

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

NO 1361

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday, September 15, 2009. The meeting was called to order at 9:00 a.m.

Members Present: Randy Maxwell, John Currie, Paul Jefts

Members Absent: None

Member Present from Board of County Commissioners: Jerry Williams

Administrative Staff Present: Joyce Kuipers, Managing Director, Mike Maneke, Superintendent, and Connie Larson, Board Secretary.

Minutes from August 25, 2009 were approved as written.

Bob Baldwin, Green Township Supervisor, Jim Peek, Trustee, and Green Township residents discussed Round Lake Road with the Board. Board advised all interested parties that there is no funding available from the Road Commission to repair Round Lake Road this year, and they will continue to leave it on the priority list for future years. Board also reiterated to the residents that local road funding for road projects have been funded through the Townships at 100% of the cost in recent years. No action required.

Jim Grunst, Grant Township resident requested information regarding James Road and Youngs Lake Road. Joyce Kuipers, Managing Director informed Mr. Grunst that this issue is in litigation and they cannot discuss anything pertaining to the above said roads with the public. No action required.

Jim Zuern, Big Rapids Township resident and James Carter Surveyor were present to discuss 14 Mile Road at 190th Avenue in regards to how far the ROW goes on 14 Mile Road there. Joyce Kuipers, Managing Director informed Mr. Zuern that Art Ranger, Surveyor would need to research it and report back. Mr. Zuern requested a variance at the pole that cannot be moved. Board advised when the research has been completed they can discuss the pole issue if necessary. Board also advised they would go to site and look at that particular area. No action required.

Julie Austin, Chippewa Township Treasurer discussed the following with the Board; 1) An issue Township has with Greenscape, contractor from the Dwight Street project, Mike Maneke, Superintendent informed Ms. Austin that the contractor was not working for the Road Commission when their damage occurred; 2) Request for a break down on the project costs for Dwight Street, Joyce Kuipers, Managing Director will have staff provide that; 3) Request for a riser to be put on the catch basin at Dwight Street, Mike Maneke, Superintendent recommended not to do that, Ms Austin advised Board to look at it. No action required.

Joyce Kuipers, Managing Director reviewed the 2009 Project list with the Board. Ms Kuipers informed the Board that the Pre-Construction Meeting for the ARRA projects is being held tomorrow (9/16/09). Morton Township projects are not done yet but are schedule next week, and the Green Township project will be done possibly tomorrow (9/16/09) along with the State paving projects. No action required.

Board reviewed the cost estimate for Lynwood Lane that was requested from Martiny Township. No action required.

Board reviewed the State Trunkline Maintenance Contract. Paul Jefts moved and John Currie seconded a motion to approve Resolution 09-08 to authorize the Chairman and Vice Chairman to sign the State Maintenance Contract for the period of 2010-2012. Roll call vote of three (3) yeas, motion carried.

Board discussed the ARRA projects. Paul Jefts moved and Randy Maxwell seconded a motion to approve the low bids for the ARRA projects as presented, 20 Mile Road at \$85,516.59, Arthur Road at \$108,953.73, and Pierce Road at \$374,507.39. Roll call vote of two (2) yeas (Maxwell, Jefts), one (1) nay (Currie), motion carried.

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

NO 1362

Joyce Kuipers, Managing Director reviewed the Grant of Public Highway Easement for Round Lake Drive, Morton Township. Board advised that no changes be made and to maintain at status quo. Board advised Ed Burch, Engineer that they do not want any costs into this issue. No action required.

Joyce Kuipers, Managing Director informed the Board of the following; 1) That Art Ranger, Surveyor has a legal description for the Morrison property (30 ½ acres without the house). Mr. Ranger noted that when reviewing the deed he noticed some corrections that should be made before the purchase is finalized; 2) Federal Screw is interested in leasing the Maple Street building again and will present a proposal at a later date. No action required.

Mike Maneke, Superintendent informed the Board that Savoy Energy has not gotten back with him regarding the 18 Mile Road, Grant Township issue. Board advised to send notice that the repairs will be done and Savoy will be billed accordingly. No action required.

Deputy Tillman, Mecosta Sheriff's Office was present to discuss the gravel that was reported stolen from Hansen Pit, Mecosta Township. Deputy Tillman informed the Board that the guilty party has been identified. Board advised Deputy Tillman to contact party and inform them that the Board will accept payment of \$100.00 for gravel taken and an apology letter for restitution; otherwise send to the Prosecutor's Office. No action required.

Supervisors meeting at 11:00 a.m present: Jim Johnson, Frank Randall, Toni Kailing. The Board was updated on maintenance issues. Supervisors Jim Johnson and Frank Randall informed the Board they were on their third round brine. Joyce Kuipers, Managing Director informed both Supervisors that Hinton Township has requested an additional round. Toni Kailing, Fleet Maintenance Supervisor discussed tires needed for the mower tractors and the loaders. Board advised to look at turf tires for the tractors and compare cost. No action required.

Board discussed the DEQ Consent Order. Joyce Kuipers, Managing Director informed Board that Peter Jacklevic, Prosecuting Attorney and Brian Thiede, Asst. Prosecuting Attorney will draft a letter for the Road Commission to review. Ms. Kuipers will set a special meeting date when letter has been drafted. No action required.

Joyce Kuipers, Managing Director discussed the following with the Board; 1) MCRCISP liability refund; 2) Resolution for Remonumentation; 3) Letter of Credit from Enveron Corp. for Monroe Road; 4) MSHA; Mining Safety Workshop; 5) MIAPWA; Winter Maintenance Seminar, Board advised to send Toni Kailing, Fleet Maintenance Supervisor to the winter maintenance seminar October 27, 2009. No action required.

Meeting recessed for lunch at 11:45 p.m.

Meeting reconvened at 12:30 p.m. on site at 190th Avenue and 14 Mile Road and then Board returned to Office.

Board reviewed Incident/Accident report. No action required.

Board reviewed Correspondence. Board advised Joyce Kuipers, Managing Director to look at the possibility of utilizing the Mecosta County Community Corrections Service Work Crew Program. No action required.

Art Ranger, Surveyor was present to discuss Lawrence Drive, Mecosta Township regarding the placement of the road off the easement right of way and onto Road Commission property. Mr. Ranger recommended that another road easement be done by the Road Commission to protect the public in the event that the Road Commission decides to sell that property in the future. No action required.

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

NO 1363

Mike Maneke, Superintendent and Art Ranger, Surveyor informed the Board of the progress on the 180th Avenue Project. No action required.

Joyce Kuipers, Managing Director discussed the finances with the Board. Paul Jefts moved and John Currie seconded a motion to approve voucher 9/16/2009 for payment in the amount of \$704,841.17 as presented to the Board. Roll call vote of three (3) yeas, motion carried.

Board discussed the mechanic's position and the employee that signed for that position in regards to his probation period ending next week (9/25/09). Joyce Kuipers, Managing Director informed the Board that the employee has been meeting requirements set forth for the position and recommends permanently assigning him the position. Toni Kailing, Fleet Maintenance Supervisor informed the Board that he has demonstrated he is qualified to do this job. Board advised when probation period ends assign employee to the mechanic's position. No action required.

Board discussed the open truck position, and part time drivers for winter maintenance. No action required.

Jim Dague, St. Michael's Church, Wheatland Township was present to discuss the State's project at M-20 and 50th Avenue. Joyce Kuipers, Managing Director informed Mr. Dague that the State is suppose to begin the work tomorrow (9/16/09). No action required.

Board requested information regarding who determines where the passing and no passing zones are marked. Mike Maneke, Superintendent informed the Board that the centerline painting contractor is certified to do that, therefore when a zone needs to be painted they know where to put the lines following regulations. No action required.

Mike Maneke, Superintendent informed the Board that he received a request to paint a double yellow line at 20746 Madison, Big Rapids Township. There is a hidden drive there and they would like the yellows lines because of that. Board advised Mr. Maneke to determine if there were double yellow lines there before we repaired; if not to inform resident we do not put double yellow lines for hidden drive purposes. No action required.

Board discussed the sand pads and winter maintenance sand. Joyce Kuipers, Managing Director informed them that we would need to order smaller amounts of sand and keep within the boundaries set by DEQ. No action required.

Meeting adjourned at 3:15 p.m.

CHAIRMAN

BOARD SECRETARY

DATE