

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

NO 1361

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday, August 25, 2009. The meeting was called to order at 5:00 p.m.

Members Present: Randy Maxwell, John Currie, Paul Jefts

Members Absent: None

Member Present from Board of County Commissioners: Art Aldeman

Administrative Staff Present: Joyce Kuipers, Managing Director, Mike Maneke, Superintendent, and Connie Larson, Board Secretary.

Minutes from August 11, 2009 and August 20, 2009 were approved as written.

Clare Kwant and Charles Franklin, Green Township residents were present to discuss Round Lake Road with the Board. Mr. Kwant expressed his concerns on the poor condition of that road and wanted an explanation as to why it was taken off the project list this year. Board advised Mr. Kwant and Mr. Franklin as to why that occurred. No action required.

Jim Quinlan, Morton Township Supervisor requested a time frame for the projects of 10 Mile Road, Lake Drive, and Pierce Road that are scheduled to be done this year. Mike Maneke, Superintendent informed Mr. Quinlan that the paving contractor estimated at least two weeks before they would be back to do 10 Mile Road and Lake Drive. Pierce Road will be done at a later date. No action required.

Art Aldeman, County Commissioner discussed the grant for the radios with the Board. Joyce Kuipers, Managing Director informed Mr. Aldeman that she still has not had a response from the County regarding the grant. No action required.

Joyce Kuipers, Managing Director reviewed the 2009 Project list with the Board. Ms. Kuipers informed Board that the contractor has begun work on 180th Avenue; Park Road is almost complete; There are three roads left to do plus the stimulus roads. No action required.

Joyce Kuipers, Managing Director informed the Board that Green Township has approved the paving of the intersection of 18 Mile Road and Shamrock at 100% of the cost. No action required.

Joyce Kuipers updated the Board on the MDOT letter of understanding for 50th and 60th Avenue at M-20. John Currie moved and Paul Jefts seconded a motion to resend the motion made August 20, 2009 regarding MDOT's letter of understanding, and authorize the Chairman to sign the letter of understanding as presented August 20, 2009 allowing MDOT to work in County road right of way on 50th Avenue and 60th Avenue at M-20 for modifications of those intersections per the plans dated August 19, 2009. Roll call vote of two (2) yeas (Currie, Jefts), one (1) nay (Maxwell), motion carried.

Paul Jefts moved and John Currie seconded a motion to approve Resolution #09-07 to authorize the Chairman and Vice Chairman to sign the contract with MDOT for the Pierce Road project under the ARRA. Roll call vote of three (3) yeas, motion carried.

Mike Maneke, Superintendent discussed the 2009 winter maintenance sand bid with the Board and informed them that Meddler Trucking does not have any winter maintenance sand to test from the pit it was bid from, and the contractor could not give him a date that it would be available. John Currie moved and Randy Maxwell seconded a motion to award the Winter Maintenance Sand bid for the Big Rapids garage to Fisher Transportation for the 2009 season. Roll call vote of two (2) yeas (Currie, Maxwell), one (1) nay (Jefts), motion carried.

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Joyce Kuipers, Managing Director reviewed the following with the Board; 1) PR Workshop September 21st at Roscommon; 2) Superintendents Conference, Toni Kailing, Fleet Maintenance Supervisor will be attending; 3) MCDC reply; 4) New labor law attorney announcement; 5) Department of Treasury Contract, Paul Jefts moved and Randy Maxwell seconded a motion to approve Joyce Kuipers, Managing Director to sign the contract with Department of Treasury for the annual audit. Roll call vote of three (3) yeas, motion carried.

Joyce Kuipers, Managing Director discussed a request to replace the sign on 100th Avenue and Pierce Road from the Canadian Lakes Property Owners Corporation. Ms. Kuipers informed the Board they will remove the old sign and replace with a lighted sign. Ms. Kuipers concurred that the property the sign is located on does belong to the Road Commission. Board advised to approve permit for the new sign if placed in same location as the old sign with no further encroachment to the road bed. No action required.

Board reviewed the incident/accident report. No action required.

Board discussed the status of employee off without pay. No action required.

Board reviewed the letter from the EPA regarding air conditioning certification. Board advised Joyce Kuipers, Managing Director that all mechanics be certified in air conditioning as it is a part of their regular duties. No action required.

Joyce Kuipers, Managing Director informed the Board that the computerized signature is available and requested approval to utilize it when she and the Chairman are not available to sign payroll checks. Paul Jefts moved and John Currie seconded a motion to approve the use of the computerized signature for payroll when the Chairman and Managing Director is not available to do so with the condition that the payroll has been reviewed by one of the above said prior to running the checks. Roll call vote of three (3) yeas, motion carried.

Board reviewed correspondence. No action required.

Paul Jefts moved and John Currie seconded a motion to approve voucher 8/26/2009 for payment in the amount of \$75,185.57 as presented to the Board. Roll call vote of three (3) yeas, motion carried.

Mike Maneke, Superintendent reported the following to the Board; 1) Property owner on Park Road has installed a raised septic tank on ROW and he has tagged it; 2) The centerline painting will begin next week, Board advised to add Woodward, Madison and 220th Avenue to list; 3) Savoy has not contacted him yet regarding the 18 Mile Road damage. No action required.

Joyce Kuipers, Managing Director discussed the 4 10's schedule with the Board. Paul Jefts moved and Randy Maxwell seconded a motion to change the working hours beginning September 7, 2009 to Monday – Thursday from 7:00 – 5:30 p.m. Roll call vote of one (1) yeas (Jefts), two (2) nays (Currie, Maxwell), motion failed. John Currie moved and Paul Jefts seconded a motion to change the working hours beginning September 14, 2009 to Monday – Thursday from 6:30 – 4:30 p.m. and beginning September 28, 2009 to Monday – Friday 7:00 – 3:30 p.m. Roll call vote of three (3) yeas, motion carried.

Joyce Kuipers, Managing Director informed the Board the employee that moved into the mechanic's position has been completing certifications required. No action required.

Randy Maxwell, Chairman informed the Board that the Morrison property purchase has still not been completed. No action required.

Board discussed the correspondence regarding a Road Stream Crossings Workshop. Board advised Joyce Kuipers, Managing Director to look at this to possibly send Art Ranger, Surveyor. No action required.

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Joyce Kuipers, Managing Director reminded Board that this is the last night meeting until spring of 2010. No action required.

Meeting adjourned at 7:30 p.m.

CHAIRMAN

BOARD SECRETARY

DATE