 16th, Board advised the Road Commission will not close down; 4) wondering what to do about her time spent on the County Road Association of Michigan Board. No Action Required.

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Randy Maxwell moved and John Currie seconded motion to approve voucher 11/08/2007 for payment in the amount of \$61.65 and voucher 11/14/2007 for payment in the amount of \$404,481.53. Roll call vote of three (3) yeas, motion carried.

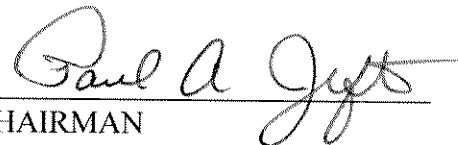
At 2:36 p.m. Randy Maxwell moved and John Currie seconded motion to move into Executive Session to discuss contract negotiations with attorney, Craig Lange. Roll call vote of three (3) yeas, motion carried.

At 3:32 p.m. John Currie moved and Randy Maxwell seconded motion to move back into regular session. Roll call vote of three (3) yeas, motion carried.

Meeting adjourned at 3:35 p.m.


SECRETARY

12/11/07
DATE


CHAIRMAN