

MINUTES OF THE BOARD
OF
MECOSTA COUNTY ROAD COMMISSION

NO 1377

The regular meeting of the Board of Road Commissioners was held in their offices in the City of Big Rapids, Michigan on Wednesday, December 30, 2009. The meeting was called to order at 1:00 p.m.

Members Present: Randy Maxwell, John Currie, Paul Jefts

Members Absent: None

Member Present from Board of County Commissioners: None

Administrative Staff Present: Joyce Kuipers, Managing Director, Mike Maneke, Superintendent, and Connie Larson, Board Secretary.

Minutes from the December 8, 2009 meeting were approved with corrections.

Ed Burch, P. E. reported the following to the Board; 1) Working on 18 Mile Road and has Art Ranger, P.S. helping, there should be monies for this project from the STP Funds, Big Rapids Township, Green Township, the City of Big Rapids, and the Road Commission for the 20% match that will be needed if the project goes through; 2) Working on two projects on 5 Mile Road; 3) Looking at software that dispatch uses and would like to have here; 4) Discussed GPS systems for vehicles; 5) There will be no bridge funding for 2010. No action required.

Joyce Kuipers, Managing Director informed the Board of the discussion at the meeting she and Mike Maneke, Superintendent attended with the Aetna Township Board regarding the Brine issue. Board advised to contact Bruce Carey, Supervisor and discuss a possible settlement. No action required.

Board reviewed the Land Division Application for the Morrison Property. No action required.

Board reviewed the letter to MERS that Joyce Kuipers, Managing Director drafted. Paul Jefts moved and John Currie seconded a motion to approve the letter written by Joyce Kuipers, Managing Director to MERS be mailed as presented. Roll call vote of three (3) yeas, motion carried.

Board reviewed the correspondence from Lobert & Franstead, P. C. regarding the Grant of Public Easement – Round Lake Drive, and approved grant of easement. No further action required.

Joyce Kuipers, Managing Director discussed the financials including the 2009 year end budget with the Board. John Currie moved and Paul Jefts seconded a motion to approve 2009 Budget Revision # 4, and to authorize the Managing Director/Finance Clerk to adjust and amend the 2009 Budget for year-end as required and needed. Roll call vote of three (3) yeas, motion carried.

Joyce Kuipers, Managing Director requested two write-offs for Accounts Payable totaling \$26.75. Paul Jefts moved and John Currie seconded a motion to approve the write-offs presented in the amount of \$26.75. Roll call vote of three (3) yeas, motion carried.

John Currie moved and Paul Jefts seconded a motion to approve the 2010 rental rates at 100% County and 80% State. Roll call vote of three (3) yeas, motion carried.

Board reviewed and discussed the Intergovernmental Agreement between the Road Commission and the Osceola County Road Commission regarding winter maintenance on Northland Drive from Meceola Road to the Reed City City limits. Board advised to include the dates, November 1st – April 1st which indicate the time frame of the winter maintenance season. Paul Jefts moved and John Currie seconded a motion to approve the Intergovernmental Agreement with Osceola County Road Commission with the date additions as requested. Roll call vote of three (3) yeas, motion carried.

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Board reviewed the information regarding CISEC training provided through LTAP. Joyce Kuipers, Managing Director recommended Art Ranger, P.E attend. Board advised not to send anyone at this time. No action required.

NO 1378

Board reviewed the incident/accident report. No action required.

Joyce Kuipers, Managing Director informed the Board of the flex time assignments. No action required.

Toni Kailing, Fleet Maintenance Supervisor was present to discuss the open mechanics position with the Board. Joyce Kuipers, Managing Director informed the Board that no one within signed for the open position. Ms. Kailing expressed concerns regarding being short handed and not able to be as effective in keeping up with equipment and maintenance issues. Ms. Kailing requested they fill the position. Board advised Ms. Kuipers, Managing Director to hire a part-time mechanic and to not fill the full time mechanics position at this time. No action required.

Board reviewed correspondence. Board advised Mike Maneke, Superintendent to check the ROW regarding the Public Hearing for a Special Use Permit in Chippewa Township for an oversized building. No action required.

Paul Jefts moved and John Currie seconded a motion to approve voucher 12/31/09 for payment in the amount of \$182,296.01 as presented to the Board. Roll call vote of three (3) yeas, motion carried.

Board discussed the Annual Township Meeting. Randy Maxwell, Chairman recommended the meeting be held March 25, 2010 in Fork Township. No action required.

Meeting adjourned at 2:30 p.m.

CHAIRMAN

BOARD SECRETARY

DATE