

MINUTES OF THE BOARD  
OF  
MECOSTA COUNTY ROAD COMMISSION

NO. 1322

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday, February 10, 2009. The meeting was called to order at 9:00 a.m.

Members Present: Randy Maxwell, John Currie, Paul Jefts

Members Absent: None

Member Present from Board of County Commissioners: Jerry Williams

Administrative Staff Present: Joyce Kuipers, Managing Director, Mike Maneke, Superintendent, and Connie Larson, Board Secretary.

Minutes from January 13, 2009 were approved with corrections.

Julie Austin, Chippewa Township discussed the following with the Board; 1) requested permission from the Board to close Chippewa Drive by the cemetery for approximately 45 minutes on the 4<sup>th</sup> of July for the fireworks display. They are going back to location used in the past instead of on the water. Board requested the Township contact staff to get permit needed; 2) Project list for 2009 they will mostly be doing road maintenance, but the Township would be willing to help in the cost of the 80<sup>th</sup> Avenue overlay between 22 and 23 Mile Road if Board is interested in proceeding. No action required.

Board discussed with Julie Austin, Chippewa Township the drainage easement for the Lattimore property between Dwight and Lake Street in the Village of Chippewa Lake. Board requested the Township to share in the cost of the culvert and regular maintenance. Board informed Township that there is another property owner that needs contacted for a drainage easement for their property that connects to the Lattimore property and comes out on Lake Street. Board requested the Townships help in contacting that owner which is part of the Taber family trust. Township will look into this. No action required.

Joyce Kuipers, Managing Director informed the Board that the City will also submit a project request for the 18 Mile Road project in conjunction with the Road Commission for the Economic Stimulus Fund, and that Ed Burch, Engineer and Jim Knapp, Surveyor are still working on the NBIS Scour Evaluations. No action required.

At 9:30 a.m. Paul Jefts moved and John Currie seconded a motion to open and read bids received for the purchase of three (3) ½ ton 4x4 pickups and one (1) one ton 4x4 dully dump truck. Bids will be read and placed on file for the review of the administrative staff and if and when awarded, will be in the best interest of Mecosta County. Roll call vote of three (3) yeas, motion carried. Bids were read as follows:

<u>½ Ton Pickups</u>	<u>Per Truck</u>
Bollingers	\$23,893.00
Gary Trimarco	\$21,443.21
Crossroads Chevrolet	\$22,750.23
Phillips Ford Lincoln Mercury	\$20,014.30

<u>One Ton Dully Dump Truck</u>	
Gary Trimarco	\$53,481.48
Crossroads Chevrolet	\$52,369.34
Phillips Ford Lincoln Mercury	\$48,498.00

Joyce Kuipers, Managing Director informed the Board of the following; 1) State trunkline audit has been completed and there will be a refund; 2) A letter was sent to DEQ requesting probation status; 3) The DEQ responded to her request of dates for the enforcement meeting and provided the dates they are available; 4) Cliff Youngs P.E. is our contact with DEQ and Cliff, Manager, and one Board member will attend the enforcement meeting on the date that has been selected; 5) The DTE billing for the Morley garage has been adjusted there will be a refund. No action required.

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Ed Burch, Engineer discussed the road certification maps with the Board. John Currie moved and Paul Jefts seconded a motion to approve the road certification maps and authorized the chairman to sign. Roll call of three (3) yeas, motion carried.

Joyce Kuipers, Managing Director discussed 2009 Capital Outlay with the Board. John Currie moved and Paul Jefts seconded a motion to purchase two wing blades. Roll call vote of three (3) yeas, motion carried.

Joyce Kuipers, Managing Director informed the Board that Dornbos Safety and Signs requested to carry over their 2008 annual sign bid. Paul Jefts moved and John Currie seconded a motion to carry over the 2008 sign bid from Dornbos Safety and Signs. Roll call vote of three (3) yeas, motion carried.

Joyce Kuipers, Managing Director discussed with the Board the following: 1) Paul Bunyan meeting on February 26, 2009; 2) DEQ sand pad notice of violation and that a MDOT representative will be coming to evaluate the situation and assist the Road Commission in the response to DEQ; 3) CRAM surveys; 4) CRAM annual conference. No action required.

Board signed the employee Unit Contract and reviewed the letter of understanding from the supervisory unit. No action required.

Board reviewed the incident and accident report. No action required.

Supervisor's meeting at 11:00 a.m present: Mike Simon, Mike Cornell, Frank Randall, and Jim Johnson. The Board was updated on maintenance issues, etc. Mike Cornell, Maintenance Supervisor reported they are still having problems with the new trucks regarding the fans. Dealership will install two speed fans in them to see if this elevates the problem.

The Board discussed the following with Mike Simon and Mike Cornell, Maintenance Supervisors: 1) The Morley garage's roof problem. Board requested bidding out the Morley garage roof repairs; 2) Working arrangement; 3) The plow that parted out, could it be sold. The Board doesn't oppose taking sealed bids with a provision to except or reject bids if not satisfied with the results. No action required.

Meeting recessed at 11:50 a.m. for lunch.

Meeting reconvened at 12:30 p.m.

Board reviewed correspondence. No action required.

Board reviewed the financials. No action required.

Board discussed the Engineer/Surveyor position. Board advised Joyce Kuipers, Managing Director to bring back the top two candidates on March 10, 2009 for a second interview. No action required.

John Currie moved and Paul Jefts seconded a motion to approve Voucher 1/28/2009 for payment in the amount of \$24,082.93 and Voucher 2/11/2009 for payment in the amount of 187,707.85 as presented to the Board. Roll call vote of three (3) yeas, motion carried.

John Currie moved and Paul Jefts seconded a motion to suspend the independent cleaning services. Roll call vote of three (3) yeas, motion carried.

Joyce Kuipers informed the Board of a request from retiree to leave his accrued sick time in the banks to pay insurance premiums instead of receiving the pay out. No action required.

Board discussed the tax review meeting dates. John Currie will represent the Board at one of the dates provided. No action required.

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Mike Maneke, Superintendent discussed with the Board the following: 1) Weight restrictions, Board agreed to allow staff to determine date they would go into effect in conjunction with the State; 2) Sackett's letter of credit for weight restrictions for the route of 70<sup>th</sup> Avenue to 60<sup>th</sup> to M-20; 3) Greenscape's request to use the pits to dump the waste out of the road catch basins. Board denied request. No action required.

Randy Maxwell, Chairman reported to the Board that he and Joyce Kuipers, Managing Director attended the meeting in Remus sponsored by the Chamber of Commerce regarding the detour during the M-20 road construction and that he attended the Michigan Transportation Association's annual meeting in Mt. Pleasant. The Board discussed possibly hosting the meeting next year. No action required.

Board discussed the truck bids and will discuss it more at the next regular meeting. No action required.

Board discussed the annual ride around. There will not be any ride around this year. No action required.

Meeting adjourned at 2:20 p.m.

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CHAIRMAN

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SECRETARY

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DATE