

MINUTES OF THE BOARD  
OF  
MECOSTA COUNTY ROAD COMMISSION

NO 1353

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday, July 28, 2009. The meeting was called to order at 5:00 p.m.

Members Present: Randy Maxwell, John Currie, Paul Jefts

Members Absent: None

Member Present from Board of County Commissioners: None

Administrative Staff Present: Joyce Kuipers, Managing Director, Mike Maneke, Superintendent, and Connie Larson, Board Secretary.

Minutes from July 7, 2009 were approved as written.

Jim Peek, Green Township Trustee presented pictures and discussed the seal coat project on 18 Mile Road between Shamrock and 205<sup>th</sup> Avenue in regards to the intersection of Shamrock and Northland Drive. Mike Maneke, Superintendent informed the Board that this intersection was not part of the original project estimate therefore was not included. Board advised Mr. Maneke to get an estimate to pave that intersection, get Township approval, and if Township is in agreement with the cost estimate schedule the paving contractor to do this intersection when they come back to finish up the other projects this year. No action required.

Jim Quinlan, Morton Township Supervisor presented signed contracts for 10 Mile Road; 90<sup>th</sup> Avenue to Lake Drive and Lake Drive; 10 Mile Road to Marywood to the Board for their approval in which the Township agreed to pay 100 percent of the cost. Mr. Quinlan stated the 100 percent payment for costs on these projects does not set precedence for future years. Mr. Quinlan also informed the Board he would continue to speak with MDOT regarding 90<sup>th</sup> Avenue in regards to the repairs it needs and their detour route using this road. Paul Jefts moved and John Currie seconded a motion to enter into contract with Morton Township for 10 Mile Road; 90<sup>th</sup> Avenue to Lake Drive, and Lake Drive; 10 Mile Road to Marywood Drive projects. Roll call vote of three (3) yeas. Motion carried.

Linda Howard, County Commissioner discussed the intersection of Costabella and Millbrook Road with the Board. Ms. Howard requested the Board to contact Isabella County Road Commission and ask them to repair this intersection since it is under their jurisdiction. Ms. Howard also discussed 5 Mile Road throughout the County especially in the Millbrook Road area and the Bridge on Millbrook Road. Ms. Howard also informed the Board she will be running for State Representative. No action required.

At 5:15 p.m. Paul Jefts moved and John Currie seconded a motion to open and read bids received for the sale of the property in Sheridan Township. Bids will be read and placed on file for the review of the administrative staff and if and when awarded will be in the best interest of Mecosta County. Roll call vote of three (3) yeas, motion carried.

Being no bids received, no action required.

Bob Baldwin, Green Township Supervisor was present and discussed the water problem on Newcosta Road with the Board. No action required.

Joyce Kuipers, Managing Director informed the Board of the following updates on the 2009 projects; 1) 22 Mile Road, Green Township overlay will begin tomorrow (7/29); 2) The bid letting for 20 Mile Road and Arthur Road projects through the stimulus are scheduled for Friday, August 7<sup>th</sup>; 3) The bid letting for the Pierce Road project through the stimulus is scheduled for September 3<sup>rd</sup>; 4) The permit from DEQ for the 180<sup>th</sup> project, Austin Township has been approved. Permit will be issued Monday, August 3<sup>rd</sup>. Mike Maneke, Superintendent will begin ordering the culverts needed. No action required.

Joyce Kuipers, Managing Director discussed the Deerfield Township dust control contract with the Board. Ms. Kuipers informed the Board that the contract signed by the Township is incorrect regarding the miles and a new contract has been sent out. Deerfield has agreed with the 38 miles instead of the 34 miles as was stated on the second contract. Deerfield Township also

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would like an overcharge credit from the past two years. Paul Jefts moved and John Currie seconded a motion to enter into contract with Deerfield Township when the contract is provided by the Township. Roll call vote of three (3) yeas, motion carried. Paul Jefts moved and John Currie seconded a motion to credit Deerfield Township \$1,200 for dust control overcharges for the past two years. Roll call vote of three (3) yeas, motion carried.

Board discussed the request from Deerfield Township for a road sign change regarding 165<sup>th</sup> Avenue and 162<sup>nd</sup> Avenue. Board advised Joyce Kuipers, Managing Director to have staff look into it and make corrections if the wrong signage is posted. No action required.

Joyce Kuipers, Managing Director presented the contract signed by Millbrook Township for the Jackson Road project. Paul Jefts moved and John Currie seconded a motion to enter into contract with Millbrook Township for the Jackson Road; 45<sup>th</sup> Avenue to M-66 paving project. Roll call vote of three (3) yeas, motion carried.

Joyce Kuipers, Managing Director reviewed the Final Inspection/Acceptance and Certification report for the Evergreen Bridge with the Board. Paul Jefts moved and John Currie seconded a motion to authorize the Chairman to sign the Final Inspection/Acceptance and Certification report for the Evergreen Bridge. Roll call vote of three (3) yeas, motion carried.

Paul Jefts moved and John Currie seconded a motion to approve Resolution #09-05 and Resolution #09-06 to authorize the Chairman and Vice Chairman to sign the contracts with MDOT for the 20 Mile Road project, and the Arthur Road project under the ARRA. Roll call vote of three (3) yeas, motion carried.

Board discussed the M-20 project regarding the intersections of 50<sup>th</sup> Avenue and 60<sup>th</sup> Avenue. Randy Maxwell, Chairman informed the Board of the meeting that was held between him, Mike Maneke, Superintendent, Ed Burch, Engineer, Jim Dague, Church, and MDOT at the sites. MDOT will stake and provide two options to fix the 50<sup>th</sup> Avenue intersection. No changes were discussed for the 60<sup>th</sup> Avenue intersection. Board did not believe the options would fix the problem on 50<sup>th</sup> Avenue. Board advised Joyce Kuipers, Managing Director to contact MDOT and plan another meeting at the sites with someone from MDOT other than who attended the first meeting. Board also advised MDOT needs to make improvements on 60<sup>th</sup> Avenue, and remove the curb on M-20 in Mecosta by the gas station that was installed during the new construction. No action required.

Farm Bureau Resolution discussed. No action taken.

Voting delegates for the NMARC and CRASIF annual meetings were appointed by the Chairman as follows; NMARC John Currie delegate, Randy Maxwell alternate; CRASIF Joyce Kuipers, delegate, Paul Jefts alternate.

Joyce Kuipers, Managing Director discussed the Accident Investigation Seminars with the Board recommending that Mike Maneke, Superintendent, Jim Johnson and Frank Randall, Foreman's attend. There is no cost for seminars. John Currie moved and Paul Jefts seconded a motion to send Mike Maneke, Jim Johnson, and Frank Randall to the Accident Investigation Seminars. Roll call vote of three (3) yeas, motion carried.

Joyce Kuipers, Managing Director discussed the Superintendents' Conference on September 30 – October 2<sup>nd</sup> in Sault St. Marie. Board advised to have Mike Maneke, Superintendent and Toni Kailing, Fleet Maintenance Supervisor look over the agenda and let the Board know if they should attend. No action required.

Board reviewed road funding sample resolutions. No action required.

Board reviewed the incident/accident report. No action required.

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Joyce Kuipers, Managing Director informed the Board that one employee signed for the mechanics position and a classification transfer has been completed beginning Monday, July 27<sup>th</sup>. per the union contract he was informed of the trial period of up to 60 days with him being required to meet the qualifications of the position including the certifications prior to the completion of that period. Board advised a job evaluation within the 60 days be performed. No action required.

Board reviewed Correspondence. No action required.

Board discussed the Morrison property issues. No action required.

Paul Jefts moved and John Currie seconded a motion to approve voucher 7/21/09 for payment in the amount of \$28,683.91 and voucher 7/29/09 for payment in the amount of \$415,358.38 as presented to the Board. Roll call vote of three (3) yeas, motion carried.

Joyce Kuipers, Managing Director informed the Board that Colfax Township was invoiced incorrectly on their cost share for the road projects of 175<sup>th</sup> Avenue and 17 Mile Road and would be sent a revised invoice. No action required.

Joyce Kuipers, Managing Director provided the Board with her schedule for the rest of the 2009 year. No action required.

Joyce Kuipers, Managing Director discussed the assignment of the Fleet Maintenance Supervisors assistant. No action taken.

Board discussed mowing issues. No action required.

Paul Jefts, Member discussed 21 Mile Road between 85<sup>th</sup> and 100<sup>th</sup> Avenue in regards to its road status. Mr. Jefts informed the Board and staff that someone has placed plywood over the bridge that is out on that road and is using the roadway on a regular basis. Mr. Jefts also informed the Board and staff that there are no barricades on that bridge. Board advised Mike Maneke, Superintendent to put some Road Closed signs and Bridge Out signs on that road, and to evaluate the bridge situation to see if a box culvert could be installed there to replace the current structure. No action required.

At 7:30 p.m. John Currie moved and Paul Jefts seconded a motion to go into executive session to discuss DEQ settlement issues. Roll call vote of three (3) yeas, motion carried.

At 7:50 p.m. John Currie moved and Paul Jefts seconded a motion to move back into general session. Roll call vote of three (3) yeas, motion carried.

Board advised Joyce Kuipers, Managing Director to request an extension from the DEQ to allow more time for the attorney due to his schedule. No action required.

Joyce Kuipers, Managing Director discussed the annual job reviews for the administrative staff with the Board. No action taken.

Meeting adjourned at 7:55 p.m.

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CHAIRMAN

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BOARD SECRETARY

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DATE