

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

NO 1374

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Tuesday, December 8, 2009. The meeting was called to order at 9:00 a.m.

Members Present: Randy Maxwell, John Currie, Paul Jefts

Members Absent: None

Member Present from Board of County Commissioners: Jerry Williams

Administrative Staff Present: Joyce Kuipers, Managing Director, Mike Maneke, Superintendent, and Connie Larson, Board Secretary.

Minutes from November 10, 2009 were approved as written.

Joyce Kuipers, Managing Director reviewed the status of the Carl DeLong driveway with Jerry Williams, County Commissioner. No action required.

Board discussed the Morley garage in regards to the security system. No action required.

Joyce Kuipers, Managing Director discussed the financials with the Board. Paul Jefts moved and John Currie seconded a motion to approve 2009 Budget Revision #3. Roll call vote of three yeas, motion carried.

Joyce Kuipers, Managing Director and Mike Maneke informed the Board that the 2009 road projects were complete. No action required.

Joyce Kuipers, Managing Director informed Board that Bruce Carey, Aetna Township was unable to attend meeting to discuss their brine contract issues regarding payment for the second additional round. Board advised that Ms. Kuipers and Mike Maneke, Superintendent attend Aetna's Townships next board meeting and convey the Board's position that the contracted amount be paid. No action required.

Joyce Kuipers, Managing Director reviewed the estimate for Deerfield Township for graveling on Eisenhower Road with the Board. Board advised to send the estimate to the Township. Board discussed future gravel projects. No action required.

Joyce Kuipers, Managing Director reviewed the 2010 Road Projects that have been received from the Townships. No action required.

Paul Jefts moved and John Currie seconded a motion to adopt Resolution #09-10 for miscellaneous operations within the state trunkline ROW. Roll call vote of three (3) yeas, motion carried.

Joyce Kuipers, Managing Director discussed the following with the Board; 1) Ed Burch, P.E. is working on the Critical Bridge application; 2) Art Ranger, Surveyor is working on the 14 Mile Road concerns. No action required.

Joyce Kuipers, Managing Director presented the 2010 meeting dates to the Board. Paul Jefts moved and John Currie seconded a motion to approve the 2010 meeting dates as presented. Roll call vote of three (3) yeas, motion carried.

Joyce Kuipers, Managing Director requested the Board change the Thursday, December 31, 2009 meeting date to Wednesday, December 30, 2009. Paul Jefts moved and John Currie seconded a motion to reschedule the December 31, 2009 meeting to December 30, 2009 at 1:00 p.m. Roll call vote of three (3) yeas, motion carried.

John Currie moved and Paul Jefts seconded a motion to approve the Chairman to sign the lease with Federal Screw for the Maple Street Building. Roll call vote of three (3) yeas, motion carried.

Rob Noa, Regional Manager from MERS was present to review the current retirement plan at the Road Commission and the Actuarial Valuation with the Board. No action required.

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Supervisors meeting at 11:40 a.m. present: Jim Johnson, Frank Randall, Toni Kailing. Board was updated on maintenance issues. The Pierce Road route and the new employees on the State Trunkline were discussed. Board was informed that the new employee's are working out well. Toni Kailing, Fleet Maintenance Supervisor discussed the pricing for the sign truck engine, Board advised to look at a used engine for cost. Ms. Kailing also discussed the repairs to the Remus loader. Ms. Kailing requested the mechanics position be filled. No action required.

Meeting recessed for lunch at 12:15 p.m.

Meeting reconvened at 1:00 p.m. on site at 180th Avenue and returned to office at 1:45 p.m.

Art Ranger, Surveyor was present to discuss the overage costs on the 180th Avenue with the Board. Mr. Ranger informed the Board the contractor has been paid the original contract amount but nothing for the overages at this time. No action required.

Joyce Kuipers, Managing Director discussed the Chemical Bank Agreement regarding electronic state tax payments. Paul Jefts moved and John Currie seconded a motion to sign the Chemical Bank Resolution for State tax ACH payments. Roll call vote of three (3) yeas, motion carried.

Board reviewed correspondence. No action required.

Richard Johnson, Canadian Lakes Excavating was present to discuss the overages on the 180th Avenue project with the Board. Ken Vredenburg, Austin Township Supervisor and Township residents were present and informed the Board the 180th project was done very well. John Currie moved and Paul Jefts seconded a motion to pay Canadian Lakes Excavating \$12,000 as settlement for overages with the understanding the contract is paid in full. Roll call vote of three (3) yeas, motion carried.

Ken Vredenburg, Austin Township Supervisor informed the Board that the Pierce Road project looked good also. No action required.

Board reviewed the incident/accident report. No action required.

Joyce Kuipers, Managing Director informed the Board that she has received a preliminary list from MODT for projects in 2015. Ms. Kuipers stated they are looking at M-20 at 157th Avenue and 15 Mile Road. Ms. Kuipers also informed the Board that MDOT would like them to provide a preliminary detour route on County roads such as Millpond and McKinley for that project. No action required.

Joyce Kuipers, Managing Director discussed a temporary driver for the winter and the mechanics position with the Board. Board advised Ms. Kuipers to use her discretion regarding the part time driver and to post mechanics position requiring State certification prior to signing. No action required.

Paul Jefts moved and John Currie seconded a motion to approve voucher 11/25/09 for payment in the amount of \$126,133.06 and voucher 12/8/09 for payment in the amount of \$126,965.69 as presented to the Board. Roll call vote of three (3) yeas, motion carried.

Joyce Kuipers, Managing Director discussed with the Board Soil Erosion issues. Paul Jefts moved and John Currie seconded a motion to retain Cliff Youngs, P.E. to oversee the Mecosta County Road Commissions Soil Erosion Sediment Control program for 2010. Roll call vote of three (3) yeas, motion carried.

Paul Jefts moved and John Currie seconded a motion that the Mecosta County Road Commissions 2010 bid documents will be standardized to clearly state that contractors will take responsibility for installation of temporary controls for the Soil Erosion Sediment Control compliance. Roll call vote of three (3) yeas, motion carried.

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John Currie moved and Paul Jefts seconded a motion to authorize the Chairman to sign the final inspection sheet on the ARRA projects. Roll call vote of three (3) yeas, motion carried.

At 3:55 p.m. Paul Jefts moved and John Currie seconded a motion to go into executive session for the purpose of discussing DEQ litigation issues. Roll call vote of three (3) yeas, motion carried.

At 4:15 p.m. John moved and Paul Jefts seconded a motion to go back into regular session. Roll call vote of three (3) yeas, motion carried.

Meeting adjourned at 4:15 p.m.

CHAIRMAN

BOARD SECRETARY

DATE