

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

NO 1371

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday, November 10, 2009. The meeting was called to order at 9:10 a.m.

Members Present: Randy Maxwell, John Currie, Paul Jefts

Members Absent: None

Member Present from Board of County Commissioners: Jerry Williams

Administrative Staff Present: Joyce Kuipers, Managing Director, Mike Maneke, Superintendent, and Connie Larson, Board Secretary.

Minutes from October 13, 2009 and October 14, 2009 were approved as written.

County Commissioner, Jerry Williams informed the Board that Entech was done hauling tires on 5 Mile Road. Mike Maneke, Superintendent informed Mr. Williams that Entech was working on the road repairs needed. No action required.

Maxine McClelland, Big Rapids Township Supervisor discussed the plowing of Pioneer Drive with the Board. Ms. McClelland informed the Board that they utilize that road further than they had in the past and would like the County to plow it all the way through beginning this winter. The Board had no objections being it is a County Road. Ms. McClelland also discussed 18 Mile Road with the Board. Board also inquired as to if the Township approved of the Zuern property request for a private road to be built off the cul de sac on Riversway in the Bluffs subdivision. Ms. McClelland said their Plan Board supported it. No action required.

Paul Jefts moved and John Currie seconded a motion to open the public hearing, all were in favor, motion carried. Public Hearing was called to order at 9:20 a.m. to discuss and receive input on the 2010 annual budget, the three year road plan for federal funds, and road preservation program. Joyce Kuipers, Managing Director reviewed the budget and the road plan with the Board and the public. Being no comments the public hearing was closed at 9:40 a.m. John Currie moved and Paul Jefts seconded a motion to approve the 2010 annual budget and three year road plan. Roll call vote of three (3) yeas, motion carried.

Nancy Stephan, Green Township Trustee requested information from the Board as to why there is a fee for driveway permits. The Board informed Ms. Stephan the fees are to offset the cost of the staff that goes out to the site, inspects the site, and determines whether the driveway can be placed at the location being requested. No action required.

Board reviewed the 2010 meeting dates. No action taken.

Joyce Kuipers, Managing Director reviewed the 2009 project list with the Board. Ms. Kuipers stated that most of the projects were complete. The projects not completed are: 18 Mile Road repair that Savoy Energy is doing, the mitering of the culverts on 180th Avenue, and some ditch work on 50th Avenue. The Board discussed the 50th Avenue project in regards to the ditching and the sections that were cut out by the Sate. Mike Maneke, Superintendent stated that the water from the Church's parking lot is coming into the ditches therefore some ditch work needed to be done, and there were some issues on 50th Avenue at the locations of the sections cut out therefore the State repaired them. No action required.

Joyce Kuipers, Managing Director informed the Board that Mecosta Township did not pay the full contract amount due to their Board not feeling the project was complete yet. Mike Maneke, Superintendent informed the Board they have been out there and fixed the water problem they had but there is a stump left that still needs to be removed. No action required.

Board reviewed the correspondence regarding 15 Mile Road west of 220th Avenue. Board advised a response should follow. No action required.

Joyce Kuipers, Managing Director informed the Board that the lease agreement for the Building on Maple Street has been sent to back to Federal Screw. No action required.

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Paul Jefts moved and John Currie seconded a motion to approve Resolution 09-09 dedicating land on Lawrence Drive from 187th Avenue East to the West line of the Plat of Holiday Harbor. Roll call vote of three (3) yeas, motion carried.

The Board reviewed the Morrison property purchase. Randy Maxwell, Chairman stated the assessor wants the property surveyed and split. No action required.

Board discussed the MCRCSIP Board meeting and the Paul Bunyan meetings that are coming up. No action required.

Board reviewed the incident and accident report. No action required.

Wanda Bissett, MOTA requested information on the STP Funds and provided a copy of projects for MOTA. No action required.

Nancy Stephan, Green Township Trustee discussed the inaccurate information posted on the Road Commission web page. No action required.

Board reviewed the MERS B-3 Supplemental Evaluation. Joyce Kuipers, Managing Director informed the Board that a MERS representative would be coming in at a later date to review it with them. Ms Kuipers requested that Ken Hundt, union representative be present for the presentation. Board advised to set that up. No action required.

Ken Vredenburg, Austin Township Supervisor discussed the 180th Avenue project with the Board in regards to payment. Board advised the Township pay the contracted amount at this time and the overages can be discussed at a later date. Mr. Vredenburg also discussed the Pierce Road Project in regards to funding and if there will be a match needed. Joyce Kuipers, Managing Director informed Mr. Vredenburg that at this time that information is unknown as the project isn't completed yet. Mr. Vredenburg also requested that Polk Road be ditched off Northland Drive if possible, and that the Township may be interested in paying for the gravel. No action required.

Joyce Kuipers, Managing Director and Randy Maxwell, Chairman presented CRASIF recognition awards to Mike Maneke, Jim Johnson, Gene Peterson, Bill Bechaz, Steve Wernette, Kevin Bone, and Jo Davis for 25 years or more of service with no indemnity. No action required.

Supervisors meeting at 11:05 a.m. present: Jim Johnson, Frank Randall, Toni Kailing. The Board was updated on maintenance issues. Toni Kailing, Fleet Maintenance Supervisor informed the Board that the sign truck engine is leaking a lot of oil and needs repaired. Board advised to get quotes and repair it this winter. Jim Johnson and Frank Randall, Supervisors informed the Board that the new employees added to their garages are doing good and working out well. Board acknowledged the nice job on the front of the building. No action required.

Joyce Kuipers, Managing Director discussed the financials with the Board. Paul Jefts moved and John Currie seconded a motion to approve voucher 10/28/2009 for payment in the amount of \$61,423.58 and voucher 11/11/2009 for payment in the amount of \$269,289.38 as presented to the Board. Roll call vote of three (3) yeas, motion carried.

Board reviewed the 2010 schedule of events provided in their books. No action required.

Board reviewed correspondence. No action required.

Board discussed the ballot for USDA and nominees. No action required.

Board discussed the Northern meeting scheduled for December 7, 2009. No action required.

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Mike Maneke, Superintendent reiterated to the Board that the Morley Garage breakers are shut off in which the camera and alarm isn't working. He noted it is also to dark for the cameras to really work. Board advised to turn the breakers back on. No action required.

Mike Maneke, Superintendent informed the Board that the State approved the use of our oil field brine for winter pre-wetting on the state highways. No action required.

Meeting recessed for lunch at 11:55 a.m.

Meeting reconvened at 1:55 p.m.

Interviews were held for the mechanic's open position as follows:

2:00 p.m. Richard Stout
2:20 p.m. Eugene Heintzlemen
2:50 p.m. Andrew Cederquist
3:15 p.m. Matthew Benedict
3:30 p.m. Nick Grein

Board will discuss the candidates further at their December meeting. No action taken.

Joyce Kuipers, Managing Director informed the Board that the Fleet Maintenance Supervisor's probation period would be ending December 1st. Board met with Fleet Maintenance Supervisor and discussed her evaluation. No action required.

Meeting adjourned at 5:00 p.m.

CHAIRMAN

BOARD SECRETARY

DATE