

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

NO. 001257

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday December 11th, 2007. The meeting was called to order at 9:02 a.m.

Members Present: Paul Jefts, Randy Maxwell, and John Currie.

Members Absent: None.

Member Present from Board of County Commissioners: Jerry Williams.

Administrative Staff Present: Joyce Kuipers, Managing Director, Mike Maneke, Superintendent, and Brooke Steiner, Clerk.

Minutes from November 13th, 2007 were approved with corrections.

Mike Maneke, Superintendent, updated the Board on 2007 projects as follows: 1) Cliff Halliday, Halliday Sand and Gravel, has completed crushing gravel in Bauman Pit; and 2) Lynnwood Lane paving is completed. No Action Required.

Board reviewed the estimate for 205th Avenue South of 12 Mile Road in Mecosta Township. Board advised to go ahead and send the estimate out to the Township. No Action Required.

At 9:16 a.m. Randy Maxwell moved and John Currie seconded motion to open and read bids received for Curb Sweeping and Catch Basin Cleaning. Bids were read as follows:

SWEEPING:	<u>County</u>	<u>State</u>
Greenscape	\$1,712.88	\$5,815.44
TriUS Services	\$4,424.94	\$16,961.70

CATCH BASINS:		
Greenscape	\$2,208.00	\$ 7,040.00
Plummer's Env	\$45,487.56	\$151,254.40
Pollution Control Svcs	\$3,795.00	\$12,100.00
B & B Environmental	\$2,967.00	\$ 9,460.00
Downunder Mun. Svcs	\$3,450.00	\$13,860.00

Bids also included Emergency and Non Emergency bid prices along with Holding Tanks and Floor Drain Bids. Bids were placed on file for review by the Administrative Staff and MDOT and will be awarded in the best interest of Mecosta County. Roll call vote of (3) three years, motion carried.

Board reviewed the estimate for 14 Mile Road East of Northland Drive in Big Rapids Township. Board advised to add additional lane from Northland Drive to just past the second drive of the apartments. No Action Required.

Board reviewed the estimate for 105th Avenue South of Truman Road in Chippewa Township. Board advised to send the estimate to Scott Dyk. No Action Required.

Board reviewed the road improvement project plan for 125th Avenue South from Jefferson Road for approximately 1 ½ Miles in Deerfield Township. Board advised to review with Montcalm County Road Commission for any interest. No Action Required.

Board reviewed the MDOT meeting on December 12, 2007 in the Village of Mecosta in regards to the upcoming M-20 project in 2009. No Action Required.

Board reviewed the MDOT press release in regards to the 5-year Transportation Program meeting. No Action Required.

Board reviewed the Pit Run Gravel contract for Jim Zuern. No Action Required.

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Randy Maxwell moved and John Currie seconded motion to approve and sign the lease with Green Township in regards to Charlie Brown Park. Roll call vote of (3) three yeas, motion carried.

Mike Simon, Maintenance Supervisor, and Perry Strimback, JDE Equipment, were present to discuss with the Board the Motorgrader Bid tabulations. Board advised they would like to inspect equipment for both Michigan Cat and JDE Equipment before making decision. No Action Required.

At 10:04 a.m. Randy Maxwell moved and John Currie seconded motion to hold the Public Hearing on the proposed Road abandonment of 9 Mile Road in Mecosta Township. Roll call vote of three (3) yeas, motion carried. The following people were in favor of the road abandonment: Walter Cain and Marvis Cain, property owners, and Joe Harper, Attorney. Mr. Harper stated there is a resolution dated back in the 1930's stating there is road-right of way on 9 Mile Road, but no maintenance has been done to 9 Mile Road since. Mr. Harper also stated that the main reason for the Road Abandonment is due to the fact that Mr. Cain has a runway currently where 9 Mile Road runs through. The following were opposed to the Road Abandonment: Phil Hanford, Mecosta Township Supervisor, Lillian Cain and Steve Dukes, property owners and Consumers Energy. Lillian Cain stated she would not like 9 Mile Road abandoned due to the fact that it could possibly land lock her property depending on the outcome of the current litigation. Mr. Dukes stated also that he would be land locked if 9 Mile Road is abandoned. John Currie moved and Randy Maxwell seconded motion to approve Resolution #07-11 for the Road Abandonment Denial of 9 Mile Road in Mecosta Township. Roll call vote of three (3) yeas, motion carried.

Supervisor's meeting at 11:11 a.m. present: Frank Randall, Charlie Cornell, Mike Simon, and Bob Thumser.

Supervisors updated the Board on patching, cutting trees and brush, shoulder maintenance, blading roads, stockpiling salt, replacing culverts, installing snow fence, hauling clay, pumping tanks, brining, winter maintenance, fixing washouts, and fixing trucks. No Action Required.

Board reviewed the Letter to Ben Brandt, property owner, in regards to notice of violation for ditch work on Lynnwood Lane. Mike Maneke, Superintendent, stated that Mr. Brandt did remove some material but feels it was not done correctly. No Action Required.

Ed Burch, Engineer, was present to discuss with the Board the following: 1) Federal Local Safety Program, which is an 80%/20% split for safety projects only. Mr. Burch was wondering whether the Road Commission had any roads in mind. Board recommended Northland Drive/18 Mile Road intersection and 14 Mile Road in Big Rapids Township; 2) High Risk Rural Program, which relates to roads that have very high accident rates. Board had no recommendations for the High Risk Program. No Action Required.

Meeting recessed for lunch at 11:57 a.m.

Meeting reconvened at 12:38 p.m.

Board reviewed the Park Commissions possible purchase of tandem truck #049. Board advised to sell truck #049 for \$5,000 while keeping it until the first part of March as a spare. No Action Required.

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Board reviewed the 75th Avenue Fence in right-of-way issue. Board advised to send a letter in regards to the fence. No agreement has been signed as of yet. The property owner would have to have the surveyed property line found. No Action Required.

John Joyce and Kevin McReynolds, MDOT, were present to discuss with the Board the following issues: 1) the Road Commission would like clarification on what MDOT is looking for on Winter Maintenance, Mr. Joyce stated that the traffic lanes on State Highways shall be cleared bare during overtime but no shoulder clearing during overtime; 2) wondering whether the Road Commission would take over Northland Drive up to 3 Mile Road in Reed City, Board advised that if a reasonable per mile cost was added to the maintenance budget for the extra six miles then the Road Commission would try it, but if it did not work, then the Road Commission would go back to operating the way it did before; and 3) MDOT is planning to place flashing lights on the stop ahead signs on 8 Mile Road were it intersects Northland Drive. No Action Required.

Board reviewed the Michigan Cat 2008 CONEXPO. No Action Required.

Board reviewed the 2008 capital outlay. No Action Required.

Randy Maxwell moved and John Currie seconded motion to approve Resolutions #07-14 in regards to the Rural Task Force, #07-15 in regards to Local Task Force and #07-16 in regards to the exchange of the Federal Funds. Roll call vote of three (3) yeas, motion carried.

Board reviewed the Soil Erosion and Sedimentation Control Procedures Manual. Joyce Kuipers, Managing Director, stated she is sending the manual to the Michigan Department of Environmental Quality for their review. No Action Required.

Board reviewed the Federal Screw Works Lease agreement. Board advised to have Brooke Steiner, Clerk, check into the monthly lease figure for accuracy. No Action Required.

Board reviewed the Chippewa Hills High School Fuel Depot Summary. No Action Required.

Board reviewed the correspondence from County Road Association of Michigan in regards to the Staff Engineer Survey. Board advised to answer with a no position. No Action Required.

Board reviewed the correspondence from Businesses for Better Roads in regards to the Transportation Funding Summit. No Action Required.

Board reviewed the Nomination of the Mecosta County Road Commission for the 2007 Annual CRAMMY Award. No Action Required.

Board reviewed the correspondence from Michigan County Road Commission Self-Insurance Pool in regards to the December 13th and December 14th Board of Directors Meeting. No Action Required.

Board reviewed the incident/accident report. No Action Required.

Randy Maxwell moved and John Currie seconded motion to approve voucher 11/27/2007 for payment in the amount of \$82,648.96 and voucher 12/11/2007 for payment in the amount of \$237,609.37. Roll call vote of three (3) yeas, motion carried.

Board reviewed the Notice of Intent to establish a condominium Project – Woodbridge Shores in Chippewa Township. No Action Required.

Board reviewed the letter to Wes Thompson, Exit – Northern Exposure Realty, in regards to the denial of guardrail cuts on Chippewa Lake Road. No Action Required.

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Board reviewed the correspondence from Kent County Road Commission in regards to authorized radio use and Mutual Aid Agreement. Board advised they would like to have a chance to review the agreement. No Action Required.

Board reviewed the correspondence from Manistee County Road Commission in regards to the open house for Sylvester "Buck" Flarity. No Action Required.

Board reviewed the United States Department of Agriculture Newsletter. No Action Required.

Joyce Kuipers, Managing Director, informed the Board of the following items: 1) wondering about possibly having the day off on December 24th, 2007 in the place of a Safety Dinner, Randy Maxwell moved and John Currie seconded motion to approve the day off on December 24th, 2007 weather permitting, Roll call vote of three (3) yeas, motion carried; 2) wondering whether to do a retirement party for Norm Turner, Mecosta County Commissioner at the Board Meeting in January, Board advised they would ask Mr. Turner on his thoughts; 3) volunteered the Mecosta County Road Commission Big Rapids Garage to hold a County Road Association Self Insurance Fund Workshop on April 22, 2007; 4) at the intersection of 18 Mile Road and 120th Avenue there is no Stop or Yield Sign, Board advised to place a Yield Sign coming south on 120th Avenue where it intersects 18 Mile Road; and 5) Aaron Hartman faxed information in regards to who owns what at the Hoover Brine Well, Mrs. Kuipers stated she would review the material and bring back to the meeting in January. No Action Required.

Mike Maneke, Superintendent, informed the Board of the following item: 1) wondering whether the Board is planning to crush any gravel in consumers pit next year, because if so, then the sand needs to be removed. Board advised not to crush in Consumers Pit. No Action Required.

Brooke Steiner, Clerk, presented the financial reports. Randy Maxwell moved and John Currie seconded motion to approve 2007 Budget Revision #5. Roll call vote of three (3) yeas, motion carried.

Meeting adjourned at 3:15 p.m.


SECRETARY


CHAIRMAN

12/31/07
DATE